



Department of Agriculture



HP Crop Diversification Promotion Project (Phase II), JICA-ODA
State H.Q. Agriculture Complex, Hamirpur Distt Hamirpur, H.P.-177001

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No. Agr. H(B) 17/Meeting/2011-Vol.-VI- 4987-4998
From:

Dated: Hamirpur, the 01/02/2024

The Project Director-cum-Member Secretary
HPCDP (Phase-II), JICA-ODA,
Hamirpur, Distt. Hamirpur (H.P.)

To:

- 1.. The Secretary (Finance), Govt. of H.P. Shimla-2.
2. The Advisor Planning, Govt. of H.P. Shimla-2.
3. Representative of Ministry of Agriculture & Farmers Welfare,
Room No. 108, B wing Shashtri Bhawan, New Delhi-110011.
4. Representative JICA India Office,
Hindustan Times House-16th Floor 18-20, Kasturba Gandhi Marg, New Delhi.
5. The Director of Agriculture, Himachal Pradesh Shimla-5.
6. The Managing Director, H.P. State Agriculture Marketing Board, Khalini, Shimla-2.
7. The Executive Director, SPNF, Directorate of Agriculture, Shimla-5.
8. The Co-Team Leader, PMC, HQ at Hamirpur, H.P.
9. The District Project Manager, Palampur, Distt. Kangra, H.P.
10. The District Project Manager, Mandi, Distt. Mandi, H.P.
11. The District Project Manager, Hamirpur, Distt. Hamirpur, H.P.
12. The District Project Manager, Solan, Distt. Solan, H.P.

Subject: Minutes of the 5th Executive Committee (EC) meeting of Himachal Pradesh Agriculture Development Society (HPADS) for HPCDP, Phase-II held on 11th January, 2024.

Sir,

I have the honour to enclose herewith the minutes of the 5th meeting of Executive Committee of H.P. Crop Diversification Promotion Project (Phase-II) held on 11th January, 2024 under the Chairmanship of Sh. C. Paulrasu, worthy Secretary (Agriculture) to the Govt. of Himachal Pradesh, Shimla-2, for favour of information and necessary action, please.

Yours faithfully,

Project Director-cum-
Member Secretary (EC),
HPCDP (Phase-II), JICA-ODA,
Hamirpur, Distt. Hamirpur, H.P.

Dated: Hamirpur, the 01/02/2024

Endst. No. Agr. H(B) 17/Meeting/2011-Vol.-VI- 4999
Copy to:

- 1.) The PS to the Secretary (Agri.) to the Govt. of H.P., Shimla-2 for favour of kind information of worthy Secretary (Agriculture).

Project Director-cum-
Member Secretary (EC),
HPCDP (Phase-II), JICA-ODA,
Hamirpur, Distt. Hamirpur, H.P.

HIMACHAL PRADESH AGRICULTURE DEVELOPMENT SOCIETY (HPADS)



HIMACHAL PRADESH CROP DIVERSIFICATION PROMOTION PROJECT JICA-ODA PHASE-II HAMIRPUR DISTRICT HAMIRPUR (H.P.) PIN CODE 177001

**Minutes of the 5th Executive Meeting
held on
11th January, 2024 at 11:00 AM**

**Venue:- Armsdale Building,
Shimla-2.**

CONSTITUTION OF THE EXECUTIVE COMMITTEE

1.	ACS/Pr. Secretary/ Secretary (Agr.) to the Govt. of H.P.	Chairman
2.	ACS/Pr. Secretary /Secretary (Finance) to the Govt. of H.P.	Member
3.	Advisor (Planning), H.P.	Member
4.	Representative of Ministry of Agriculture & Farmers Welfare, DAC, Govt. of India	Member
5.	Representative of JICA India Office	Member
6.	Chief Project Advisor, State Project Management Unit	Member
7.	Director of Agriculture, H.P.	Member
8.	Managing Director, H.P. State Agricultural Marketing Board	Member
9.	Executive Director (SPNF)	Member
10.	Team Leader, PMC	Member
11.	Four District Project Managers	Member
12.	Project Director, State Project Management Unit	Member Secretary



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Agenda Item No.	Description of Agenda Items
5.1	Confirmation of the minutes of 4 th meeting held on 4 th May, 2023 at Shimla.
5.2	Action Taken Report of 4 th Executive Meeting.
i)	Technical Approval of DPRs
ii)	Operationalization of collection centres and flour mill at Birta, Kangra
iii)	Status of our preparedness for Phase-II other than PMC
iv)	Status of Audit Paras by AGHP for FY 2019-20, 2020-21, 2021-22 & 2022-23
v)	Financial assistance from society funds to the Animal Husbandry Department to setup new Cow sanctuary at Beetan, Distt. Una.
vi)	Physical & Financial Progress of APO for 2022-23- Approval of revised APO for 2022-23
vii)	Disbursement Status
viii)	Krishak Vikas Association (KVA) & Participation of Local PRIs
ix)	Maintenance of assets of Phase-I like SPMU building, Collection Centres (CCs)
x)	Hiring of experts having experience of working with the JICA TCP (Phase-I & II) Experts team
xi)	Regarding creation of additional facilities at Shiitake Cultivation Training Centre Palampur
xii)	Corpus Fund
xiii)	Undertaking separate tendering of civil works and conveyance-system in LIS & TWIS
xiv)	Development of DoA Seed Farms & upgrading of Infrastructure at SAMETI
5.3	Physical & Financial Targets & Achievements of APO for 2023-24
5.4	Approval for planning & execution of training programmes & designing of sub project specific modules within approved cost norms
5.5	Purchase of IT equipments for establishing video conferencing & digital training facilities at PMUs
5.6	Nomination of farmers for undergoing Shiitake Mushroom Training at SCTC Palampur.
5.7	Inclusion of Goat farming & Sheep Rearing activities under Livelihood Support Component.
5.8	Delegation of Powers
5.9	Interpretation & addition of qualification criteria in case of outsourced staff



5.10	Proposal for operationalization of CC Birta and Hamirpur
5.11	Approval for Expenditure from Society funds of HPADS
5.12	Notification regarding important decisions of EC meetings
5.13	Agenda for ratification of on file approvals accorded by the Chairman, Executive Committee, HPADS
5.14	Any other item with the permission of the Chair



Minutes of the 5th Meeting of Executive Committee (EC), Himachal Pradesh Agriculture Development Society for HP Crop Diversification Promotion Project, Phase-II held on 11th January, 2024 at 11:00 AM in the Committee Room, Armsdale Buildings, H.P. Secretariat, Shimla under the Chairmanship of Sh. C. Paulrasu, Secretary (Agriculture) to the Govt. of Himachal Pradesh-cum-Chairman, Executive Committee of the HPADS.

List of the participants is given as under: -

Sr. No. Name & Designation

- 1.) Ms. Kumad Singh, Director of Agriculture, H.P.
- 2.) Ms. Maria Kato, Representative, JICA India (Joined Online)
- 3.) Ms. Nishtha Vengurlekar, Development Specialist, JICA India (Joined Online)
- 4.) Ms. Asha Sota, Director, NRM/RFS Division, MoA & FW, GoI (Joined Online)
- 5.) Mr. Ram Adhin Singh Patel, Deputy Commissioner, RFS Division, MoA & FW, GoI (Joined Online)
- 6.) Dr. Sunil Chauhan, Project Director, HPCDP (Phase-II), JICA-ODA
- 7.) Sh. Hemis Negi, MD, HPSAMB Shimla
- 8.) Sh. Desh Raj, Representative, Planning Department
- 9.) Sh. Balbir Singh, District Project Manager, Mandi, HPCDP (Phase-II)
- 10.) Sh. Santosh Kumar Gupta, District Project Manager, Solan, HPCDP (Phase-II)
- 11.) Sh. Rajesh Kumar, District Project Manager, Palampur, HPCDP (Phase-II)
- 12.) Sh. Anoop Katna, District Project Manager, Hamirpur, HPCDP (Phase-II)
- 13.) Sh. Anil Kumar Agarwal, Co-Team Leader

At the outset, the Project Director, HPCDP, welcomed **Sh. C. Paulrasu**, Secretary (Agr.) to the GoHP-cum-Chairman EC; **Ms. Kumad Singh**, Director of Agriculture; **Ms. Maria Kato**, Representative from JICA India; **Ms. Nishtha Vengurlekar**, Development Specialist, JICA, India; **Ms. Asha Sota**, Director, NRM/ RFS Division, Ministry of Agriculture & Farmers Welfare, GoI, **Mr. Ram Adhin Singh Patel**, Deputy Commissioner, RFS, Ministry of Agriculture & Farmers Welfare, GoI; **Sh. Hemis Negi**, Managing Director, HPSAMB; and other members of the Executive Committee.

Thereafter, the Project Director presented following agenda items for discussion.



Agenda Item No. 5.1: Confirmation of the minutes of 4th meeting of the Executive Committee held on 4th May, 2023 at Shimla.

The minutes of the 4th meeting of the Executive Committee were circulated to all the members on 15th May, 2023. Since, no comments has been received from any member, the minutes may please be confirmed by the EC.

Decision / Remarks of the EC: -

The minutes of the 4th meeting of EC circulated vide letter No. Agr. H (B) 17/ Meeting/2011-Vol.-V-579-590 dated 15th May, 2023 were confirmed by the EC.



Agenda Item No. 5.2: Action Taken Report on the minutes of the 4th Executive Meeting held on 4th May, 2023

A note on action taken on the decisions of Executive Committee made in its 4th meeting held on 4th May, 2023 is placed below for information.

Sr. No.	Action Points	Action Taken	Decision/ Remarks of the EC																																																																																				
i)	Technical Approval of DPRs	236 DPRs (6024.53 ha CCA, estimated cost ₹ 183.85 Crore) have been prepared, so far. 150 DPRs (3460.84 ha, CCA, estimated cost ₹ 105.81 Crore) have been reviewed by PMC & 18 DPRs (457.03 ha CCA, estimated cost ₹ 18.61 Crore) is under review at PMC.	No Remarks, updated information shall be put up in the next EC meeting.																																																																																				
ii)	Operationalization of collection centres and flour mill at Birta, Kangra	Compliance done as per the 4 th EC meeting decision. 21 CCs mobilised & for remaining 2 CCs i.e. Birta, Kangra & Hamirpur, agenda is being taken up in this meeting, separately.	No Remarks, agenda item dropped.																																																																																				
iii)	Status of our preparedness for Phase-II other than PMC	<p>Status of Survey, Investigation, Design and DPR Preparation (DPMU-wise)</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>DPMU</th> <th>Target</th> <th>Feasible sub projects</th> <th>Survey completed</th> <th>DPRs Prepared</th> <th>DPR under preparation by EGIS</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Hamirpur</td> <td>54</td> <td>54</td> <td>51</td> <td>44</td> <td>7</td> </tr> <tr> <td>2.</td> <td>Kangra</td> <td>98</td> <td>92</td> <td>88</td> <td>75</td> <td>13</td> </tr> <tr> <td>3.</td> <td>Mandi</td> <td>86</td> <td>86</td> <td>84</td> <td>72</td> <td>12</td> </tr> <tr> <td>4.</td> <td>Solan</td> <td>58</td> <td>58</td> <td>58</td> <td>45</td> <td>13</td> </tr> <tr> <td></td> <td>Total</td> <td>296</td> <td>290</td> <td>281</td> <td>236</td> <td>45</td> </tr> </tbody> </table> <p>Status of Review of DPRs & Tendering: Total DPRs prepared – 236</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>DPMU</th> <th>DPRs submitted to PMC</th> <th>DPRs reviewed by PMC</th> <th>Tender Floated</th> <th>Work Awarded</th> <th>No. of work started</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Hamirpur</td> <td>34</td> <td>29</td> <td>28</td> <td>12</td> <td>12</td> </tr> <tr> <td>2.</td> <td>Kangra</td> <td>53</td> <td>49</td> <td>47</td> <td>28</td> <td>21</td> </tr> <tr> <td>3.</td> <td>Mandi</td> <td>46</td> <td>40</td> <td>38</td> <td>30</td> <td>30</td> </tr> <tr> <td>4.</td> <td>Solan</td> <td>35</td> <td>32</td> <td>29</td> <td>20</td> <td>16</td> </tr> <tr> <td></td> <td>Total</td> <td>168</td> <td>150</td> <td>142</td> <td>90</td> <td>79</td> </tr> </tbody> </table>	Sr. No.	DPMU	Target	Feasible sub projects	Survey completed	DPRs Prepared	DPR under preparation by EGIS	1.	Hamirpur	54	54	51	44	7	2.	Kangra	98	92	88	75	13	3.	Mandi	86	86	84	72	12	4.	Solan	58	58	58	45	13		Total	296	290	281	236	45	Sr. No.	DPMU	DPRs submitted to PMC	DPRs reviewed by PMC	Tender Floated	Work Awarded	No. of work started	1.	Hamirpur	34	29	28	12	12	2.	Kangra	53	49	47	28	21	3.	Mandi	46	40	38	30	30	4.	Solan	35	32	29	20	16		Total	168	150	142	90	79	No Remarks, updated information shall be put up in the next EC meeting.
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Status of Community Mobilization and Microplanning:

Sr. No.	DPMU	Target (Nos.)	KVA formed and registered (Nos.)	Baseline Survey Conducted (No.)	SDP Prepared (No.)
1	Hamirpur	54	47	49	18
2	Kangra	98	73	58	20
3	Mandi	86	77	56	21
4	Solan	58	53	24	13
	Total	296	250	187	72

iv) Status of Audit Paras by AGHP for FY 2019-20, 2020-21, 2021-22 & 2022-23

The summary of audit observations appearing in the Audit Report of 2019-20, 2020-21, 2021-22 & 2022-23

Audit Report 2019-2020

Sr. No.	Year	Para No.	Description	Status
1	2019-20	5*	Non deduction of royalty ₹ 7.95 lakh	Reply Submitted

Audit Report 2020-21

All the audit paras pointed out by AGHP during 2020-21 have been settled.

Audit Report 2021-22

Sr. No.	Year	Para No.	Description	Status
1	2021-2022	1	Non-achievement of financial targets of ₹46.28 lakh	Reply submitted
		4	Undue favour to vendor for hiring of vehicle ₹ 3.05 lakh.	Reply submitted

Audit Report 2022-23

S. No.	Year	Reference No.	Description	Status
		OBS-837659	Release of funds to defunct FPC without entering into any agreement resulted in loss of public money- ₹ 53.38 lakh and non-utilization of collection centre cum flour mill resulted in unfruitful expenditure- ₹ 203.74 lakh.	Annotated Reply submitted to AGHP
1	2022	OBS-837058	Non-achievement of financial targets resulting in backlog- ₹ 69.11 crore.	

No Remarks, updated information shall be put up in the next EC meeting.

				Organizing awareness camp on ineligible activities – ₹ 0.65 lakh.		
				Organization of an awareness camp of non-feasible sub-projects resulted in unfruitful expenditure – ₹ 0.37 lakh.		
				Expenditure of purchase of Kent Water Filter (Water Purifier) charged from eligible portion instead of non-eligible portion of the project – ₹ 0.28 lakh.		
				Non-conducting awareness camp under the farmers' support component in accordance with the unit cost norms resultantly excess expenditure incurred – ₹ 0.24 lakh.		
				Non-Preparation of Balance Sheet		
				Non-conducting of physical verification of stores and stocks.		
v)	Financial assistance from society funds to the Animal Husbandry Department to setup new Cow sanctuary at Beetan, Distt. Una.	In contrary to the decision of 4 th EC meeting, the Department of Animal Husbandry has not refunded funds worth ₹ 1.50 Crore provided during FY 2022-23 for setting up of new Cow Sanctuary at Beetan, Distt. Una despite repeated communications. Department of Animal Husbandry has conveyed vide their letter dated 30 th November, 2023 that Hon'ble Deputy Chief Minister has given verbal directions for identifying certain other suitable site for construction of Cow Sanctuary.	On 30 th November, 2023 that Hon'ble Deputy Chief Minister has given verbal directions for identifying certain other suitable site for construction of Cow Sanctuary.	Organizing awareness camp on ineligible activities – ₹ 0.65 lakh.		No Remarks, AH Department shall be requested again for refund of funds worth ₹ 1.50 Crore, accordingly, updated information shall be submitted in the next EC meeting.
vi)	Physical & Financial Progress of APO for 2022-23- Approval of revised APO for 2022-23.	Against the approved APO of ₹ 80 Crore for the year 2022-23, funds to the tune of ₹ 40 Crore had been released by the State Govt. which stands fully utilised. Activity-wise utilisation is annexed at Annexure-“A” for approval of the EC.				EC approved the activity-wise utilisation of funds worth ₹ 40 Crore released during 2022-23.
vii)	Disbursement Status	Reimbursement filed: ₹ 72.94 Crore Disbursement received: ₹ 67.98 Crore				No Remarks, updated information shall be put up in the next EC meeting.

viii)	Krishak Vikas Association (KVA) & Participation of Local PRIs	Compliance to the decision of EC regarding participation of PRIs in KVAs of different sub projects is being ensured.	No Remarks, agenda item dropped.
ix)	Maintenance of assets of Phase-I like SPMU building, Collection Centres (CCs)	Remodelling/ updation work of SPMU Building at Hamirpur is in progress. In compliance of Govt. directions, BPMU, Dharmshala has been shifted to CC, Gorda.	No Remarks, agenda item dropped.
x)	Hiring of experts having experience of working with the JICA TCP (Phase-I & II) Experts team	As approved by the EC, the services had been hired as Expert (Innovative Activities) w.e.f. 1 st July, 2023 for 6 months' tenure i.e. upto 31 st December, 2023.	No Remarks, agenda item dropped.
xi)	Regarding creation of additional facilities at Shitake Cultivation Training Centre Palampur	<ul style="list-style-type: none"> - Works of C/o Retaining wall & installation of interlink chain fencing at SCTC, Palampur is under progress. - Works for construction of Incubation Chamber & Spawn Laboratory under progress. - Process of procurement of customised PP Bags from the original Supplier from Japan is under process. 	No Remarks, agenda item dropped.
xii)	Corpus Fund	Finalised proposal submitted to JICA India for concurrence on dated 30 th November, 2023.	No Remarks, agenda item dropped.
xiii)	Undertaking separate tendering of civil works and conveyance system in LIS & TWIS	As approved by the EC, separate tendering of civil works and conveyance system has been undertaken in 25 sub projects (18 LIS & 7 TWIS) on pilot basis.	No Remarks, agenda item dropped.
xiv)	Development of DoA Seed Farms & upgrading of Infrastructure at SAMETI	It is submitted that funds to the tune of ₹ 2.60 Crore & ₹ 3.00 Crore have been earmarked for development of 3 Nos. DoA Seed Farms (Bairtee, Karsog & Bhattoo) & Upgrading of Infrastructure at SAMETI (Mashobra), respectively. Although, the process for undertaking the expenditure on these works was envisaged to be taken up by the DoA & SAMETI, respectively, yet, in line with the decision taken in the 4 th EC meeting, the works are being executed by HPCDP (Phase-II) through respective DPMUs & BPMUs in coordination with their respective counterparts with DoA. After execution, the assets are to be operated & maintained by the DoA & SAMETI, itself. Fencing works at all the three DoA farms are under progress. Remaining approved activities shall be completed in due course of time.	No Remarks, agenda item dropped.

Agenda Item No. 5.3: Physical & Financial Targets & achievements of APO for 2023-24

Against the approved APO of ₹ 150.24 Crore for the year 2023-24, funds to the tune of ₹ 30 Crore have been released by the State Govt. Out of the allocated funds, ₹29.40 Crore has been utilized, so far. Besides this, the requisition of funds to the tune of ₹ 45 Crore as 2nd instalment has already been submitted to the Govt. for release on dated 5th July, 2023.

Decision / Remarks of the EC:

The Chairman expressed his concern on non release of funds and thus, the APO worth ₹ 150.24 Crore may not be achieved in full.

The Project Director-cum- Member Secretary informed the house that the slow progress in construction works is attributable to the less participation of the contractors in the tendering process; prolonged monsoon season, 2023; incessant rainfall, flash floods & cloud bursts in the monsoon season. The sub projects in the river Beas basin could not be taken up for construction as the State Govt. had imposed complete ban on mining in the State for a considerable period during 2023. He further informed the house that most of the sub projects under execution during the period of ban were in river Beas basin.

The Director of Agriculture also expressed concern over the issue. To this, the Project Director assured the house that by now, works for 90 sub project sites have been awarded & 79 sub project sites are under execution at different stages, so the lag shall be covered up, accordingly.



Agenda Item No. 5.4: *Approval for planning & execution of training programmes & designing of sub project specific modules within approved cost norms*

It is submitted that various training programmes/workshops, seminars, exposure visits, field demonstrations, buyer seller meets, farmers' fairs, etc. aimed at realisation of envisaged goals of HPCDP (Phase II) have been approved in the MoD.

While actual on-field implementation of the above-mentioned activities at sub project/cluster level, it is observed that the implementation of these activities depends upon several variables viz., Sub Project-wise number of beneficiary farmers, actual site-specific requirements & focussed need-based programmes, etc. which are highly diverse in nature and are difficult to generalise.

Though, per unit cost norms for executing such training and extension activities have been clearly defined in the MoD and accordingly budget provisions have also been made, yet, minute details such as site-specific training arrangements (venue related arrangements, refreshments and boarding & lodging arrangements for participants, etc.), subject specific training materials & inputs, etc. are required to be worked out at the time of actual on-site execution.

In view of this, EC is requested to allow the designing of cost modules of the above-mentioned activities at BPMU level & the approval of such modules may kindly be allowed to be accorded by the concerned DPMs for those programmes which are to be executed at sub project level and for the programmes to be executed at DPMU/SPMU/Cluster level, the approvals may be allowed to be accorded by the Project Director within overall approved cost norms as mentioned in MoD.

Further, EC is requested to allow approval for utilisation of savings, if any, under above mentioned activities on similar pattern, please.

Decision / Remarks of the EC:

EC approved the proposal.



Agenda Item No. 5.5: Purchase of IT equipments for establishing video conferencing & digital training facilities at PMUs

It is submitted that Phase-II of HPCDP is being implemented since June, 2021 in all the 12 districts of H.P. with its State Headquarter at Hamirpur, 4 District Project Management Units (Hamirpur, Mandi, Kangra & Solan) & 15 Block Project Management Units (Hamirpur, Bilaspur, Una, Mandi, Sarkaghat, Kullu, Gohar, Palampur, Dehra, Dharamshala at Gorda, Chamba, Jwali, Solan, Rampur and Nahan).

To ensure timely and efficient implementation of construction of minor irrigation Schemes along with approved cafeteria of training & extension activities across 296 sub projects, rigorous monitoring at different PMU levels is being undertaken. Need based weekly, fortnightly and regular monthly & quarterly progress review meetings are important monitoring tools for achieving the envisaged project outcomes.

Whereas, in the post COVID era, most of the review meetings, training and workshops are being organized by various agencies/ State/ Central Govt. departments virtually in online mode and it is well established fact that virtual meetings offer strategic advantage in terms of saving both time as well as financial resources involved in such activities without impairing the quality of outcomes, therefore, EC is requested to allow establishment of video conferencing & digital training/workshop facilities at all the functional PMUs in Phase-II of HPCDP. The financial implication under this activity shall be ₹ 60.00 Lakhs (approx.) and the same shall be met out of the approved outlays under activity code 4.1.7 “**Procurement of ICT related equipment**”.

Decision / Remarks of the EC:

The Project Director-cum- Member Secretary apprised the house that in order to have all the stakeholders i.e. Govt. sector stakeholders viz., Govt. of H.P.; JICA India; Ministry of Agriculture & Farmers Welfare, GoI; HPSAMB and other private agencies/ stakeholders/ farmers/ farmers’ organisations connected at one digital platform, it is technically more suitable to have video conferencing & digital training facilities with both IP as well as Cloud based systems for different PMUs.

It was further submitted by him that the ICT Team of project has undertaken discussions & presentations with the empanelled vendors of the HP State Electronics Development Corporation Ltd. in this regard, who have also demonstrated & clarified the long term benefits of the said system. However, the expenditure may increase & go upto ₹ 1.25 Crore against the said proposal. He requested EC to allow the above expenditure under activity code 4.1.7 “**Procurement of ICT related equipment**” & as per requirement, out of Society funds of HPADS.

The Director of Agriculture requested the Chairman to allow the installation of such video conferencing & digital training facility at Directorate of Agriculture to facilitate strong linkage of HPCDP PMUs directly with the Nodal department. The request was acceded to by the house.

EC therefore, approved the proposal with amendments as narrated above.

Agenda Item No. 5.6: *Nomination of farmers for undergoing Shiitake Mushroom Cultivation training at SCTC Palampur*

It is submitted that as per MoD vide Point No. (3) of 111, it has been provided that the Shiitake mushroom cultivation shall not be undertaken in all the 12 districts as specific climatic conditions are required for its cultivation. As per the feasibility conducted by PMU in Phase-I, some parts of Kangra and Mandi districts are suitable for Shiitake cultivation. The target farmers shall be selected from project area on the recommendation of KVA and the criteria shall be:

- A) The farmer shall possess basic knowledge of mushroom cultivation and preferably be a mushroom grower.
- B) Willing to undertake Shiitake Mushroom Cultivation Training in SCTC.
- C) Ready to give farmer share (cost) of the production material.
- D) Shall be willing to market the produce at his own.

The Shiitake Cultivation protocols have been standardised at SCTC Palampur and the farmers are being trained by adopting cluster-based approach which shall be helpful in marketing of produce at better prices.

Since limited scope of Shiitake cultivation in some parts of Kangra and Mandi districts have been identified in the state and the budgeted trainings under Phase-II of HPCDP are intended towards benefitting farmers from sub project areas only. Therefore, PMUs are finding it difficult to identify all such farmers in a cluster who fulfils condition A, above. Hence, EC is requested to allow PMUs to nominate all such interested farmers who fulfil condition B, C, D, above and the basic knowledge of Mushroom cultivation shall be imparted to the nominated farmers while undergoing comprehensive training programme.

Moreover, the farmers are provided with Ready to Fruit Shiitake blocks during the training programme and only maintenance of humidity and harvesting/plucking operations are to be performed by them which do not require special expertise.

Decision / Remarks of the EC:

EC approved the proposal.

The Director of Agriculture suggested that the exhaustive database of mushroom growers must be available with Directorate of Mushroom Research, Solan and the project authorities must contact them for trainings. The Project Director, HPCDP (Phase-II) submitted that the budgeted trainings are only for farmers of sub project areas.

He further apprised the house that in order to popularise the Shiitake cultivation in the State & address the sustainability issues of SCTC, Palampur, training modalities have been designed for farmers/ mushroom growers from other than the project area and accordingly, all the line departments have been intimated to consider willing farmers for sponsored trainings at the SCTC out of their budgeted programmes/ schemes. Integrated 6 days Shiitake cultivation &

processing training module with charges of ₹ 1,340/- per farmer excluding the RI charges @ 10% has already been rolled out. Travel & conveyance of the participating farmers shall also be borne by the sponsoring agency.

The EC was also apprised by the Project Director that SCTC, Palampur has supplied ready-to - fruit Shiitake blocks to Department of Agriculture & FW, Jammu and very shortly, SCTC may have trainee farmers from Jammu.

The Chairman, EC informed that he had recently visited SCTC at Palampur & found the efforts of project authorities in popularising Shiitake cultivation commendable.

The Director of Agriculture agreed that under Him Unnati scheme, convergence of funds for training of clusters on Shiitake Cultivation can also be taken up.



Agenda Item No. 5.7: Inclusion of Goat Farming & Sheep Rearing activities under Livelihood Support Component

It is submitted that for on/ off farm activities & service sector activities have been approved in the MoD with an outlay of ₹ 26.50 Crores for the entire project period. Keeping in view the existing potential, suitability & profitability, EC is requested to approve the inclusion of Goat farming & Sheep rearing activities in the cafeteria of livelihood support activities within overall approved outlay under this component. The Project Director has already been authorised by the EC in its 4th meeting held on 4th May, 2023 for designing & approval of cost norms & modules on case-to-case basis.

Decision / Remarks of the EC:

EC approved the proposal.

The Director of Agriculture enquired about the provisions of different components of the proposal. The Project Director explained the proposal in detail and submitted that norms adopted by the Animal Husbandry Department of the State (updated, if required) while implementing Goat farming & Sheep rearing schemes shall be adopted and the beneficiary farmers shall also be provided capacity building trainings in this regard.

The Director of Agriculture also discussed in detail the status of forward linkage w.r.t. the demand of the certified organic wool at National & International levels. The Project Director apprised the house that the FPO to whom CC Paprola has been handed over is already engaged in collection of the Sheep wool from the farmers of Chhota Banghal & Baijnath region of Kangra district & exporting the organic wool to international markets in USA.

The Project Director further explained about the high mortality rate of birds in poultry and therefore, the proposal for Goat farming & Sheep Rearing has been placed before the EC.

Agenda Item No. 5.8: Delegation of Powers

It is submitted that during 1st Executive Committee meeting of HPADS held on 5th May, 2021, vide Agenda No. 3: Powers for execution of different approved activities were delegated in favour of PMUs up to BPMU level. For smooth & timely implementation of different activities, following amendments are proposed *w.r.t.* Delegation of Powers.

Sr. No.	Nature of Power	Authority and Extent of Power			
		Approved in 1 st EC meeting		Proposed Amendments	
		District Project Manager	Block Project Manager	District Project Manager	Block Project Manager
3	Agreement Acceptance of lowest tenders and award of work with or without negotiation with the lowest tenders for construction/ repair & maintenance of civil works/ purchases/ hiring of services etc. Note: - The Power for agreement are subject to the following condition: - (a) If the lowest tender is higher than the market Rate, approval of higher authority shall invariably be obtained. (b) If the tender other than the lowest tender is accepted, approval of the Project Director shall be obtained, and in case of Project Director, approval of Chairman, Executive Committee shall be obtained.	₹ 90 lakhs	₹ 1 lakhs	₹ 90 lakhs	₹ 10 lakhs
16	To accord expenditure sanction for deviation of purchases/ civil works/ repair etc.	No power	No power	5%	No power

EC is requested to approve the above amendments, please.

Decision / Remarks of the EC:

EC approved the proposal.



Agenda Item No. 5.9: Interpretation & addition of qualification criteria in case of outsourced staff

It is submitted that to broaden the scope of getting good quality extension staff, the Essential qualification for the post of Agriculture Extension Officer to be hired on outsource basis may be updated as below: -

Sr. No.	Name of Post	Qualification and Experience / Preference norms approved in 1 st EC meeting on 5 th May, 2021	Qualification and Experience / Preference norms proposed
1.	2	3.	4.
A.)	Agriculture Extension Officer		
a)	Essential Qualification	B.Sc. (Agriculture) under 4 years programme from the University/ institutions duly accredited by ICAR. Knowledge of custom, manners and dialects of Himachal Pradesh	B.Sc. (Agriculture) under 4 years programme from the University/ institutions duly accredited by ICAR. Knowledge of custom, manners and dialects of Himachal Pradesh. Or M.Sc. (Agriculture) / M.Sc. (Horticulture with specialisation in Vegetable Science) from the University / Institutions duly accredited by ICAR. Knowledge of custom, manners and dialects of Himachal Pradesh.

Decision / Remarks of the EC:

EC approved the proposal.

Agenda Item No. 5.10: Proposal for operationalization of CC Birta and Hamirpur

In line with the decisions taken in the 3rd EC meeting of HPADS held on 9th June, 2022, Collection Centres (CCs) Birta and Hamirpur were put to tendering process for their operationalisation. DPMU Palampur & Hamirpur expedited the process for the CC at Birta & Hamirpur, respectively, as detailed below: -

Name of DPMU	Name of Collection Centre	Dates for putting to EoI	Remarks
Palampur	Birta (Kangra)	29.08.2023 23.09.2023 13.10.2023 03.11.2023	No bidder participated in any of the bids
Hamirpur	Hamirpur	28.8.2023 14.09.2023 06.10.2023 18.11.2023	No bidder participated in any of the bids

Further, it is submitted that, the State level farmer's body formed under Phase-1 of HPCDP & registered under Society Act, 2006 in the name of HP Krishak Vikas Federation (HPKVF), has shown its willingness to operate both these CCs.

In view of the above fact, the matter was put for consideration & review by the Monitoring & Steering Committee formed (in line with the decision of 4th EC meeting) for operationalisation of CCs under the Chairmanship of Deputy Project Director (PHM), the committee scrutinised the matter & have recommended to expedite the operation & maintenance of the said CCs by giving an opportunity to the HPKVF of the HPCDP JICA-ODA 1st Phase, as also requested by them.

The engagement of the said federation may kindly be allowed in line with the decision of 4th EC meeting regarding operationalisation of CCs through FPOs, KVAs, FFs, SHGs, FPCs, etc.

Decision / Remarks of the EC:

The Director of Agriculture enquired about the funds expedited for CC Birta. The Project Director addressed to the query & explained the above proposal in detail.

The Director of Agriculture desired that prior to taking any decision on the proposal, the progress made by the farmer bodies (FBs) in operationalisation of already handed over CCs be put up and if found satisfactory, the proposal may be put for approval, on file.



Agenda Item No. 5.11 Approval for Expenditure from Society funds of HPADS

It is submitted that one satellite office under jurisdiction of DPMU, Hamirpur is proposed to be established under Phase-II of HPCDP. Govt. building/ DoA store pertaining to Department of Agriculture has been found suitable for housing the proposed satellite office of BPMU, Bilaspur.

It is further to apprise that, to house satellite office at Jukhala, maintenance / repair work of this building is required to be carried out on which ₹ 4.75 Lakh is anticipated tentative financial liability.

EC is therefore, requested to grant its approval for utilisation of funds worth ₹ 4.75 Lakh for this work out of society funds of HPADS accrued as a result of interests, please.

It is further submitted that ₹ 3.50 Lakh & ₹ 33,605 has been expedited for repair & maintenance of office housed in DoA building at BPMU, Nahan, Distt. Sirmaur (DPMU, Solan) & for renewal of pollution certificate of processing plant at CC Birta, Distt. Kangra (DPMU, Palampur), respectively. EC is therefore, requested to accord ex-post facto sanction of this expenditure, please.

Decision / Remarks of the EC:

EC approved the proposal as such.



Agenda Item No. 5.12: Notification(s) regarding important decisions of EC meetings

It is submitted that many important decisions relating to the implementation of Phase-II of HPCDP have been taken in different EC meetings of HPADS. To effectively implement the decisions of EC, it may require notification(s) of the same. EC is therefore, requested to allow Project Director to notify EC decisions, wherever, it is necessitated for implementation.

Decision / Remarks of the EC:

EC approved the proposal.

Agenda Item No. 5.13: Agenda for ratification of on file approvals accorded by the Chairman, Executive Committee, HPADS

EC is requested to ratify on file approvals accorded by the Chairman, EC of HPADS for HPCDP Phase-II (detail given below)

Ratification of on file approvals accorded by worthy Chairman, Executive Committee

Sr. No.	Subject	Remarks
1.)	Approval to purchase new vehicle for SPMU HPCDP (Phase-II)	Approved
2.)	Amendments in the "Eligibility and Qualification Criteria" as per Standard Bidding Document	Approved
3.)	Operationalisation of Collection Centres constructed under Phase-I of HPCDP	Approved
4.)	Establishment of Block Project Management Unit (BPMU), Jwali, Distt. Kangra under District Project Management Unit (DPMU) Kangra at Palampur under HPCDP (Phase-II)	Approved
5.)	Regarding implementation of announcements related to Construction of Farmer's Facilitation Centre in the premises of Mini Secretariat at Shahpur, District Kangra (H.P.)	Approved
6.)	Extension of services of Expert (Innovative Activities) under HPCDP (Phase-II), JICA – ODA, Hamirpur, H.P.	Approved

Decision / Remarks of the EC:

EC ratified the on-file approvals accorded by worthy Chairman, Executive Committee.

Agenda Item No. 5.14: Any other item with permission of the Chair

Spot Agenda Item No. 5.14.1: Amendment in the eligibility and qualification criteria for civil works

It is submitted that the issue regarding low participation of contractors in the tendering process of different infrastructure related works has been discussed many times at different platforms alongwith the donor agency & JICA review missions.

Pursuant to this, modification in the eligibility & qualification criteria for participation of contractors in civil works was done at the instance of JICA, India, but despite such modifications, the response from the contractors is not very encouraging. Various infrastructure related works are being put to tender multiple times which is resulting in an inordinate delay in starting of civil works.

Further, as advised by the JICA review mission, the matter was discussed & review by the PMC & in order to encourage participation of the contractors & enhance competitiveness in the tendering process for the construction of different minor irrigation schemes & other civil works envisaged to be taken up during Phase-II of HPCDP, certain amendments have been recommended by PMC, keeping in view the norms being followed by Jal Shakti Vibhag (JSV) of the State (Notification of JSV regarding allotment of works is annexed as Annexure-“B”) with minor updation detailed as under is submitted before the EC for approval, please.

Modifications proposed in the Eligibility and Qualification Criteria for Civil Works under HPCDP (Phase II), JICA-ODA

Sr. No.	Factor	Existing Eligibility and Qualification Criteria	Proposed Amendment	Remarks
1	Financial Performance	The financial statements of at least 3 years during the last 5 years duly certified by CA shall be submitted and must demonstrate the current soundness of the Bidder's financial position and indicate its prospective long-term profitability.	The financial statements of at least 3 years during the last 10 years duly certified by CA shall be submitted and must demonstrate the current soundness of the Bidder's financial position and indicate its prospective long-term profitability.	As per the JSV Notification issued on 18 th Nov., 2021, there is no requirement of financial statements.
2	Average Annual Turnover	Minimum average annual turnover shall not less than 50% of the amount put to tender of at least 3 years during the last 5 years duly certified by CA.	Minimum average annual turnover shall not less than 30% of the amount put to tender of at least 3 years during the last 10 years duly certified by CA.	As per the JSV Notification issued on 18 th Nov., 2021, the average annual financial turnover during the last 3 years should be at

				least 30 % of the estimated cost.
3	Financial Capabilities	The Bidder shall demonstrate, to the satisfaction of the Employer that it currently, it has access to, or has available, liquid assets, unencumbered real assets, lines of credit, and other financial means (independent of any contractual advance payment) sufficient to meet the construction cash flow requirements i.e., 20% of amount put to tender for the subject contract(s) net of the Bidder's all other commitments, both current and future.	The Bidder shall demonstrate, to the satisfaction of the Employer that it currently, it has access to, or has available, liquid assets, unencumbered real assets, lines of credit, and other financial means (independent of any contractual advance payment) sufficient to meet the construction cash flow requirements i.e., 20% of amount put to tender for the subject contract(s) net of the Bidder's all other commitments, both current and future.	No change
4	General Experience	Experience of 3 years in execution of irrigation/water supply works during last 5 years in the role of prime contractor (single firm or JV member) or subcontractor as on bid due date.	Experience of 3 years in execution of civil works during last 10 years in the role of prime contractor (single firm or JV member) or subcontractor as on bid due date.	There is no requirement of general experience in JSV. Bidder should have successfully completed similar works during last 7 years.
5	Specific Experience	Minimum 3 similar contracts/works of each valuing 25% of the amount put to tender	Minimum 3 irrigation/water supply works of each valuing 25% of the amount put to tender	As per the JSV Notification issued on 18 th Nov., 2021, the percentage of 3 similar completed works is 40%
		Or	Or	
		2 similar contracts/works of each valuing 40% of the amount put to tender	2 irrigation/water supply works of each valuing 40% of the amount put to tender	As per the JSV Notification issued on 18 th Nov., 2021, the percentage of 2 similar completed works is 50%
		Or	Or	
1 similar contract/work	1 irrigation/water	As per the JSV		

		of 75% of the amount put to tender have been satisfactorily completed as a prime contractor (single entity or JV member) during the last five years.	supply works of 75% of the amount put to tender have been satisfactorily completed (means either completed or completed to the extent of minimum 90% of awarded amount) as a prime contractor (single entity or JV member) during the last 10 years.	Notification issued on 18 th Nov., 2021, the percentage of similar completed work is 80%. The similar works should be successfully completed during last 7 years.
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*Note: All the above requirements are applicable for works equal to or above INR 5.00 crore as per the JSV Notification issued on 18th Nov., 2021

Decision / Remarks of the EC:

The Deputy Commissioner, Ministry of Agriculture & Farmers Welfare, GoI consented to the proposal. The Chairman, EC informed that less participation of contractors in the tendering process is the only reason behind this and that is why, the proposal is placed before EC for approval.

EC approved the proposal.



Spot Agenda No. 5.14.2: *Sustenance Support in 210 sub projects for the Interventions made under HPCDP (Phase-I), JICA-ODA.*

1. Background

The Department of Agriculture, H.P., implemented phase-I of the HPCDP, JICA-ODA loan project through the HP Agriculture Development Society (Regd.) *w.e.f.* 2011 to 2021. Five districts viz., Hamirpur, Bilaspur, Una, Mandi & Kangra were covered during the Phase-I. The project had covered 210 villages of these 5 districts, having around 4670 Ha of cultivated land brought under the assured irrigation. In all these villages, irrigation infrastructure was developed through Flow/Lift/Tube-Well irrigation schemes. In addition to this, support on farm access roads in some villages was provided. Assistance on solar photovoltaic systems was also extended. Cost sharing based support for farm mechanization was provided to the farmers and farmer bodies. Farmers in these villages had been organized in to different organizations at various levels.

a) **Krishak Vikas Associations (KVAs):** Krishak Vikas Associations (KVAs) are the basic farmer organizations formed in all the 210 villages organizing around 15000 farming families. All these bodies were registered under the Society Registration Act, 2006. Each of the KVAs has a Management committee (MC). The member farmers had been provided various capacity building programs like organization management, book keeping, crop production, irrigation management, food grain productivity, etc. The irrigation infrastructure created during Phase-I was handed over to the KVAs for operation and the KVAs were entrusted the responsibility of operation and maintenance of all the infrastructure. However, post project support for updation and strengthening of the infrastructure at these sub-projects out of the society funds shall be crucial in strengthening and furthering the crop diversification and sustainability of the created infrastructure.

b) **Self Help Groups (SHGs):** Around 363 number Self Help Groups of women farmers from these 210 villages were formed, as reported in the PCR of the Phase-I, with more than 6000 women members. These SHGs were formed as informal groups that consist of local women, from respective villages, who face similar problems as well as have similar opportunities to mobilise resources, especially the farm based, and work together in improving their standard of living. They are mostly from a similar socio-economic background and are involved in undertaking small savings along with other food production and processing activities at the village level.

Under the HPCDP (Phase-I) JICA-ODA, through different training programmes, the SHG members were capacitated to collectively undertake IGAs. Many of the SHGs showed desired results and are actively taking up different IGAs on small scale. Normally, the SHGs suffer with limited credit availability in large scale production and access to the appropriate marketing places to the potential consumers. SHG's production is limited to the rural areas while potential consumers are in semi-urban and urban areas.

According to the latest statistics, about 25% of the Indian population belongs to the rural poor. Women make up one-third of the Indian labour force. However, social constraints have prevented them from having access to and making use of the available resources that may

help them improve their living conditions. Self Help Group is seen by many as the catalyst for rural development, women and social empowerment. Its importance in the Indian economy is seen through many success stories like the production of 13 different bioagents to support organic farming by Sabari Swasraya Sanghom of Nellarachal tribal hamlet, Kudumbashree SHG, etc. They are not only inspirational but also the obvious solutions to the existing socio-economic problems of India.

- c) **Kisan Vikas Manch (KVMs) and Himachal Pradesh Krishak Vikas federation (HPKVF):** At each Block Project Management Unit of the Phase-I, which were 8 in number, the KVAs and SHGs were organized into Block/District level farmer bodies. These farmer bodies are known as the Kisan Vikas Manch (KVM). The KVMs from 8 BPMUs were further organized into a state level body of these farmer organizations in the name of HPKVF. Both KVMs and HPKVF are registered under the Society Registration Act, 2006.

Major role of these farmer bodies was to operate and maintain the village level assets created through the ODA Loan project. These bodies were formed to continuously work together for the sustainable utilization of the interventions in term of infrastructure development in these villages vis-à-vis capacity built up of the beneficiary farmer families in strengthening of the livelihoods and employment opportunities.

Further, during the implementation of HPCDP, JICA-ODA, Phase-I, from 2011 to 2021, HP Agricultural Development Society has earned income on account of interest on saving account, penalties and sale of tender documents, etc. and the amount is available with the project. Although, in the MoD of Phase-II as well as in the EC, it is approved that “the interest accruals/income of the society shall be utilized under different project activities such as repair and maintenance and upkeep of PMU’s premises and other unforeseen activities as per the need and requirement.” Nevertheless, in addition to this, it shall be in the public interest that assistance for sustenance of the irrigation and other infrastructure is extended to the farmers/farmers organization of the Phase-1 out of the funds (income) of the society by also involving the Department of Agriculture H.P. It is pertinent to mention that in accordance with the terms and conditions of the funding agency in the Loan Agreement, all the sub-projects of HPCDP, JICA-ODA, Phase-I had been handed over to the Department of Agriculture, H.P. for taking up the extension activities, other crop production related activities and sustenance of the created infrastructure.

2. Proposal for the Assistance

In view of all above, following assistance to the farmers out of the society funds is proposed to be extended.

A. Through the Department of Agriculture, H.P.

- 1. Infrastructure Improvement/Sustenance:** Due to flash floods and heavy rainfall in the monsoon season of the year 2023, the losses/damage of varying percentage occurred to infrastructure created during the Phase-I (Detail of sub projects is given at Annexure-“C”).

It has been preliminary assessed by the PMUs that losses/damage amounting to INR 2,41,96,000/- has occurred in the sub projects of Phase-I. The estimated amount for operationalization of the affected infrastructure in each sub project is proposed to be provided to the Department of Agriculture, H.P. The DoA (Soil Cons.) shall execute the restoration works by involving the respective Krishak Vikas Associations (KVAs) which are registered bodies under the Society Registration Act, 2006. After consultation with the concerned KVAs, the estimate will be provided by the DoA and accordingly budget will be released. The UC of these funds shall be issued by the DoA.

Table 1: Statement of tentative losses occurred due to flash flood/ heavy rains in the sub projects executed under Phase-I of HPCDP, JICA-ODA, Hamirpur to Irrigation schemes (Infrastructure)

S.N.	District	Category wise losses percentage in No. of sub projects								Total cost of damage to irrigation schemes (infrastructure) (In lakhs)
		0-25 %		25-40 %		40-50 %		Above 50%		
		No.	Amount	No.	Amount	No.	Amount	No.	Amount	
1	Bilaspur	10	19.55	-	-	-	-	-	-	19.55
2	Hamirpur	4	4.50	-	-	-	-	-	-	4.5
3	Una	3	1.30	-	-	-	-	-	-	1.3
4	Mandi	12	42.93	2	62.30	1	39.30	3	42.00	186.53
5	Kangra	3	5.08	1	25.00	-	-	-	-	30.08
	Total	32	73.36	3	87.30	1	39.30	3	42.00	241.96
					39					

Utilization of the funds approved should be ensured during the FY 2024-2025.

- Support on Crop Production:** In order to support the KVAs of Phase-I, support on crop production shall also be crucial at this stage. The support shall be extended on organizing crop demonstrations and/or mini-kits of new farm technologies like seeds of improved crop varieties, nano fertilizers and pest management etc. It is therefore, proposed that activity shall be implemented in the year 2024-25 by the Department of Agriculture and funds to the tune of INR 42 Lakh (@ INR 10000-20000/- per KVA) shall be provided to DoA for the purpose. This shall strengthen the linkage of farmers and the DoA and in turn sustenance of crop diversifications in the Phase-I sub-projects. Additionally, guidelines for the selection of sub-projects should be considered when providing support under this head to specific KVAs. The UC of these funds shall be issued by the DoA.

B. Through the HPCDP (Phase-II), JICA-ODA.

Matching/Equity grant to the KVAs, SHGs, Kisan Vikas Manch and HP Krishak Vikas Federation:

Taking into consideration the GOI guidelines aimed at promoting Agri-business activities within farmer bodies viz., Farmer Organizations/ Self-Help Groups (SHGs)/ Farmer Federations, etc. through various grants under different schemes, it is pertinent to consider the framework of the HPCDP, JICA-ODA, Phase-I, which constitute 210 KVAs, more than 300 SHGs, 8 KVMs and 1 HPKVF across 210 subprojects meeting the eligibility criteria provided in the guidelines, herein. This alignment serves to provide motivation and incentives for farmers engaged in subprojects, fostering active participation and maximizing benefits from a diverse range of project interventions. By extending matching/equity grants to these eligible groups, the objective is to catalyze agri-business activities and empower farmers within the subprojects. Furthermore, guidelines for the selection of farmer bodies/SHGs should be taken into account when disbursing such matching/equity grant to specific KVAs. The organizations (KVAs/SHGs) shall be utilizing the funds with utmost transparency ensuring due book keeping and social audit by the general house of their respective bodies. Whereas, the KVMs/HPKVF shall ensure CA audit of their utilization of such matching/equity grant provided under this proposal.

a) KVAs: As such, it is proposed that the matching grant in proportion to the average amount available for three years in KVA's account with maximum amount upto ₹30,000, shall be

extended to each functional KVA for sustaining the agri-business including updation of the existing infrastructure and furthering crop diversification. In availing this assistance, the KVAs may be able to request for the grant in one or more annual tranche over a period of 3-4 years equal to the average amount available for previous three years.

b) SHGs: It is proposed that matching grant in proportion to the average amount available for three years in the account of respective SHGs (Account passbook) or under inter loaning (as ascertained through inter loaning register) with maximum amount upto ₹21,000/- shall be extended to each Functional/viable SHG. In availing this assistance, the SHGs may be able to request for the grant in one or more annual tranche over a period of 3-4 years equal to the average amount available for previous three years.

c) KVMs & HPKVF: It is proposed that matching grant in proportion to the average amount available for three years in respective accounts of the KVMs & the HPKVF, with a maximum amount upto ₹ 90,000/- in case of KVM & ₹ 4,50,000/- in case of HPKVF, shall be extended to each viable KVM & HPKVF, respectively. In availing this assistance, the KVMs/ HPKVF may be able to request for the grant in one or more annual tranche over a period of 3-4 years equal to the average amount available for previous three years.

Table 2: Tentative Fund Requirement for the aforementioned support activities is as below:

Sr. No.	Description	Amount (In ₹)
1	Infrastructure Improvement in 39 sub projects	2,41,96,000
2	Matching/Equity Grant to the KVAs in 210 sub projects (30000 x 210)	63,00,000
3	Support on Crop Diversification (20,000 X210)	42,00,000
4.	Equity grant to SHGs for 150 viable SHGs (21000X150)	31,50,000
4.	Equity grant to the Kisan Vikas Manch and HP Krishak Vikas Federation (7,20,000+ 4,50,000)	11,70,000
	Total	3,90,16,000

It shall further be ensured by the DoA that the KVAs, KVMs & HPKVF have maintained its legal sanctity under the Society Registration Act, 2006, if needed, they shall support in addressing shortcomings in this regard, if any.

3. Guiding Principles for providing assistance under the proposal, “Sustenance Support in 210 sub projects for the Interventions made under HPCDP (Phase-I), JICA-ODA”

a) KVAs:

I. Legal and Operational Status:

- The KVA should be a registered society under Society Registration Act, 2006.
- The group should be actively engaged in its work, particularly in utilizing structures provided during Phase-I of HPCDP, JICA-ODA.

II. Viability:

- The Krishak Vikas Association should be viable, with active participation of members in village-level activities.

III. Financial Accountability:

- Proper financial records, including a cashbook and ledger shall be maintained, to ensure KVAs are financially stable.
- The account of the society should be audited by CA (Chartered Accountant)/Social Audit/any eligible retired auditor. The audit reports should be submitted to validate financial transactions.
- The group should have a clean financial history and should not be a defaulter for the last three years, indicating financial responsibility.

IV. Record-keeping:

- Comprehensive records must be maintained, including proceeding registers and water user records, to track the progress of activities of subproject.



b) SHGs:

I. Viability:

- Prioritize SHG groups that are viable or carrying out inter-loaning of credit within the group (if any).

II. Financial Accountability:

- Proper financial records, including a cashbook and ledger shall be maintained, to ensure SHGs are financially stable.

III. Record-keeping:

- Comprehensive records must be maintained, including proceeding registers, inter loaning registers (if any).

c) KVMs/HPKVF:

I. Viability:

- The organization is formally registered under Society Registration Act, 2006, in accordance with legal requirements.

II. Strategic Business Plan:

- The organization must have viable business plan along with timeline and implementation schedule.

III. Financial Accountability:

- Proper financial records, including a cashbook and ledger shall be maintained, to ensure organizations are financially stable.
- Organization must have financial statements, audited by a Chartered Accountant (CA) for at least three financial years. The group should have a clean financial history and should not be a defaulter.

4. Pattern of Assistance for Matching/Equity grant through the HPCDP (Phase-II), JICA-ODA to KVAs, SHGs, KVMs and HPKVF:

S. N.	Name of Farmer Body/Organization	Total Grant per organization (in ₹)	Pattern of Assistance			Remarks
			1 st Year (33.33%)	2 nd Year (33.33%)	3 rd Year (33.33%)	
1	KVA (210 No.)	30,000/-	10,000/-	10,000/-	10,000/-	Amount may vary w.r.t. performance of particular organization, enabling them to seek more or all of the remaining grant out of the maximum amount approved in respect of that organization
2	SHG (150 No.)	21000/-	7,000/-	7,000/-	7,000/-	
3	KVMs (8 No.)	90000/-	30,000/-	30,000/-	30,000/-	
4	HPKVF (1 No.)	4,50,000/-	1,50,000/-	1,50,000/-	1,50,000/-	

5. Framework for disbursement of Matching/ Equity grant (Project):

I. First Tranche:

- The first tranche of matching grant shall be released in proportion to the average amount available for three years in respective accounts of the particular organization/farmer bodies.
- In case of SHGs inter-loaning averages may also be considered. Release of the grant, as above, shall be done on submission of request in this regard furnishing attested copies of the meeting register, contribution register, inter-loaning register (if any), a statement of the business profile, etc. of pervious three year to the respective BPMUs.
- The BPMU through its EO shall get the application duly signed by the President alongwith relevant papers and proceedings of the General House in this regard.
- On recommendations of the BPM concerned, the DPM shall give approval and ask for the amount from the SPMU.
- On receipt of the funds, the DPM shall ensure to transfer approved amount to the accounts of respective farmer bodies.
- The KVMs/HPKVF shall apply directly alongwith furnishing attested copies of the meeting register, statement of contribution by the members, CA audit report, etc. of pervious three year to the respective PMU (BPMU in case of KVMs and SPMU in case of HPKVF).

II. Second Tranche:

- In case of KVA and SHG, second tranche of grant will be released after the completion of one or more financial year of release of first tranche and submission of UC.
- As specified above, on completion of one or more years, application for the second tranche shall be submitted for the approval and release of funds. The KVAs/SHGs shall furnish their general house proceedings on the social audit of the funds and its usage. The KVAs shall submit audit report from the local CA or any other eligible auditor. Whereas KVMs and the HPKVF shall furnish the CA audit report for the period specified above for the purpose.
- Rest of the procedure shall remain same as 5(I), above.

III. Third/IVth Tranche:

- The process remains as 5(II), above.

After receiving entire amount of the matching/equity grant, the organization shall be bound to furnish balance sheet audited by the appropriate agency, as described above. If any agency is not taking remaining tranche of the grant after availing one or more, even in that case they are liable to submit audited statements within the succeeding year for the year in which tranche was received failing which legal action shall be initiated as per the law in this regard.



6. Framework for disbursement of Matching/ Equity grant (DoA):

The Directorate of Agriculture shall direct the project for providing requisite funds for the heads elaborated at 2(A) above. Actual fund requirement in case of 2(A) 1 shall be on the basis of approved estimate of the repair works on the sites listed in the Annexure-I.

The Directorate of Agriculture, H.P. shall ensure to utilize all the funds as per the departmental norms and furnish the UC latest by the March 2025 or earlier. All the requisitioned funds shall be made available to the Director of Agriculture in one tranche only.

Decision / Remarks of the EC:

EC approved the proposal.



**Spot Agenda No. 5.14.3: Guidelines for training cum exposure visit under HPCDP
Phase-II**

HPCDP is going to address various gaps and constraints in understanding the farming practices, by way of organizing training cum exposure visits for the farmers to different existing farm enterprises/ State Agriculture/ Horticulture Universities/ APMC market yards etc. for increasing the knowledge and expertise on modern farm management practices. These programmes shall be helpful in converging and synergising multiple on-going and planned programmes for agriculture development.

The role of trainings and exposure visits is to introduce growers and agricultural professionals to new technologies and techniques and its application back home in native places. This forms the integral part of acquiring knowledge as 'Seeing is Believing'. It provides opportunity to the participants from different regions to interact and learn and share among each other their experiences & expertise on agri business or various agricultural production techniques.

Under Phase-II, above referred capacity development programme shall be organized by various DPMUs as per following proposed broad outline:

Selection of enterprise: Himachal Pradesh is blessed with diverse agro climatic conditions. Different areas of the state have progressed well in the production of varied crops & farmers need to be exposed to the technologies, considering the productivity potential and availability of vast opportunities. Therefore, training topic shall be decided as per farmers need and opportunities for that enterprise in respective DPMU.

Selection of farmers: 90 Nos. farmers (Advanced, near advanced, vulnerable farmers) from different DPMUs shall be identified for exposure visit in line with selected enterprise for visit. Target crops or enterprise for selected farmers shall be same so as to form homogenous group for exposure visit i.e. group may comprise of all the vegetable growers or mushrooms growers or polyhouse cultivators or farmers opting for more than enterprise of similar nature.

Module of training

Target Nos. of farmers: 90 Nos.

Duration of visit: 3 Days

Programme schedule:

Day: 1- Farmers shall be taken to nearby Agriculture or Horticulture University campus for visit on first day. Day 1 (FN), will start by providing theoretical lecture to the participants on the subject of interest of farmers preferably in local dialect or hindi. In the afternoon session, visits of the farmers to various field demonstrations in the University campus shall be conducted for practically seeing theoretical learnings. If feasible, hands-on training on different subjects like training & pruning or nursery raising, filling of plug trays, operation of farm machinery etc. may be provided.

Day: 2—Day will start by conducting visits of the farmers to nearby Pvt. Enterprises run by farmers & groups of farmers around the University. Meanwhile, visit of the farmers to the fields of nearby farmers performing the enterprises learned by farmers during first day, shall also be conducted.

Day: 3. Day will start by having visit to nearby Market Yards for seeing transactions of commodities in the market. Interaction of farmers with commission agents shall also be facilitated. During day feedback session of visit will be organized followed by closing remarks.

Follow Up: DPMU will formulate WhatsApp group of farmers, entrepreneurs visited and university experts for following up the action taken in the matter and sharing each other's experiences or problems during time.

Provision of funds in line with above referred activity in the MoD document of Phase-II

In Phase-II, under project activity 2.1.2 (3) entitled “Exposure visit of MC members to KVA in other areas of H.P.” has been envisaged to be conducted, 2 times for the Management Committee (MC), members of 6 KVAs in one batch, with funds provisions detailed as under:

Project Activity No.	Item	Site/ Clusters	Quantity	Unit Price (INR)	Total Cost (₹ in Lakhs)
2.1.2 (3)	Exposure visit of MC members to KVA in other areas of H.P.	51	2	80000	80.00

Cost Module for the present proposal- It is hereby proposed that above referred project activity of MoD under Phase-II viz., 2.1.2 (3) “Exposure visit of MC members to KVA in other areas of H.P.” be conducted for 42 sub projects in one batch by including 2 MC members from each sub project along with 6 officers from different PMUs thus total 90 participants per batch, for 3 days with following indicative expenditure:

Intervention	Tentative expenditure (₹ in Lakhs)	Remarks
Transportation Charges	1.00	-
Institutional charges	0.20	-
Boarding and lodging charges	2.25	-
Meal Charges	1.35	-
Stationary, banners etc.	0.10	-
Miscellaneous/ unforeseen expenses	0.10	-
Total	5.00	-

Therefore, EC is requested to accord approval for the above proposal, please.

Decision / Remarks of the EC:

The Director of Agriculture suggested that besides engaging university staff in conducting the proposed exposure visits, progressive farmers especially women who are already undertaking Agri enterprises coupled with different leading Agri startups of the State preferably women run startups must be involved to encourage farmer to farmer learnings. The Project Director assured the house to comply with the observations of worthy Director of Agriculture.

EC approved the proposal.

Spot Agenda No. 5.14.4: Approval to undertake Technical Intern Training Programme (TITP)/Specified Skilled Worker (SSW) in Phase-II of HPCDP

It is submitted that in accordance with the discussions held with the JICA review mission, Phase-II of HPCDP intends to undertake TITP/SSW programme as this programme aims at exposing young farmers/ agripreneurs to the advanced agricultural practices, modern technologies, innovative interventions, fostering knowledge & skill enhancement in Japan thereby leading to employment generation. Funds worth ₹ 3.00 Crores earmarked against the activity 2.2.8 "Programme for Next Generation" shall be expedited under TITP/SSW programme since both the activities have strikingly similar & overlapping objectives.

TITP/SSW programme goes a step further in providing attractive compensation for young farmers beside providing them with career advancement opportunities.

Initially, pilot testing of the TITP/SSW shall be done by signing a MoU with Himachal Pradesh Kaushal Vikas Nigam (HPKVN) & option to undertake already approved module of programme for Next Generation as per MoD is proposed to remain with the project depending upon the outcome of this newly proposed module.

EC is therefore, requested to allow to undertake TITP/SSW programme through HPKVN, please.

Decision / Remarks of the EC:

EC approved the proposal.

Spot Agenda No. 5.14.5: Proposal for promotion of Galgal and Harad plantation

In compliance with the Agenda item No. 10, defined in the minutes of meeting held with all the Secretaries under the Chairmanship of Hon'ble Chief Minister Govt. of Himachal Pradesh at 11.00 A.M. on 11.09.2023, to review the status of important priorities, budget announcements and flagships programmes of various departments, circulated vide letter No. Per (AR) F (1)-1/2016 dated 15.09.2023 from the O/o Special Secretary (AR) to the Govt. of Himachal Pradesh.

The HPCDP has identified 5 clusters each in BPMU, Hamirpur, Bilaspur, Una, Sarkaghat and Dehra, where the Galgal and Harad plantation can be raised in the upcoming years. The project has identified 5 clusters with 1000 (approx.) farming families to be mobilized for the purpose.

This shall enable the project to get 15000 Galgal and 5000 Harad plants procured & planted in coming season under 70 Ha area (approx.). The plantation shall be done by the farmers to the extent of available land resources with each of them. The tentative cost calculated, presented at Table 1 stands to be **₹ 31.70 Lakhs (Project share- ₹ 22.70 Lakhs, Beneficiary share- ₹ 9.00 Lakhs)**. The cost sharing shall be expedited on relevant activities. The proposal shall be undertaken during upcoming rainy season of 2024.

Table 1: Cost Module for the present proposal

Sr. No.	Particulars	Approximate Cost per unit (in ₹)	Total Cost (₹ in Lakhs)	HPCDP Share (₹ in Lakhs)	Farmer Share (₹ in Lakhs)
1.)	Cost of 15000 Galgal plants	40	6.00	6.00	0.00
2.)	Cost of digging pit, incorporating different inputs and plant protection etc.	40	6.00	0	6.00
3.)	Printing and distribution of pamphlets (12000 Nos.) on Galgal plantation	40	4.80	4.80	0.00
4.)	Transportation cost of 15000 Galgal plants from supplier to farmers' fields	As per distance of supplier and farmers' fields and prevailing transportation rates	1.00	1.00	0.00
5.)	Cost of 5000 Harad plants	150	7.50	7.50	0.00
6.)	Cost of digging pit, incorporating different inputs and plant protection etc.	60	3.00	0.00	3.00
7.)	Printing and distribution of pamphlets (5000 Nos.) on Harad plantation	40	2.00	2.00	0.00
8.)	Transportation cost of 5000 Harad plants from supplier to farmers' fields	As per distance of supplier and farmers' fields and prevailing transportation rates	0.40	0.40	0.00
9.)	Unforeseen charges/ Miscellaneous charges	-	1.00	1.00	0.00
Total			31.70	22.70	9.00

In view of above, EC is requested to approve the above proposal & allow expenditure worth ₹ **22.70 Lakh** out of Society Funds of HPADS accrued as a result of interests.

Decision / Remarks of the EC:

The Project Director, HPCDP (Phase-II) informed the house that besides Galgal & Harad, other crops like Avocado, Dragon Fruit & Jackfruit can also be covered, for which, if approved, fresh & separate proposal shall be submitted on file to the worthy Secretary (Agri) to the GoHP -cum- Chairman EC of HPADS for approval.

EC approved the proposal as such.



Spot Agenda No. 5.14.6: *Construction Quality Control Measures-Empanelment of manufacturers of HDPE Pipes*

It is submitted that from the Learnings of HPCDP (Phase-I), JICA-ODA, Quality Control in construction of irrigation infrastructure has been thrust in the Phase-II which is also emphasised by the JICA review mission during January, 2023.

Various steps are being taken to ensure Quality of the construction works in line with the discussions held on ensuring high quality HDPE material use by the contractors with:

- Virgin material manufactured HDPE pipes and fittings
- Third-party testing from Central Institute of Petrochemicals Engineering & Technology (CIPET) before delivery at concerned manufacturer factory location
- Sufficient Experience exhibited by their turnover etc.

Further, the empanelment of manufacturers of HDPE pipes was undertaken by adopting e-tendering on HP E-tenders.

As a result, 8 manufacturing companies were identified and empanelled as source suppliers to the private contractors under the project for a period of 2 years i.e. July, 2023 to 2025 for supply of HDPE pipes in different irrigation sub projects being executed under Phase-II of HPCDP.

The EC is requested to give its ex-post facto approval to the same.

Decision / Remarks of the EC:

EC accorded its ex- post facto approval to the proposal.



Spot Agenda No. 5.14.7: Proposal for collaboration between HPCDP Phase-II & Matsuda Sangyo Private Limited (Japanese Trading Company)

It is submitted that HPCDP (Phase-II), JICA-ODA with the esteemed cooperation from the JICA, India has been endeavoring to build additional and more transparent marketing channels for the farmers in the state.

With the guidance and cooperation from the JICA, India following programs are being undertaken:

Proof of Concept on Digital Marketing of Agriculture Produce (by the JICA, India. Funded separately to the ODA loan). Period: January-December 2024, Partner agencies: DoAHP, HPCDP, HPSAMB, DeHaat, JICA DX India.

Sourcing of fruits and vegetables by the Matsuda Sangyo Private Limited (Japanese Trading Company)

The Japanese Trading Company intends to introduce IQF Technology for preservation & export of high-quality vegetables especially Broccoli

The Japanese trading company is also interested in investing for creation of frozen food factory (IQF) in the State of H.P.

Therefore, the EC is requested to approve the proposals in the interest of farming community of the State.

Decision / Remarks of the EC:

EC accorded its approval to the proposal.



Spot Agenda No. 5.14.8: Construction of Farmer's Training Centre (FTC) at Palampur

It is submitted that at the instance of HP State Agricultural Marketing Board and after due concurrence from the donor agency i.e. JICA, India, one FTC was to be constructed at Chauri Bihal, Distt. Kullu.

Further, it is to apprise that due to flash floods in Monsoon ,2023 season, the site finalised for construction of FTC at Chauri Bihal, Distt. Kullu was damaged and left non -feasible for undertaking construction works of FTC. As such, HPSAMB has shown their inability to go ahead with the construction of said FTC on the proposed site at Chauri Bihal.

Therefore, the FTC was shifted to its original location i.e. Palampur under intimation to JICA, India. EC is therefore, requested to approve construction of FTC, Palampur, please.

Decision / Remarks of the EC:

EC accorded its approval to the proposal.



Spot Agenda No. 5.14.9: Appointment of Media Advisor in HPCDP Phase-II

It is to apprise the EC that Sh. Rajeshwar Singh Thakur has been appointed as Media Advisor in HPCDP Phase-II w.e.f. 1st December, 2023 and may be approved as the member of the EC.

Decision / Remarks of the EC:

EC acknowledged the appointment & approved the inclusion of Media Advisor in EC of HPADS.

- A photo gallery containing different project activities right from the survey, preparation of DPRs, community mobilisation, execution of extension activities, social mapping & resource mapping and construction activities, visit of different dignitaries from the GoHP, GoI & JICA, India, media covering, different project related publications & other IEC related materials was also displayed in the meeting.
- In the concluding remarks, the representative from Ministry of Agriculture & Farmers Welfare, GoI & JICA, India appreciated the efforts of project team & asserted that the project is moving on the right track in right direction and the new initiatives relating to implementation of TITP/SSW programme and Marketing related initiatives were also praised by JICA, India.
- The Director of Agriculture emphasized the importance of regular/ monthly review of the project activities and she further stressed upon creation of forward linkages & value addition of Agri produce after creation of irrigation potential through HPCDP in the State.
- The Project Director apprised the house that the model of She Haat adopted in Sirmaur district for marketing of value added Agri produce can be replicated in Phase-II of HPCDP at some of the selected CCs like CC at Auhar, Distt. Bilaspur / available DoA infrastructures near to the highways & his idea was also appreciated by the Director of Agriculture.

The Chairman, EC also stressed upon regular review of project to keep its pace on the right track.

The meeting ended with vote of thanks to & from the Chair.



Annexure "A"

Physical & Financial Progress of APO 2022-23 under Externally Aided Project for HPCDP (Phase-II)

(Rs. In Lakhs)

Sr. No.	Item	Unit	Targets for APO 2022-23		Achievements 2022-23	
			Physical	Financial	Physical	Financial
1. Infrastructure Development						
1.1.1	Minor Irrigation			1.29105		1.29105
1.3.2	Survey, Investigation, Design & Estimation (Preparation of DPR)	No.	120	174.27848	120	174.27848
Total (1)			120	175.56953	120	175.56953
2. Farmers' Support Component						
2.1	Formation and Strengthening KVA					
2.1.1	Awareness Camp involving Community	No. of training	142	8.28747	142	8.28747
2.1.2	Formation and formalization of KVAs					
1	Workshop of group to develop objectives and norms	No. of training	114	3.72276	114	3.72276
2	Training to MC members on role and responsibility	No. of training	6	2.76	6	2.76
3	Exposure visit of MC members to KVA in other area of HP	No. of training	8	6.27448	8	6.27448
2.3	Research and Seed Production					
2.3.1	R & D support (11 Sub projects)-2nd year phasing	No.	11	93.3500	Under progress (11)	93.350
2.3.2	Infrastructure development at SAU for vegetable seed production-2nd year phasing	No.	1	197.80	Under progress (1)	197.80
2.4	Innovative activities					
2.4.1	Establishment of centre of excellence for vegetable nursery production (SAU)- 1st year phasing	No.	1	15.50	Under progress (1)	15.50
2.4.2	Trial for soil less cultivation/Fan Pad GH with vertical system- 1st year phasing	No.	-	21.47678	-	21.47678
2.5.2	Mushroom cultivation on cost sharing basis 80:20	No.	-	1.42	-	1.42

2.5.7	Promotion of Shiitake Mushroom Cultivation (Management Cost for SCTC)	No.	1	12.00	1	12.00
Total (2)				362.59149		362.59149
3.Value Chain and Market Development Component						
3.4	Modernizing facilities and equipment in Mandis	No.	Under progress (13)	1350.00	Under progress (13)	1350.00
Total (3)				1350.00		1350.00
4. Institutional Development Component						
4.1	Strengthening of DOA					
4.1.1	Recruitment of PMU Staff (Out-Source)	No.	1	570.06548	1	570.06548
4.1.2	Capacity Development of Project Staff on PDCA Cycle					
1	Orientation Workshop of PMU Staff	No.	-	0.38285	-	0.38285
2	Training of District & Block Project Managers on PIM, PRA and CDP	No.	-	0.45000	-	0.45000
3	Conceptual Training for PMU Staff on PDCA Cycle	No.	-	0.07010	-	0.07010
4	Workshops to establish PDCA cycle	No.	0	0	0	0
5	Exposure Visits of PMU Staff (Other States)	No.	1	2.40	1	2.40
6	Peer Learning Workshop	No.	1	0.19490	1	0.19490
7	Organising periodical review meetings, workshops etc.	LS	-	4.99174	-	4.99174
8	HRD training on Team building, leadership, Motivation/inspiration and Stress management.	No.	4	5.84770	4	5.84770
9	Agriculture Extension Training	No.	1	0.55180	1	0.55180
10	Engineering Training	No.	1	1.96560	1	1.96560
4.1.7	Procurement of ICT related equipment					
1	Procurement of general use IT equipment	LS	-	15.05516	-	15.05516
7	Hiring of Services for Development of software application	LS	-	0.11363	-	0.11363
4.1.8	Construction of Training Centres	No.	2	167.08040	Under progress (2)	167.08040

4.1.9	Procurement of Equipment and Tools to PMU					
1	Rented accommodation for office space for 2 DPMU	LS	-	7.50250	-	7.50250
2	Rented accommodation for office space for 10 BPMU	LS	-	18.20440	-	18.20440
3	Furniture & office-equipments, (New PMUs)	LS	-	21.17157	-	21.17157
4	Replacement/ updation of Furniture	LS	-	1.24039	-	1.24039
5	Transport facilities at PMU Procurement of 3 vehicles (SPMU 3) and hiring of 24 No. MUV (SPMU 2,DPMU08,BPMU 14), 20 no Motor cycles, Scooties 20 No	LS	-	108.86317	-	108.86317
6	Rental accommodation for extension officers (70 sites)	LS	-	3.27095	-	3.27095
7	Publicity events, public awareness materials, Inaugural ceremonies of sub projects	LS	-	2.16695	-	2.16695
8	Hiring of support services	LS	-	9.53767	-	9.53767
11	Project Operational expenses	LS	-	18.012	-	18.012
12	Countermeasures for COVID-19	LS	-	0.60075	-	0.60075
4.2	Strengthening of Extension Service Function					
4.2.1	Preparation of Information, Education and Communication (IEC) Material for Dissemination					
1	Posters	LS	-	0.50000	-	0.50000
2	Wall writings & fixing of posters	LS	-	0	-	0
4	Publication of handouts and manuals	LS	-	3.03410	-	3.03410
5	Preparation of video programs	LS	-	0	-	0
7	Farmers' fair in each cluster	LS	-	2.30290	-	2.30290
4.2.3	Capacity Development of Engineering Staff					
1	Application of the Guideline and Check list	No.	1	0.53	1	0.53
2	Data preparation and record keeping of pre-condition of each sub-projects.	No.	1	0.53	1	0.53

4.2.5	International/national/state level workshop/seminars	No.		0		0
3	State level workshop/seminars	No.	-	1.45988	-	1.45988
4.2.6	Overseas Training, Exposure/Study visits senior Project Staff	No.	2	81.7889	2	81.7889
Total(4)				1049.88549		1049.88549
Category A Total (1+2+3+4)				2938.04651		2938.04651
Category B Consultancy services				361.95349		361.95349
Category C Physical contingency				0		0
Grand Total of Eligible Portion (Category A+B+C)				3300.00		3300.00
Non-Eligible						
Administrative cost				570.21553		570.21553
GST/Taxes/Front end fee/Import Tax and other taxes				129.78447		129.78447
Total of Non-Eligible Portion				700.00		700.00
Grand Total (Eligible + Non- Eligible)				4000.00		4000.00

Government of Himachal Pradesh
Jal Shakti Vibhag

Annexure- "g"

No. IPH-B(A)9-1/2010-III-Loose

Dated Shimla-2

18/11/2021

Notification

Consequent to the recommendations of 7th State Level Technical Committee, the Governor, HP is pleased to modify the eligibility & qualification criteria in tendering process of Jal Shakti Vibhag as under:-

Eligibility & Qualification Criteria:

A) For works equal to or above INR 5.00 crore:

- i) Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost.
- ii) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:-
 - a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
or
 - b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
or
 - c) One similar completed work costing not less than the amount equal to 80% of the estimate cost.
- iii) Definition of "similar work" should be clearly defined in the tender document by the DNIT approving authority. In addition, the criteria regarding satisfactory performance of works, personnel, establishment, plant, equipment etc. may be incorporated according to the requirement of the Project.

The following note be incorporated in the bid documents:

- i) The value of executed works shall be brought to current price level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion of works to previous day of last day of submission of bids.
- ii) Completed work means either completed or completed to the extent of minimum 90% of awarded amount (including unpaid amount on a/c of paucity of funds).
- iii) The certificate in this regard be obtained on the format as prescribed in the Notice Inviting Tender.
- iv) For works above INR 5.00 Crore, the contractor enlisted with Jal Shakti Vibhag (erstwhile IPH) or any other Govt./Semi-Govt. Departments/Autonomous bodies as per his/her class of enlistment should be allowed.

Rakshy

B) For works equal to or less than INR 5 Crore

- i) For all the works less than estimated cost of INR 5.00 Crore, contractor enlisted with Jal Shakti Vibhag (erstwhile IPH) only should be allowed. However, for specialized work within this category, the contractor enlisted with any other Govt./Semi-Govt. Departments/Organisation or Autonomous bodies as per his/her class of enlistment should also be allowed.
- ii) For specialized works within this category, the Engineer-in-Charge may define the Similar Work in accordance with the type of work and specifications. The definition of the Similar Works in such cases shall be approved by the next higher Authority.

C) Requirements of the Experience Certificate:

- i) To demonstrate experience of the similar work as per eligibility criteria, the bidder/contractor shall submit the certificate of similar work. Completed work means either completed or completed to the extent of minimum 90% of awarded amount (including unpaid amount on a/c of paucity of funds).
- ii) It may be noted that the ultimate objective of tendering exercise is to encourage competition and reduce cost. Therefore, in the event of low participation in the 1st call i.e. two or less tenderers, tenders should be re-called. However, in 2nd call, in case of single participation/ tenderer, tenders should be recalled and in case of two tenderers, if quite justifiable, tender can be awarded to the L-1. Further, in case of poor response or un-reasonably high offers are received even after calling the tenders twice, it is prudent to throw open tenders to next lower class including to the contractors registered with other departments of the State, with other State Governments and with Govt. of India. NIT approving authority may modify the eligibility criteria suitably with full justification and their vision must not be with a view to facilitate the entry of particular contractor/firm. The prior approval of the next higher authority will be mandatory.
The DNIT shall be prepared for both categories prescribed above and tender shall be floated at the 100% amount of the estimated cost/technical sanction amount instead of 75%.

This issues in partial modification to this Office Memorandum No. IPH-B(F)7-6/2016 dated 10-01-2020 read with the Addendum No. IPH-B(F)7-6/2016 dated 28-07-2020, Office Memorandum No. IPH-B(A)9-1/2010-III dated 09-10-2020 and Notification No. IPH-B(F)7-6/2016 dated 19-06-2021.

The above instructions be followed strictly.

By Order

Vikas Labroo,
Secretary (JS) to the
Government of Himachal Pradesh

Relax iii)

Endst.No. No. IPH-B(A)9-1/2010-III-Loose Dated Shimla-2 18/11/2021

Copy forwarded to:-

1. The ACS-cum-Pr. Secretary to the Chief Minister.
2. P.S. to the Hon'ble Jal Shakti Minister, HP
- ✓ 3. Engineer-in-Chief, JSV, HP, Jal Shakti Bhawan, Tutikandi, Shimla-5
4. All Chief Engineers, Jal Shakti Vibhag, HP
5. All Superintending Engineers, Jal Shakti Vibhag, HP
6. All Executive Engineers, Jal Shakti Vibhag, HP

Raksha

(Raksha Sharma)

Under Secretary (JS) to the
Government of Himachal Pradesh

Detail of sub project sites of HPCDP (Phase-I) having losses in Monsoon, 2023 season

Sr. No.	Name of Scheme	DPMU	BPMU	Total loss (in Lakhs)
1	LIS Challeli	Hamirpur	Hamirpur	1.00
2	LIS Jamli	Hamirpur	Hamirpur	1.50
3	LIS Dagoh	Hamirpur	Hamirpur	1.00
4	LIS Bahl Thakru	Hamirpur	Hamirpur	1.00
5	LIS Lehri Sarail	Hamirpur	Bilaspur	1.20
6	LIS Sawara	Hamirpur	Bilaspur	7.00
7	LIS Takrera	Hamirpur	Bilaspur	0.15
8	LIS Fagog Dol Laswa	Hamirpur	Bilaspur	0.40
9	LIS Parohi	Hamirpur	Bilaspur	0.20
10	LIS Domehar	Hamirpur	Bilaspur	4.00
11	LIS Nalti	Hamirpur	Bilaspur	3.20
12	LIS Nalwar-Kotlu	Hamirpur	Bilaspur	0.40
13	LIS Chibber Ballu	Hamirpur	Bilaspur	2.00
14	LIS Bakroa	Hamirpur	Bilaspur	1.00
15	LIS Nagar Chowki	Hamirpur	Una	0.22
16	LIS Ghungrala	Hamirpur	Una	0.88
17	LIS Sathru	Hamirpur	Una	0.20
18	LIS Bandhol/ Bandol	Palampur	Dehra	0.08
19	LIS Rihri Kuthera/ Khanodi	Palampur	Dehra	2.50
20	FIS Ketel Kuhal/ Samirpur	Palampur	Dehra	25.00
21	FIS Makruhal Kuhal	Palampur	Bajjnath	2.50
22	FIS Jarwara to Khandoli	Mandi	Mandi	28.00
23	FIS Shillyali to Kataula	Mandi	Mandi	39.30
24	FIS Biaru Khad to Nughrad	Mandi	Mandi	34.30
25	FIS Jail Khad to Dhunjidhar	Mandi	Mandi	3.00
26	FIS Gambhar Khad to Randhara	Mandi	Mandi	2.15
27	FIS Chhonal to Kharsi	Mandi	Mandi	3.22
28	FIS Patiyud	Mandi	Mandi	4.55
29	FIS Ropari Khad to Navlaya	Mandi	Mandi	2.36
30	FIS Chamyater khad to Mansai	Mandi	Mandi	4.15
31	FIS Gad Nalla Arki	Mandi	Mandi	8.20
32	FIS Kandi nalla to Dulchi	Mandi	Mandi	7.20
33	LIS-Khanot	Mandi	Sarkaghat	2.00
34	LIS-Karadi Kandyol	Mandi	Sarkaghat	2.70
35	FIS-Padain	Mandi	Sarkaghat	15.00
36	FIS-Guin	Mandi	Sarkaghat	0.40
37	FIS-Nagan Bharola	Mandi	Sarkaghat	12.00
38	FIS Safe to Bani	Mandi	Sarkaghat	3.00
39	LIS Sadhot	Mandi	Sarkaghat	15.00
	Total			241.96