

Proceedings of the 2nd Meeting of Executive Committee (EC), Himachal Pradesh Agricultural Development Society for HP Crop Diversification Promotion Project, Phase-II held on 16th November, 2021 at 4:00 PM at Dharamshala under the Chairmanship of Dr. Ajay Sharma, Secretary (Agriculture) to the Govt. of Himachal Pradesh.

List of the participants as given at Appendix- "A"

At the outset, a warm welcome was extended to the Chairman EC, Chief Representative of JICA India & JICA team, Additional Commissioner, Ministry of Agriculture & Farmers Welfare, Director of Agriculture and other members of the Executive Committee. Thereafter, the Project Director presented following agenda items for discussion.

Agenda No.1: Confirmation of the minutes of last meeting held on 5th May, 2021.

The proceedings of the 1st EC meeting of Phase-II of HPCDP held on 5th May, 2021 through virtual mode were confirmed as no comments were received from any member.

Agenda No.2: Action taken report on 1st EC meeting.

- The Project Director apprised the house that Loan effectuation was done on 21st July, 2021, however, the project started expenditure from June, 2021 and started filing reimbursement claims from August, 2021 onwards. Reimbursement claims of Rs. 2.98 Crore have been filed till date. It was also informed that all the Project Management Units (PMUs) have been set up and are operational. There are 4 DPMUs (Hamirpur, Mandi, Kangra and Solan) and 14 BPMUs (Hamirpur, Una, Mandi Sarkaghat, Gohar, Kullu, Palampur Dharmshala, Dehra, Chamba, Solan, Rampur, and Nahan) set up for effective implementation of the second Phase of HPCDP. As far as staff deployed for second phase is concerned, 39 Nos. Department of Agriculture (DoA) staff of different categories is deployed in the project against 62 agreed DoA staff. The Chief Project Advisor, HPCDP requested the Chairman EC and Director Agriculture to post remaining DoA staff to the project so as to gear up the work. It was also informed that, so far, services of 137 outsourced employees have been hired in the first batch and requisition for remaining categories of staff has been placed with the outsource agency.



- The services of Architect for designing and estimation of construction works, agency for Survey investigation and preparation of DPRs, Chartered Accountants, Agency for Conducting Baseline survey have already been hired after following JICA procurement guidelines through competitive bidding.
- As per the laid down procedures in the MoD, for selection of Project Management Consultants (PMC), RFP document is being issued to the shortlisted five consultant firms and after evaluation, concurrence from JICA, India shall be obtained and the evaluation will be completed by the month of March, 2022 as per agreed timeline and PMC shall be in place in March, 2022. As per approval accorded in the 1st EC meeting, an independent evaluation committee has been constituted. Further, in order to complete this complex process of Hiring of PMC in a time bound manner and to address the pre-bid queries, drafting of Project Operational Manual for Phase-II of the project, the services of an expert, have been hired by the project w.e.f. 1st September, 2021 to 30th April, 2022 through single source selection. The EC accorded its ex-post facto approval for hiring of services of expert Mr. G.S. Raju.
- **Review of Physical and financial progress for the year 2021-22:** -The Project Director informed the house that as per the project phasing of nine years, the Annual Plan of Operation (APO) amounting to Rs. 53.97 Crore was prepared for the year 2021-22, however, the GoHP has allocated the funds to the tune of Rs. 20 Crore for the FY 2021-22 and APO was revised to Rs. 20 Crore. Accordingly, the detailed physical & financial targets vis-a vis achievements made so far, are given as **Annexure-“1”**.The Chairman asked the Project Director to seek additional allocation after utilization of the allocated funds.
- The agenda regarding handling over of six collection centres along with 5 retail outlets to FPC HAVi for O&M was discussed in length and after detailed deliberations, it was directed by the Chairman, EC to submit the latest financial status of FPC HAVi i.e. whether any profit is being earned by HAVi or still HPCDP is looking after its recurring operational expenses. Further, he directed the Project authorities that complete detail of formation of FPC, membership, utilization of seed money / one time hand holding

support (Rs. 35 lakh) given to HAVi from Project side, other expenditure incurred from the project on infrastructural and other contingency expenditure along with GUC, balance sheets and audited financial reports of previous years be submitted to him immediately and no further financial & hand holding support is to be offered to HAVi since Rs 35 lakh already given to HAVi is a huge sum in a small state. The representative of JICA India also asked to share these financial viability details, sustainability status of HAVi with JICA India office. The Chairman, EC also enquired about the status of Draft MoU (Annexure-“2”) between HPCDP and HAVi, to which the Chief Project Advisor, HPCDP informed that after incorporating all the suggestions of law Department, GoHP, the draft MoU has been submitted to the Administrative Department on 14th October, 2021. The Chairman asked the Project Director to submit financial viability status of HAVi and other details as mentioned above before proceeding to signing of MoU and handing over of assets to HAVi.

Agenda No. 3: Technical Approval of DPRs till PMC is in Place.

The Project Director explained that as per provisions of MoD, the Detailed Project Reports of the infrastructural works need to be approved from Project Management Consultants (PMC). As already submitted, the hiring of PMC is in progress and the services of PMC are likely to commence from April, 2022 as per agreed terms & conditions. Therefore, as requested, the EC granted its approval to get the detailed project reports of different construction related activities technically approved from the Superintending Engineer (Soil Conservation) of Agriculture Department till the PMC is in place.

Agenda No. 4: Maintenance of Project Accounts through tally software.

The Project Director requested the EC to grant approval for maintaining project accounts of different PMUs (SPMU, DPMUs and BPMUs) through double entry system of accounting through Tally software. To this, the Additional Chief Development Specialist, JICA, India, suggested that the tally software is outdated. Now a days, ERP (Enterprise Resource Planning) software is in use and he suggested that the project should go with ERP software instead of Tally software. After discussion, it was decided that ERP software will be used for maintaining Project Accounts in second Phase of HPCDP.

Further, he also highlighted the importance of MIS/GIS system in the project being the need of the hour. The Chairman, EC, instructed the project authorities that some young officers of Department of Agriculture as well as HPCDP should be trained in MIS / GIS so that they can handle these systems of the project for next 8-10 years. The Managing Director, HPSAMB suggested that the work of MIS/GIS can even be outsourced to any professional agency as there is already shortage of staff in the Department. So, the project should work on both the options.

Agenda No. 5: Shifting of BPMU office from Dehra to Birta (Kangra)

The Project Director informed the house that presently, BPMU Office Dehra is running in hired accommodation at Dehra for which monthly rental of Rs. 11,633/- is being paid. Due to increase in staff strength in phase-II from 12 to 25 per BPMU, it is not possible to accommodate whole BPMU staff in the present accommodation. Moreover, there is enough space available with the project for accommodating BPMU Dehra staff at Birta Kangra. Also, more than 50 percent selected sub projects for execution during second phase under BPMU, Dehra are in a radius of 10 kms from the said premises. So, it was proposed that the BPMU office be shifted from Dehra to Birta. To this, EC gave approval and further added that shifting of BPMU office to the proposed place will not only add to efficient implementation of project activities but also saving of project funds.

Agenda No. 6 : Relaxation in qualification/experience of certain staff continued from Phase-I

The Project Director apprised that the Project has retained all experienced staff of Phase-I of Project. In Phase-II, in certain categories there are minor variations in the qualification/experience of few categories although they have been working and performing same duties as in the Phase-I project. The on file approval for relaxation in qualification/ experience of some staff as per Annexure-“3” was already accorded by the Chairman, EC. The EC accorded approval to the proposed relaxations alongwith relaxation in age/ experience in case of driver, senior design engineer.

Agenda No. 7 : Approval to spend Rs 20 lakh out of society funds for launching event of Phase-II of HPCDP & Field Visit

The Project Director informed that during 15th EC meeting of Phase-I, it was approved by the EC to utilize funds amounting to the tune of Rs. 9.06 Crore out of society funds for execution of different approved project activities. Funds amounting to Rs. 7.29 Crore have been utilized, so far, thus leaving a saving of Rs. 1.77 Crore due to Covid pandemic as the field trainings/ exposure visits could not be organized. He requested EC to grant its approval to utilize funds to the tune of Rs. 20 Lakh for organizing the event on closing of Phase-I and launching of Phase-II of HPCDP. Rest of the expenditure on the Launching event and field visit shall be incurred from the appropriate activities of the project funds. The EC approved to utilize the funds out of society funds for this event Rs. 20 Lakh as proposed or actual expenditure after adjusting the expenditure eligible under the project.

Agenda No. 8 : The comments and suggestions from the Chairman, members of the EC, representatives from JICA and Ministry of Agriculture & Farmers Welfare Govt. of India

- i) The Managing Director, Himachal Pradesh State Agriculture Marketing Board informed that funds have been earmarked for up gradation of 13 existing market yards in Phase-II of HPCDP under Value Chain and Market Development component of the project. Accordingly, funds are being released from project side. Due to recent heavy rains in the state, huge landslide has occurred near Bhattakuffer site of Agriculture Produce Market Committee (APMC) Shimla and Kinnaur and it is not feasible to execute proposed upgradation of the said market yard. HPSAMB has also got the site surveyed from experts of IIT, Mandi and they have also declared the proposed site “unsafe”. Therefore, HPSAMB proposes to upgrade Nohradhar Market yard in District Sirmaur under APMC, Paonta Sahib instead of already proposed Bhattakuffer market yard. The Chairman EC informed that since the area is also known as Garlic hub of the State, therefore, the upgradation of Nohradhar Market yard will definitely add to the facilities being provided to the farmers of the area. The Managing Director, HPSAMB further added that upgradation of the Nohradhar market yard will be done as per already approved funds and no additional funds for this will be demanded from project. The JICA representative informed the house that since there is no change in scope of

work and only location of work will change, accordingly, a proposal in this case may be submitted to JICA, India through HPCDP for approval. Thus, the EC approved the proposal mooted by the Managing Director, HPSAMB.

- ii Additional Commissioner, Ministry of Agriculture & Farmers Welfare, Govt. of India, Dr. O.P. Sharma suggested the need of training of Project Extension staff on Integrated Pest Management at National Institute of Plant Health Management, Hyderabad. This will facilitate the extension officers to further disseminate IPM practices amongst the farming community of the State. To this, the Chairman, EC agreed and said that being National Level Institute, we can send our officers and train them as master trainers. The Chief Project Advisor, HPCDP suggested that there should be a mixed team of DoA Officers and Officers from project side for said training course. The Director of Agriculture agreed to the proposal.

The Chief Representative, JICA India expressed his satisfaction on the steps taken by the project, so far and said that the project should now gear up to start project activities.

❖ **“The meeting ended with the vote of thanks to and from the Chair”.**

Appendix-“A”

List of the members who attended the 2nd meeting of Executive Committee of H.P. Agriculture Development Society on Dated 16th November, 2021 at 4:00 PM at Dharamshala under the Chairmanship of Dr. Ajay Sharma, Secretary (Agri.) to the Govt. of H.P.

Sr. No.	Name & Designation
1.)	Sh. Saito Mitsunori, Chief Representative, JICA India
2.)	Dr. O.P. Sharma, Additional Commissioner, Department of Agriculture & Farmers Welfare, Govt. of India
3.)	Dr. R.K. Pruthi, Director Agriculture
4.)	Dr. J.C. Rana, Chief Project Advisor, HPCDP-II
5.)	Dr. Suresh Kapoor, Project Director, HPCDP-II
6.)	Sh. Naresh Thakur, Managing Director, Himachal Pradesh State Agriculture Marketing Board
7.)	Ms. Furuyama Kaori, Representative, JICA India
8.)	Mr. Subroto Talukdar, Additional Chief Development Specialist, JICA India
9.)	Ms. Roopal Srivastav, Representative, JICA India
10.)	Sh. Ishizaki Yoshiyuki, Chief Advisor, JICA -TCP
11.)	Dr. Sunil Chauhan, District Project Manager, Hamirpur
12.)	Dr. Rajesh Sood, District Project Manager, Kangra
13.)	Dr. Navneet Kumar Sood, District Project Manager, Mandi
14.)	Dr. Santosh Kumar, District Project Manager, Solan
15.)	Dr. Ashish Anand, Subject Matter Specialist, SPMU, HPCDP-II



Himachal Praesh Crop Diversification Project Phase-II & Budget Allotment for 2021-22						
		For 2021-2022 (as per budget allocation)				Achievement upto October,2021 ('000 INR)
Sr.No.	Item	Unit	Quantity	Unit Price (INR)	Total Cost ('000 INR)	
1. Infrastructure Development						
1.1 Infrastructure Development for sub-projects						
1.1.3	Catchment Area Treatment					
(1)	Wire Crates	No.	0	0	0	0
(2)	Silt Retention Structures	No.	0	0	0	0
1.1.6	Solar/ electric fencing				0	0
1.3.2	Survey, Investigation, Design & Estimation (Preparation of DPR)	DPRs	60	0	10000	10192.03
				Total	10000	10192.03
		Site / Cluster	Time / Unit	Unit Price (INR)	Total Cost ('000 INR)	Achievement upto October,2021 ('000 INR)
2. Farmers' Support Component						
2.1	Formation and Strengthening KVA					
2.1.1	Awareness Camp involving Community	60	0.50	8000	240	30.363
2.1.2	Formation and formalization of KVAs					
	(1) Workshop of group to develop objectives and norms	0	0	4000	0	0
	(2) Training to MC members on role and responsibility	0	0	46000	0	0
	(3) Exposure visit of MC members to KVA in other area of HP	0	0	0	0	0
2.1.3	Capacity development of KVAs for O&M Management					
	(1) Workshop to discuss principal and practices of irrigation and water management	0	0	4000	0	0
	(2) Training on techniques of water management	0	0	86000	0	0
	(3) Field training on basic engineering skills	0	0	6000	0	0
2.2	Vegetable Promotion					
2.2.1	Incubation and capacity development of community motivators					
2.2.2	Farm Economy Management, Training on farm management by farm type (advanced, intermediate and conservative)					
	(1) Orientation & Need Assessment	0	0	0	0	0
	(2) Training on farm management and Bookkeeping	0	0	0	0	0
	(3) Workshop of farmers group on cropping pattern arrangement	0	0	0	0	0
2.2.3	Training cum method demonstration on Cultivation Practice of vegetable crops					
	(9) Promotion of Organic farming: ICS and third party certificate for 3 years in Phase-1 organic cluster	0	0	0	0	0
	(13) Pilot project for SHEP	0	0	45500	0	0
2.2.4	Seed production and Demonstration (DOA)				3000	0
2.2.5	Food Grain's Productivity Training & demonstration	0	0	0	0	0
2.2.7	Provision of poly houses & poly tunnels					

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	(1) Training cum method demonstration(low tunnels) for vegetable seedlings	0	0	5000	0	0
	(2) Installation of walk in tunnels(10mtsX4 mts=1 unit): 2 units in the sub project having CCA <25 ha(109 nos.)	0	0	0	0	0
	(3) Installation of walk in tunnels(10mtsX4 mts=1 unit): 4 units in sub projects having CCA >25 ha (187 nos)	0	0	0	0	0
	(4) Installation of poly houses including MIS	0	0	0	0	0
	(5) Small poly houses in kitchen garden on cost sharing basis 85:15: 105 sqm poly house	0	0	0	0	0
2.3	Research and Seed Production					
2.3.1	R & D support (11 Sub projects)	0	0	0	5000	1842.164
2.3.2	Infrastructure development at SAU for vegetable seed production	1	0.5	49511000	6500	0
2.4	Innovative activities				0	0
2.4.6	Assistance for soil testing kits				0	0
2.5	Livelihood support activities for on /off farm activities and service sector activities					
2.5.1	Formation and formalization of SHGs					
	(1) Workshop of group to develop objectives and norms	0	0	0	0	0
	(2) Training to SHG members on role and responsibility	0	0	0	0	0
2.5.2	Mushroom cultivation on cost sharing basis 80:20	0	50	36000	1800	0
2.5.4	Dairy Farming on cost sharing basis 80:20 (Provision of 2 cows/ Buffalos per site)		20	241600	4830	0
2.5.7	Promotion of Shiitake Mushroom Cultivation (Management Cost for SCTC)	1	1	59700000	4000	28.896
2.5.8	Promotion of on farm of fish culture					
	(1) C/O Raceways of minimum of 50 cubic mtrs. 80:20 cost sharing basis.		2	240	480	0
	(2) Input for Trout Rearing Unit on 80:20 cost sharing basis.		2	200	400	0
	(3) C/O new grow out Fish ponds on 80:20 cost sharing basis.		0	0	0	0
2.6	Nutrition Improvement Program					
				Total	26250	1901.423
		Unit	Quantity	Unit Price (INR)	Total Cost ('000 INR)	Achievement upto October,2021 ('000
3. Value Chain and Market Development Component						
3.4	Modernizing facilities and equipment in Mandis					0
3.4.2	O & M of facilities & equipment				30000	2546.691
		0	0	Total	30000	2546.691
		Unit	Quantity	Unit Price '000	Total Cost '000	Achievement upto October,2021 ('000

	(7) Publicity events,public awareness materials,inaugural ceremonies of sub projects	L.S	L.S	L.S.	200	112.661
	(8) Hiring of support services	192	5	60	300	122.000
	(9) Project Operational expenses	L.S	L.S	L.S.	500	72.371
	(10) Countermeasures for COVID-19	L.S	L.S	L.S.	500	54.622
4.2	Strengthening of Extension Service Function					
4.2.1	Preparation of Information, Education and Communication (IEC) Material for Dissemination					
	(1) Wall writings & fixing of posters	0	0	1	0	0
	(2)Publication of handouts and manuals	1	0	105	0	0
4.2.2	Capacity Development of Agriculture Extension Staff					
	(1) Farming practices on common and exotic vegetables with field exercises	1	0	125	0	0
	(2) Protected cultivation with field exercises	1	0	125	0	0
	(3) Integrated Pest Management	1	0	53	0	0
	(4) Integrated Nutrition Management	1	0	53	0	0
	(5) Soil analysis and soil health management	0	0	0	0	0
	(6) Market-led extension	0	0	0	0	0
	(7) Food diversification / Nutrition improvement/ Gender mainstreaming	0	0	0	0	0
4.2.3	Capacity Development of Engineering Staff					
	(1) Application of the Guideline and Check list	1	0	53	0	0
	(2) Data preparation and record keeping of pre-condition of each sub-projects.	1	0	53	0	0
	(3) Design of Pumping machinery.	0	0	0	0	0
	(4) Collaboration with extension officers for O&M activities / Gender mainstreaming	0	0	0	0	0
	(5) Organization of design documents					0
4.2.4	International/national/state level workshop/seminars	0	0	250	0	0
	(1) State level workshop/seminars	0	0	0	0	0
4.2.7	Upgrading of infrastructure of State Agriculture Management and Extension Training Institute (SAMETI)	0	0	0	0	0
4.3	Baseline Survey and Impact Assessment					
4.3.1	Conduct baseline survey	1	1	2000	500	0
				Total	93350	15251.29197
				G. Total	159600	29891.436
Non Eligible/ Administrative cost						
	Salary of DoA Staff				32640	11862.23
	TA				700	0.00
	Office expenses				0	503.27
	Medical				1000	179.29
	VAT				6060	899.66
	Total Non Eligible				40400	13444.44
	Grand Total				200000	43335.876

4. Institutional Development Component						
4.1	Strengthening of DOA					
4.1.1	Recruitment of PMU Staff (Out-Source)					
	(1) State PMU	year	1.0		26838	2063.442
	(2) District PMU	year	1.0		6500	1737.425
	(3) Block PMU	year	1.0		14400	4743.914
4.1.2	Capacity Development of Project Staff on PDCA Cycle					
	(1) Orientation Workshop of PMU Staff	No	1	103	103	0
	(2) Training of District & Block Project Managers on PIM, PRA and CDP	1	1	155	155	0
	(3) Conceptual Training for PMU Staff on PDCA Cycle	1	0	161	0	0
	(4) Workshops to establish PDCA cycle	1	1	103	103	0
	(6) Peer Learning Workshop	6	0	10	0	0
	(7) Organising periodical review meetings, workshops etc.	2	2	35	70	15.078
	(8) HRD training on Team building , leadership, Motivation/Inspiration and Stress management .	1	0	60	0	0
	(9) Agriculture Extension Training			515		0
	(10) Engineering Training		1	265		0
4.1.3	Establishment of MIS & GIS and Monitoring System	1	1		1500	0
4.1.4	Procurment of ICT related equipment					
	(1) Procurement of general use IT equipment	1	1	72738	15095	929.080
	(2) Procurement of Engineering survey equipment	1	0		0	0
	(3) Establishment of GIS/MIS Cell (New)		0		0	0
	(4) Strengthening of GIS/MIS Cell (Existing)	1	1	9903	1970	0
	(6) Hiring of services for GIS survey, preparation of base spatial	1	1	5480	644	0
	(7) Hiring of Services for Devepment of software application	1	1	23800	1975	0
	(9) Capacity building of PMU staff on MIS/GIS , Aerial Monitoring and ICT environment	1	1	6200	775	0
	(10) Hiring of Resources Persons (additional)	1	1	3780	472	0
4.1.5	Construction of Training Centres	No	4	4000	7500	0
4.1.6	Procurement of Equipment and Tools to PMU					
	(1) Rented accommodation for office space for 2 DPMU	12	12	30	360	15.613
	(2) Rented accommodation for office space for 10 BPMU	60	60	20	1200	746.172
	(3) Furniture & office-equipments, (NewPMUs)	7	7	300	2100	2623.317
	(4) Replacement/ updation of Furniture	12	12	50	600	9.734
	(5) Transport facilities at PMU Procurement of 3 vehicles (SPMU 3) and hiring of 24 No. MUV (SPMU 2,DPMU08,BPMU 14), 20 no Motor cycles,Scooties 20 No	1	1	12873	8690	2000.983
	(6) Rental accomodation for extension officers (70 sites)	L.S	L.S	L.S.	300	4.880

Memorandum of Understanding

This Memorandum of Understanding is made on this Day of..... 2021, at Hamirpur, Tehsil and District Hamirpur, (Himachal Pradesh) Between

The Project Director, H.P. Crop Diversification Promotion Project JICA-ODA, Administrative Building PMU, Agriculture Complex, Distt. Hamirpur, H.P. PIN Code- 177001 (hereinafter reference to as the Project) called the "First Party" though Shri _____ which expression shall, unless repugnant to the context or meaning thereof, include its successors-in-office and permitted assigns) of the 'First Part', and

The Managing Director, Him AgriVision Producer Company Ltd. (HAVI) a company registered under the _____ Act vide registration number _____ dated _____ having its registered office at _____ here-in-after called as "Second Party" which expression shall, unless repugnant to context or meaning thereof, include its successors, representative and permitted assigns of the 'Second Part'.

The objective of this MOU is operation and maintenance of Collection Centers/Retail Outlets, Machinery Equipments and assets created under the Project in Collection Centers/Retail Outlets.

This MOU shall be regulated by the following terms and conditions:-

- 1) That the First Party is the rightful owner of Collection Centers/Retail Outlets established under H.P. Crop Diversification Promotion Project JICA-ODA Project at various places of Himachal Pradesh i.e Hamirpur, Sundernagar (Mandi), Birta, Paprola, Bhatoo (Kangra) and Auhar (Bilaspur) Himachal Pradesh.
- 2) That the Second Party is interested to take over operation and maintenance of these Collection Centers/Retail Outlets and want to utilize Collection Centers/Retail Outlets established by the First Party along with the machinery installed therein.



- 3) That the Second Party has a valid registration under the Companies Act, 2013 as per the documents submitted by the company.
- 4) That the assets which will be handed over by the First Party to the Second Party in accordance with this MOU shall be maintained in accordance with the provisions mentioned herein.
- 5) In case the Second Party fails to comply with the basic objective of the said Collection Centers, the First Party shall have legal right to cancel the said contract by giving one month notice to vacate and handover the premises to the First Party.
- 6) That the machinery which has been installed by the First Party will remain under the rightful ownership and supervision of the First party and the Second Party will be fully responsible for any damage caused to the same and bear the cost of its maintenance, repairs, electricity charges, water charges, running cost of machines. Till the machinery is under the warrantee, First Party shall direct the suppliers to fulfill its obligations.
- 7) The Second Party shall also bear the expenses on account of cleanliness of premises, watch and ward safety/security of assets and also local taxes/municipal taxes, if any.
- 8) That the Second Party shall have no legal right to make any alteration in the Collection Centers/ Retail Outlets without the prior permission of the First Party.
- 9) That the First Party will not be responsible for any illegal acts which would be committed by the Second Party during the course of their work i.e failure of sample, quality of food etc. under the Prevention of Food Adulteration Act, 1954 (Amended upto 1986).
- 10) That the Collection Centers/Retail Outlets will be given only for 11 months and if the Second Party desires to continue with the same in future, then the Second Party will approach the First Party in writing one month before the expiry of the said period for extension of period of subsistence of this MoU.
- 11) The Second Party shall use the facility for storage, processing, value addition, marketing of agricultural products (raw as well as finished products) only and the premises shall not be used for any commercial activity.



- 12) That the Second Party shall be responsible for the loss/theft of any asset maintained by the Department.
- 13) First Party shall nominate its representative to each Collection Center who may visit the Collection Center/ Retail Outlet at any time during the working hours. The representative so nominated shall submit monthly report to the First Party regarding compliance of terms and conditions of the MoU by the Second Party it rendered.
- 14) That the facility of processing, value addition, storage in cold chamber in Collection Center/Retail Outlet shall be available to the Farmers/Self Help Groups (SHG)/Farmers Organizations (FO)/ Krishak Vikas Associations (KVAs) of Phase-I and II of the project on nominal charges to be fixed by the First Party in consultation with Second Party, on no profit no loss basis.
- 15) That the list of inventory (Annexure A) which has been installed by First Party along with the building of Collection Center/Retail Outlet shall be properly handed over and taken over by both the parties at the time of signing of this MOU. The ownership of the land on which the Collection Centers / Retail centers have been constructed and the Collection Center/retail outlet shall continue to remain with the Agriculture Department, Himachal Pradesh. The total value of fixed and movable assets of six Collection Centers /Retail Outlets is Rs. 563.75 Lakh (Fixed assets Rs. 367.07 Lakh + movable assets Rs. 196.68 Lakh) as per Annexure 'A'.
- 16) That if the Second Party is unable to continue with the MoU under any circumstances, or there is breach of provisions of this MoU then the First Party shall issue one month notice to the Second Party and provide a cure period of 15 days or any longer period taking into consideration the nature of default, to make its representation, if any. In case Second party fails to comply directions within stipulated period then the Second Party shall be liable to return the said premises along with machinery/equipments as per inventory in the running condition free of any liability to the First Party after satisfaction of the first party.



- 17) That prior to handing over, the Collection Centers/ retail outlets by First Party to the Second Party, the Second Party shall deposit the Security amount of Rs. 5.00 Lakhs in the shape of FDR duly pledged with the First Party and if the Second Party fails to comply with the terms and conditions of the MoU, then the security amount will be forfeited or any other pending liability in case assets/maintenance etc. are taken back by the First Party shall be recovered from the security amount.
- 18) That the Second party shall give bank guarantee @ 25 % of the value of the machinery (Rs. 49 Lakhs) i.e. the cost of machinery/ equipments and other fixtures installed by the First Party in the Collection Centers (Total value of machinery Rs. 196.68 Lakh) Annexure 'A' before taking over the possession of premises after signing of MoU.
- 19) That this Memorandum of Understanding will only be amended/modified under extreme circumstances in writing by mutual consent of both the parties.
- 20) That in case any dispute arises between the First Party and Second Party then the same will be settled amicably with each other failing which the same shall be referred to the Civil Court having jurisdiction to try the same.
- 21) That the Second Party shall submit financial disclosure before signing the MOU.

In witness thereof of the parties hereto have caused these present to be signed, sealed and delivered by their duly authorized representatives on the day and date mentioned above in the presence of witnesses.

For and on behalf of First Party

In the witness of

Signed By _____

Signed By _____

Name _____

Name _____

Designation _____

Designation _____



For and on behalf of Second Party

Signed By _____

Name _____

Designation _____

Address _____

In the witness of

Signed By _____

Name _____

Designation _____



Construction cost of Collection Centres and Refill centres along with machinery installed under HPCDP JICA-ODA Phase-I

Annexure A

S.N.	BPM	Name of Collection Centres	Location	Collection Centres		Refill centres		Title of Land	Total cost of machinery/ assets/fixtures installed in CCs
				Year of Completion	Construction Cost	Year of Completion	Construction Cost		
1	Hamirpur	DDA Office	Hamirpur	14.12.2017	4893943	17.07.2018 (Ground floor)	728351	DOA	3081996
2	Bileaspur	Auhar	Auhar	27.12.2017	3814013	30.06.2020 (1st floor)	484792	DOA	1161453
3	Bajjnath	Paprola	Paprola	18.03.2019	3677750	16.10.2020	1382423	DoA Farm (Khasra No. 740)	1392716
4		Bhatto	Bhatto	Sept, 2018	2820795	16.10.2020	1140925	DoA Farm (Khasra No. 303)	1535259
5	Dehra	Birta	Kongra	20.07.2019	9750787	14.08.2020	889564	DOA	10936336
6	Sarkakhat	Sundarnagar	Sundarnagar	26.02.2018	6827056	30.10.2020	1175144	DOA	1561060
		TOTAL			30986344		5721199		19668820

Grand Total(Construction and Machinery)	56376363
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Collection Centres wise Inventory of Machinery installed under HPCDP Phase-I i.r.o BPMU Hamirpur										
S. No.	DPMU	BPMU	Name of Collection Centre	Detail of Machinery/Equipment	Source of Receipt	Date of Purchase	Quantity	Unit Cost	Total value (Rs)	Remarks/ Present Status
1	Hamirpur	Hamirpur	CC-Hamirpur	Machinery & Equipments						
				EVP Unit	Aryan Technology	24.01.2019	2	302500	605000.00	In working condition
				Multicleaner with motor	Agro Solution industries, sharanpur U.P	5.10.2019	1	404900	404900.00	In working condition
				Grain Discharger, storage etc.		2.10.2019	1	695100	695100.00	In working condition
				Hot air oven	Rajji Scientific Surgeo palampur	21.10.2020	1	176186	176186.00	In working condition
				Medium duty rack in cold room	Aryan Technology, hamirpur	18.02.2020	4	41182	164728.00	In working condition
				Batch coated machine	Agro Solution industries, sharanpur U.P	14.01.2020	1	10030	10030.00	In working condition
				Semi Auto Sewing machine & gunny bag trolly		2.02.2020	1	12500	12500.00	In working condition
				Moisture Metre		2.07.2020	1	10030	10030.00	In working condition
				Induction sealing machine		2.02.2020	1	32037	32037.00	In working condition
				Multi purpose food processing machine	Dharamveer Food processing Technology	17.7.2020	1	106200	106200.00	In working condition
				Dry Grinder	Bansi lal and company	26.08.2020	1	33518	33518.00	In working condition
				Manual Foot Sealer	Bansi lal and company, Jabu Hamirpur	9.03.2021	1	23010	23010.00	
				Seed storage bin	Hamir chand and sons Hamirpur	21.10.2020	10	1030	10300.00	In working condition
				Weighing machine	Aryan Technology, hamirpur	11.03.2020	1	5900	5900.00	In working condition
				Weighing machine	Shubham Electronics	11.10.2019	1	5900	5900.00	In working condition
				Vertical glass door display 300lrs.	Changra Refrigeration	15.12.2020	1	30500	30500.00	In working condition
				Furniture & other store articles						
				CCTV Camera	Bristo Security system	23.12.2019	1	74694	74694.00	In working condition
				Water storage tank 5000lrs.	Vijay Traders	18.11.2019	1	41500	41500.00	In working condition
				L-Type wall faced rack	Star Interiors private limited	15.12.2020	32	2731	87391.00	In working condition
				Almira	H.P Khadi and Village Industries Board	19.06.2020	1	5500	5500.00	In working condition
				VIP Chair			4	925	3700.00	In working condition
				Chair			30	820	24600.00	In working condition

S. No.	DPMU	BPMU	Name of Collection Centre	Detail of Machinery/Equipment	Source of Receipt	Date of Purchase	Quantity	Unit Cost	Total value (Rs)	Remarks/ Present Status
				Crate			35	430	15050.00	In working condation
				Wooden table			1	0		In working condation
				Dari 12x12'	Himachal Khadi Momori Hamirpur	29.10.2019	2	4608	9216.00	In working condation
				Plastic crate (Neelkamal)	H.P Agro Industries	5.10.2019	15	368	5522.00	In working condation
				Tub (Iron)	Hamir chand and sons Hamirpur	25.10.2019	1	650	650.00	In working condation
				Cotton Tirpal (15x18')	Jodh Singh and Sons	29.10.2019	1	2900	2900.00	In working condation
				Wooden Rack	Om Tulsi trader	10.06.2019	30	4956	148680.00	In working condation
				Steel rack	Jai bharat Furniture	11.12.2020	13	3136	40769.00	In working condation
				Total					2786011.00	
				Machinery & Equipments						
2	Hamirpur	Hamirpur	Retail Centre Hamirpur	Racks	Om Tulsi Trader Hamirpur	10.06.2019	32	2731	87391	In working condation
				Counter			1	24500	24500.00	In working condation
				IT Equipment (co tv camera and Computer with printer)	Bristo Security system	23.12.2019	1	147694	147694.00	In working condation
				Refrigerator	Changra Refrigeration	15.12.2020	1	30500	30500.00	In working condation
				Weighing Machine	Shubham Electronics	18.09.2019	1	5900	5900.00	In working condation
				Total					295985.00	

Grand Total

3081996.00

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Inventory of Machinery and other stock items i.r.o Collection Center Auhar										
Sr.No.	DPMU	BPMU	Name of Collection Centre	Detail of Machinery/Equipment	Source of Receipt	Date of Purchase	Quantity	Unit Cost	Total value (Rs)	Remarks/Present Status
1	Hamirpur	Bilaspur	CC-Auhar	Cooling Unit	M/s Aryan Technology, Hamirpur	28-01-19	1	605000.00	605000.00	In working condation
				Bag Closer/Swing Machine	M/s Agro Solution Industries, Seharanpur	20-03-20	1	5500.00	5500.00	In working condation
				Gunny Bag Trolly		20-03-20	1	7000.00	7000.00	In working condation
				Multipurpose food processing unit	M/s Dharamvir Food Processing Technology, Damla (Haryana)	07-07-20	1	106200.00	106200.00	In working condation
				Mini Tray Drying Oven	M/s Raj Ji Sientiffe Surgico, Palampur Kangra	02-06-20	1	79012.00	79012.00	In working condation
				Dry Grinder	M/s Bansi Lal & Sons Jahu, Hamirpur	08-08-20	1	33518.00	33518.00	In working condation
				Wet Grinder		08-08-20	1	28541.00	28541.00	In working condation
				Electronic weighing scale	M/s Aryan Technology, Hamirpur	11-03-20	1	5900.00	5900.00	In working condation
				Storage Rack for cooling unit 10x7x2	M/s Aryan Technology, Hamirpur	18-06-20	2	43542.00	87084.00	Put under use /serviceable
				Storage Rack for cooling unit 10x5x2			1	42362.00	42362.00	Put under use /serviceable
				Storage Rack for cooling unit 10x7x2			1	34102.00	34102.00	Put under use /serviceable
				Woodeen Palleis	M/s Rakesh Kumar & Brothers, Kandrou Bilaspur	02-06-20	6	4956.00	29736.00	Put under use
				Water Storage tank 5000L	M/s Vijay Traders, Hamirpur	20-11-19	1	41500.00	41500.00	Installed at collection centre
				Furniture Office Table -01 No. Almirah With Locker -01 No. Office Chair-05 No.	Shri Sidh Baba Luxman Jati Khadi Gramoudhog Bhandar Bilaspur	20-12-19	1	55998.00	55998.00	Put under use /serviceable
				Total					1161453.00	

**Detail of Inventory of Machinery installed in the Collection Centre Birta in respect of
BPMU Dehra**

Sr. No.	BPMU	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
A				Collection Centre					
			Cooling Chamber	M/S Aryan Technologies the Mall Gandhi Chowk Hamirpur	01.02.2019	1	605000	605000	In working condation
			Seed Storage Racks 50 No.	M/S Vimal Traders Opposite Sanik Rest House Palampur	31.05.2019	50	6891.2	344560	In working condation
			Storage Racks	M/S Aryan Technologies the Mall Gandhi Chowk Hamirpur	19.06.2020	2	43542	87084	In working condation
			Storage Racks	M/S Aryan Technologies the Mall Gandhi Chowk Hamirpur	19.06.2020	1	42362	42362	In working condation
			Storage Racks	M/S Aryan Technologies the Mall Road Gandhi Chowk Hamirpur	19.06.2020	1	34102	34102	In working condation
			IP CCTV Security Surveillance System	M/S Bristo Security System vill Kot Kalan P.O. Binhari Distt.Patjala	16.09.2020	1	154934	154934	In working condation
			Plant Shifter 1 No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.07.2019	1	294000	294000	In working condation
			GI Pipe 120mm 35 No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	18.09.2019	35	118	4130	In working condation
			Rice Length Grader 2 No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.07.2019	2	136500	273000	In working condation
			GI Kali 350 No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	18.09.2019	350	23.6	8260	In working condation
			Scrooder Wheat 1 No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.07.2019	1	220500	220500	In working condation
			GI Ring 250 No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	18.09.2019	250	11.8	2950	In working condation

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Sr. No.	BPMU	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
			Belt Conveyer 1 No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.07.2019	1	82600	82600	In working condation
			Plastic Bucket 6" 400 No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	18.09.2019	400	35.4	14160	In working condation
			Paddy Cleaner 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.07.2019	1	399000	399000	In working condation
			Cotton Belt 220ft.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	18.09.2019	220	106.2	23364	In working condation
			D Cleaner With blower& Cyclone 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.07.2019	1	288750	288750	In working condation
			Gear Box with Motor 10 No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	18.09.2019	10	4720	47200	In working condation
			Pneumatic System Double Fidder, Dust Cluster 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.07.2019	1	89250	89250	In working condation
			Motor 7.5 HP 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	18.09.2019	1	11092	11092	In working condation
			Hammer Pin Machine 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.07.2019	1	294000	294000	In working condation
			Motor 5 HP 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	18.09.2019	1	6490	6490	In working condation
			Dampener 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.07.2019	1	189000	189000	In working condation
			Other Parts 5No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	18.09.2019	5	590	2950	In working condation

Sr. No.	BPMU	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
			Entoleter 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.07.2019	1	115500	115500	In working condation
			Cyclone 3No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.07.2019	3	21000	63000	In working condation
			Tank 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	01.12.2019	1	236000	236000	In working condation
			Elevator 25 ft. Loose part 8No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	22.07.2019	8	64900	519200	In working condation
			Length Grader 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	22.07.2019	1	220500	220500	In working condation
			Floor Mill 27" Chakki with embry, Stone @ Pair, 8 Nuts With pully set & "V" belt 2No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	22.07.2019	2	63000	126000	In working condation
			M S Channel 1000 Kg	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.08.2019	1000	53.1	53100	In working condation
			Paddy DE Stoner with Vibro Motion 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	1	30450	30450	In working condation
			Screw Conveyer 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	1	234820	234820	In working condation
			Storage Tank Difference 4No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	4	42185	168740	In working condation
			SS Tank Difference 2No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	2	26550	53100	In working condation
			Elevator difference 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	1	60180	60180	In working condation

Sr. No.	BPMU	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
1	Delhra	Birta	Elevator difference 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	1	81420	81420	In working condation
			Pipe Difference 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	1	7350	7350	In working condation
			Lift pipe Difference 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	1	1575	1575	In working condation
			Lift band Difference 6No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	6	525	3150	In working condation
			Pneumatic cyclone difference 5No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	5	5670	28350	In working condation
			Airlock Difference 3No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	3	6300	18900	In working condation
			Dust Collector Difference 2No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	2	22420	44840	In working condation
			Dug Fan Difference 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	23.11.2020	1	136500	136500	In working condation
			MS Sheet 920Kg	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.08.2019	920	62.539	57536	In working condation
			MS Sheet 180 Kg	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	01.09.2019	180	53.1	9558	In working condation
			Packing Machine 1 No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	22.08.2020	1	29500	29500	In working condation
			MS Angle 1100Kg	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.08.2019	1100	53.1	58410	In working condation

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Sr. No.	BPMU	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
			MS Flat 400Kg	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.08.2019	400	53.1	21240	In working condation
			Rubber Sailor 10" With Hask Fan 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	10.08.2019	1	309750	309750	In working condation
			Paddy Separator 12 tray 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	10.08.2019	1	278250	278250	In working condation
			Rice Shifter 5 Tray 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	10.08.2019	1	294000	294000	In working condation
			Cattle Feed Scrooder Machine 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	01.09.2019	1	537600	537600	In working condation
			Mixture Machine 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	01.09.2019	1	218400	218400	In working condation
			Screw Conveyer 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	01.09.2019	1	106400	106400	In working condation
			Screw Conveyer 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	01.09.2019	1	27140	27140	In working condation
			EVP Unit for Positive Temp Iok R404A 2No.	M/S Aryan Technologies the Mall Gandhi Chowk Hamirpur	01.02.2019	2	62500	125000	In working condation
			Condensing Unit RUAHOP1014 - R404A 2No.	M/S Aryan Technologies the Mall Road Gandhi Chowk Hamirpur	01.02.2019	2	53500	107000	In working condation
			Vermicelli Making Machine 1No.	M/s Bansi Lal Company Jahhu Hamirpur	23.01.2021	1	51318	51318	In working condation
			Mannual foot sealer 1No.	M/s Bansi Lal Company Jahhu Hamirpur	23.01.2021	1	23010	23010	In working condation
			PREFAB, CONSTN, COLD Storage 60MM THK Ps 1No.	M/S Aryan Technologies the Mall Road Gandhi Chowk Hamirpur	01.02.2019	1	350000	350000	In working condation

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Sr. No.	BPMU	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
			Atta mixing Machine 1No.	M/s Bansi Lal Company Jahhu Hamirpur	23.01.2021	1	43645	43645	In working condation
			Tray Dryer with 12tray 1No.	M/S Rajji Scientific Surgico Main Bazar Palampur	01.10.2020	1	87202	87202	In working condation
			Packing Machine 1 No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	25.10.2019	1	354000	354000	In working condation
			Storage Tank SS 2No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.09.2019	2	157500	315000	In working condation
			Storage Tank SS 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	25.10.2019	1	354000	354000	In working condation
			Electrical Pannel 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	25.10.2019	1	236000	236000	In working condation
			Air lock with capling 4 set	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.09.2019	4	6825	27300	In working condation
			Metal Supporting Complete set 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.09.2019	1	31290	31290	In working condation
			Aspiration Channel Sift Fan 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.09.2019	1	36750	36750	In working condation
			Fan with Lift Pipe 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.09.2019	1	42210	42210	In working condation
			Elevator Spare 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.09.2019	1	17724	17724	In working condation
			Rice Polishers 1No.	M/S Aryan Technologies the Mall Gandhi Chowk Hamirpur	19.10.2020	1	343000	343000	In working condation
			Elevator Top & Bottom 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.09.2019	1	31152	31152	In working condation

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Sr. No.	BPMU	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
			Mositure Meter 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.10.2019	1	10030	10030	In working condation
			Semi Automation by closer sewing Machine Heavy Duty 2No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.03.2020	2	5500	11000	In working condation
			Gunny Bag Trolly Heavy Duty 2No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.03.2020	2	7000	14000	In working condation
			Stainless steel Counter Weighing Machine 1No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	20.03.2020	1	3000	3000	In working condation
			Band MS 7No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.09.2019	7	1888	13216	In working condation
			Weighing Machine 4 No.	M/S Himalyan Enterprises Ghurkari Chowk Matour Distt. Kangra	26.01.2019	4	8200	32800	In working condation
			Band SS 2No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.09.2019	2	4956	9912	In working condation
			Motor Gear 26No.	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	06.09.2019	26	4720	122720	In working condation
			De Huskar Rubber Roll 1No	M/S Agro Solution Industries Deoband Road Paper Mill Road Saharnpur	18.03.2021	1	41795	41795	In working condation
			Table Top Vaccum	M/S Aryan Technologies the Mall Gandhi Chowk Hamirpur	12.05.2020	1	40000	40000	In working condation
			Weighing Machine	M/S Aryan Technologies the Mall Gandhi Chowk Hamirpur	12.05.2020	1	5900	5900	In working condation
			Tarpauline(Size 12"*12")	HP State Handicrafts and Handloom Corporation Ltd., Near Income Tax Office Kangra (HP)	17.09.2020	2	1239	2478	In working condation

Sr. No.	BPMU	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
			Carpet/Dari(15" *15")	HP State Handicrafts and Handloom Corporation Ltd., Near Income Tax Office Kangra (HP)	17.09.2020	2	3855.6	7711.2	In working condation
			Steel Rack(3 Shelves)	HP State Handicrafts and Handloom Corporation Ltd., Near Income Tax Office Kangra (HP)	17.09.2020	5	2124	10620	In working condation
			Plastice Crates	HP State Handicrafts and Handloom Corporation Ltd., Near Income Tax Office Kangra (HP)	17.09.2020	75	708	53100	In working condation
				Total Amount (Rs.)				10655226.2	In working condation
B				Retail Centre					In working condation
1	Dehra	Birta	2 MP IP IR Fixed Dome Camera(IP CCTV Security Surveillance System)	M/S Bristo Security System vill Kot Kalan P.O. Binhari Distt.Patiala	16.09.2020	1	4543	4543	In working condation
			ELANPRO 300 LTR visi Cooler 1No.	M/S Changra Refrigeraton	05.11.2020	1	30500	30500	In working condation
			Voltas 2 Ton 3 Star Inventor Split AC 1No.	M/S Changra Refrigeraton	05.11.2020	1	54500	54500	In working condation
			Vegetable Rack 1No.	M/S Star Interiors Pvt. Ltd	09.01.2021	1	40710	40710	In working condation
			counter chair1No.	M/S Star Interiors Pvt. Ltd	04.12.2020	1	4130	4130	In working condation
			Palleits 1 No.	M/S Star Interiors Pvt. Ltd	04.12.2020	1	4071	4071	In working condation
			Basket 5 No.	M/S Star Interiors Pvt. Ltd	04.12.2020	5	436.6	2183	In working condation
			L- Type Rack Size 7' * 3' * 18' with Base + 5 Shelves Power Coated Main unit 9403 13 No.	M/S Star Interiors Pvt. Ltd	04.12.2020	13	2985.38	38810	In working condation

Sr. No.	BPMU	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
			L- Type Rack Size 7' * 3* 18' with Base + 5 Shelves Power Coated Add on unit 9403 18.5 No.	M/S Star Interiors Pvt. Ltd	04.12.2020	18.5	2631.41	48681	In working condation
			Cornor Rack 2 No.	M/S Star Interiors Pvt. Ltd	04.12.2020	2	10266	20532	In working condation
			Cash counter 5' 1 No.	M/S Star Interiors Pvt. Ltd	04.12.2020	1	32450	32450	In working condation
			Total Amount (Rs.)					281110	

Grand Total

10936336

Collection Centres wise Inventory of Machinery installed under HPCDP Phase- I in respect of BPMU Baijnath

Sr. No.	DP MU	BPM U	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
1	Kangra	Baijnath	Retail Outlet Paprola	CCTV and accessories	Bristo security system, chandigarh	16.9.2020			70587	Installed
				Wall Racks Ht.-7' Size 7' * 3' * 18' with Base + 5 Shelves Power Coated Main unit 9 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021	9	2530	26869	
				Wall Racks Ht.-7' Size 7' * 3' * 18' with Base + 5 Shelves Power Coated add on unit 23 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021	23	2230	60522	
				center Racks Ht.-5' Size 5' * 3' * 18'-with Base + 3 Shelves Power Coated main unit 3 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021	3	3200	11328	
				G type end Racks Ht. 5' Size 5' * 3' * 18' with Base + 3 Shelves Power Coated main unit 1 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021	1	5500	6490	
				Fruit and vegetable Racks Ht.-5' Size 5' * 4.2' * 26' with 14 No plastic crates 1 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021	1	34500	40710	
				G type fruit and vegetable Racks Ht.- 5' 1 Nos	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021	1	25000	29500	
				Cash Counter 5' long 1 Nos	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021	1	27500	32450	
				Plastic pallate 1 nos	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021	1	3450	4071	
				Counter chair 1 Nos	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021	1	3500	4130	

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Sr. No.	DP MU	BPM U	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
				Plastic basket 5 Nos	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021	5	370	2183	
				Corner Racks Ht.-7' Size 7' * 4' 18' with Base + 5 Nos Shelves duly Power Coated 1 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021	1	8700	10266	
				ELANPRO 300 LTR visi Cooler 30499.46/- including 18% GST with Code 8418	Changra Refrigeration	05.11.2021	1	25847	30500	
				Voltas 2 Ton 3 Star Inventor Split AC 54499.84/- including 28% GST with Code 8415	Changra Refrigeration	05.11.2021	1	42578	54500	
					Total				384106	
2	Kangra	Baijnath	CC Paprola	Cooling Chamber	Aryan technology, Hamirpur	21.02.19	1	605000	605000	
				Furniture & other store articles						
				Steel stands (15 no.)	HP State handicrafts and Handloom, Palampur	17.09.2020	15	3600	63720	
				Tarpauline (4 no.)	HP State handicrafts and Handloom, Palampur	17.09.2020	4	1050	4956	
				Carpet/ Dari (2 no.)	HP State handicrafts and Handloom, Palampur	17.09.2020	2	3672	7711	
				Water Storage Tank (2 no.)	HP State handicrafts and Handloom, Palampur	17.09.2020	2	6102	14401	
				Steel Rack (5 no.)	HP State handicrafts and Handloom, Palampur	17.09.2020	5	1800	10620	
				Plastic Crates (75 no.)	HP State handicrafts and Handloom, Palampur	17.09.2020	75	600	53100	
				Storage Racks	Aryan technology, Hamirpur	19.06.2020	4		154108	

Working

6

Sr. No.	DP MU	BPM U	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
3	Kangra	Baijnath	CC Bhattu	Bag Closure Machine (1)	Agro Solution, Saharanpur	20.03.2020	1	4661.02	5500	
				Gunny Bag Trolley Heavy Duty (1)	Agro Solution, Saharanpur	20.03.2021	1	5932	7000	
				Counter Weighing Balance (1)	Agro Solution, Saharanpur	20.03.2022	1	2542.37	3000	
				Electronic weighing balance (1)	Aryan technology, Hamirpur	12.05.2020	1	5900	5900	
				CCTV and accessories	Bristo security system, chandigarh	16.9.2020	4		73594	
				Total					1008610	
				Cooling Chamber	Aryan technology, Hamirpur	21.02.19	1	605000	605000	Working
				Furniture & other store articles						
				Storage Rack wooden	M/s Vimal traders, Palampur	19.7.2019	25		206736	
				Electronic weighing balance (1)	M/s A.R Scientific industries, Maranda	19.7.2019	1		5900	
				Tarpauline (4 no.)	HP State handicrafts and Handloom, Palampur	17.09.2020	4	1050	4956	
				Carpet/ Dari (2 no.)	HP State handicrafts and Handloom, Palampur	17.09.2020	2	3672	7711	
				Water Storage Tank (2 no.)	HP State handicrafts and Handloom, Palampur	17.09.2020	2	6102	14401	
				Steel Rack (5 no.)	HP State handicrafts and Handloom, Palampur	17.09.2020	5	1800	10620	
				Plastic Crates (75 no.)	HP State handicrafts and Handloom, Palampur	17.09.2020	75	600	53100	
				Storage Racks	Aryan technology, Hamirpur	19.06.2020	4		154108	
				Bag Closure Machine (1)	Agro Solution, Saharanpur	20.03.2020	1	4661.02	5500	
				Gunny Bag Trolley Heavy Duty (1)	Agro Solution, Saharanpur	20.03.2021	1	5932	7000	

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Sr. No.	DP MU	BPM U	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
4	Kangra	Baijnath	Retail Outlet Bhattoo	Counter Weighing Balance (1)	Agro Solution, Saharanpur	20.03.2022	1	2542.37	3000	
				Electronic weighing balance (1)	Aryan technology, Hamirpur	12.05.2020	1		5900	
				CCTV and accessories	Bristo security system, chandigarh	16.9.2020	4		65925	
				Table top vaccum sealer machine (1)	Aryan technology, Hamirpur	12.05.2020	1	40000	40000	
				Total					1189857	
				CCTV and accessories	Bristo security system, chandigarh	16.9.2020			26620	Installed
				Wall Racks Ht.-7' Size 7' * 3' * 18' with Base + 5 Shelves Power Coated Main unit 9 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021			26869	
				Wall Racks Ht.-7' Size 7' * 3' * 18' with Base + 5 Shelves Power Coated add on unit 25 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021			65785	
				center Racks Ht.-5' Size 5' * 3' * 18' with Base + 3 Shelves Power Coated main unit 3 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021			11328	
				G type end Racks Ht.-5' Size 5' * 3' * 18' with Base + 3 Shelves Power Coated main unit 1 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021			6490	
				Fruit and vegetable Racks Ht.-5' Size 5' * 4.2' * 26' with 14 No plastic crates 1 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021			40710	
				G type fruit and vegetable Racks Ht.-5' 1 Nos	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021			29500	
				Cash Counter 5' long 1 Nos	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021			32450	

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Sr. No.	DP MU	BPM U	Name of Collection Centre	Detail Of Machinery	Source Purchase	Date of purchase	Quantity (No.)	Unit Cost	Total Value	Remarks (Present Status of working)
				Plastic pallate 1 nos	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021			4071	
				Counter chair 1 Nos	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021			4130	
				Plastic basket 5 Nos	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021			2183	
				Corner Racks Ht.-7' Size 7' * 4' * 18' with Base + 5 Nos Shelves duly Power Coated 1 No.	Star Interiors Pvt Ltd, Sonipat, Haryana	09.01.2021			10266	
				ELANPRO 300 LTR visi Cooler 30499.46/- including 18% GST with Code 8418	Changra Refrigeration	05.11.2021			30500	
				Voltas 2 Ton 3 Star Inventor Split AC 54499.84/- including 28% GST with Code 8415	Changra Refrigeration	05.11.2021			54500	
				Total					345402	

Grnad Total

2927975

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**Inventory of Machineries Installed in Collection Centre Sundernagar in rspect of BPMU
Sarkaghat**

Sr. No.	DPMU/ BPMU	Name of Collection centres	Detail of machinery/ equipments	Source of purchase	Date of purchase	Quantity	Unit cost	Total value (including GST)	Remark (present status of working)
			Machinery & Equipments						
			Cooling Chamber	Aryan Tech. The Mall Gandhi Chowk Hamirpur 177001	26.02.2019	1	605000	605000	
			Weighing Machine	A R Scinetific Industries, Near Mhahavir Mandir Maranda Distt. Kangra 176102	30.11.2019	1	7500	7500	
			Bag Sealing Machine	Agro Solutions Industries Deoband Road, Saharan pur- 247001	20.03.2020	1	5500	5500	
			Dry Grinder	Shiv Shakti Traders, Opposite Dattal Hospital, Thakurdwara Maranda The. Palampur Distt Kangra	01.01.2021	1	17999	17999	
			Wet grinder	Shiv Shakti Traders, Opposite Dattal Hospital, Thakurdwara Maranda The. Palampur Distt Knagra	01.01.2021	1	11500	11500	
			Gunny Bag Trolley	Agro Solutions Industries Deoband Road, Saharan pur- 247001	20.03.2020	1	7000	7000	
			Multi PMPU	Dharambir Food Processing Tech. Pvt. Ltd, VPO Damla, Tehsil Jagadhari, Yamuna Nagar, Haryana 135001	30.12.2020	1	106200	106200	
			Furniture & other store						

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Sr. No.	DPMU/ BPMU	Name of Collection centres	Detail of machinery/ equipments	Source of purchase	Date of purchase	Quantity	Unit cost	Total value (including GST)	Remark (present status of working)
1	Mandi	Sundernagar	Water purifier	Dhawan Electronics(ARC) 112/7, Moti Bazzar Mandi, 175001	18.01.2020	1	2890	2890	Operational
			Storage Rack	Aryan Tech. The Mall Gandhi Chowk Hamirpur 177001	19.06.2020	2	43542	87084	
			Storage Rack	Aryan Tech. The Mall Gandhi Chowk Hamirpur 177001	19.06.2020	1	42362	42362	
			Storage Rack	Aryan Tech. The Mall Gandhi Chowk Hamirpur 177001	19.06.2020	1	34102	34102	
			Crates	Saini Electrical Works Nerchowk The Balh Distt Mandi H.P.	17.12.2019	200	327	65400	
			Steel Rack-	Himachal Pradesh Khadi and Village Industry Board, Bilaspur	28.02.2020	3	10030	30090	
			Water Storage Tank	Virender Singh Raghav Sakrah PO. Chmabi Tehsil Sundernagar Distt Mandi	27.03.2020	2	27000	54000	
			Dari	Himachal Pradesh Khadi and Village Industry Board, Bilaspur	28.02.2020	3	2832	8496	
			Chair	Jai Naina Furniture House, Bhour P.O Kanaid, Tehsil Sundernagar, Distt Mandi	28.07.2020	6	826	4956	
			CCTV	M/S Bristo Security System, Chandigarh	16-09-20	1 set	106347.5	106347.5	

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Sr. No.	DPMU/ BPMU	Name of Collection centres	Detail of machinery/ equipments	Source of purchase	Date of purchase	Quantity	Unit cost	Total value (including GST)	Remark (present status of working)
			Table	Himachal Pradesh Khadi and Village Industry Board, Bilaspur	28.02.2020	2	6443	12886	
		TOTAL						1209312.5	

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Sr. No.	DPMU/BPMU	Name of Collection centres	Detail of machinery/equipments	Source of purchase	Date of purchase	Quantity	Unit cost
INVENTORY REPORT OF RETAIL OUTLETS CONSTRUCTED UNDER THE HPCDP-JICA-ODA IN REPSECT OF BPMU SARKAGHAT, DPMU MANDI							
S.N.	PARTICULARS	COST OF CONSTRUCTION (INR)	COST OF FURNISHINGS (INR)				
			RACKS	COUNTER	IT EQUIPMENT	REFRIFERATOR	ANY OTHER
1	Construction work	1,175,144					
2	Racks		162,863				
3	Cash Counter			32,450			
4	IT Equipments				61,050	85,000	
5	Plastic Pallets						4,071
6	Counter Chair						4,130
7	Plastic Basket						2,183
	Total	1,175,144	162,863	32,450	61,050	85,000	10,384

351,747

Total

1561060

Annexure - "3"

No.

Department of Agriculture
HP Crop Diversification Promotion Project (JICA-ODA)
Agriculture Complex, Hamirpur, H.P. 177001

Tele/Fax: 01972 223059

Email ID: pmucdp-hp@nic.in

No. H.SPMU(B)2-FTF/2021/P-2-

Date:- 23.8.2021

In the 17th meeting of Executive Committee (EC) of JICA project held on 4 December, 2020, it was decided that Project Management Unit (PMU) shall continue up to June, 2021 which shall coincide with starting of Phase-II project. This will help in smooth transition from Phase-I to Phase-II and avoid the losing of experienced and trained staff of Phase-I. 84 persons were working at that time. The project has appointed outsource agency for providing staff in Phase-II after following JICA Procurement guidelines. The outsource agency was asked by the project to reappoint the outsource staff of Phase-I. Accordingly, the outsource agency i.e. Farm Technocrats Forum (FTF) in June, 2021 reappointed 84 persons in Phase-II for 3 months provisionally who were working in Phase-I after the EC accorded approval in its first meeting held on 5th May, 2021.

During scrutiny of documents of this staff, it was observed that in some cases, there is variation in qualification as per details given at 'Flag-A'. Since they are working on the same post from Phase-I, therefore they may be allowed to continue by giving onetime relaxation in essential qualification in view of their experience in Phase-I and this will be got ratified in the next meeting of Executive Committee which is competent to revise qualification, experience etc. of outsource staff. This is necessary because the contract of these persons is up to 31st August, 2021.

Submitted for kind consideration & approval on file please.

(Suresh Kapoor)
Project Director,
HPCDP JICA-ODA,
Hamirpur (H.P.)

Secretary Agriculture Cum
Chairman E.C.

PD (JICA)

23.8.2021

Discrepancies observed in respect of the 84 personnel engaged through FTF Palampur in Phase II who were already working in Phase I					
S.No	Name of Candidate	Required Essential Criteria			Variation on requiring one time relaxation
		Essential Qualification	Age	Experience	
1	Ms. Purna	Agriculture Officer B.Sc. (Agriculture) under 4 years programme from the University/institutions duly accredited by ICAR. Knowledge of custom, manners and dialects of Himachal Pradesh.	45	Post Graduate in Agronomy, Soil Science, Vegetable Sciences. The candidates having minimum of 3 years' experience of working in agriculture extension and farm support system.	She is B.Sc (Horticulture) instead of B.Sc (Agri.) but having M.Sc Agriculture Degree in Plant Pathology from HPKV Palampur. In view of higher Degree in Agriculture she can be considered.
2	Ms. Pooja Devi	Agriculture Officer B.Sc. (Agriculture) under 4 years programme from the University/institutions duly accredited by ICAR. Knowledge of custom, manners and dialects of Himachal Pradesh.	45	Post Graduate in Agronomy, Soil Science, Vegetable Sciences. The candidates having minimum of 3 years' experience of working in agriculture extension and farm support system.	Although she is B.Sc (Horticulture) but having M.Sc Degree in vegetable science so can be considered.
3	Ms. Jyoti	Agriculture Officer B.Sc. (Agriculture) under 4 years programme from the University/institutions duly accredited by ICAR. Knowledge of custom, manners and dialects of H.P.	45	Post Graduate in Agronomy, Soil Science, Vegetable Sciences. The candidates having minimum of 3 years' experience of working in agriculture extension and farm support system.	Although she is B.Sc (Horticulture) but having M.Sc Degree in vegetable science so can be considered.
4	Ms. Nitika Soni	Agriculture Expert M.Sc. (Agriculture) preferably Agronomy, Soil Science, Vegetable Sciences from the University/institutions duly accredited by ICAR. Knowledge of custom, manners and dialects of H.P.	45	The candidates having 2 years experience of working in any organization dealing with agriculture extension and farm support system and allied activities.	She is B.Sc (Horticulture) with Master in Agribusiness which does not match with qualification prescribed for this post in Phase-II project. Since she is working for the last 4 years in the project, one time relaxation may kindly be considered.
5	Mr. Akshat Sood	Office Manager cum Accountant B. Com having knowledge of computer applications (MS word, MS Excel, Power point, Internet) preparation of Tally accounts, experience of accountancy. Knowledge of custom, manners and dialects of H.P.	45	M.com / MBA (HR/Finance) Or the candidates having 5 years experience in accountancy shall be given preference.	He is MBA (Finance) with BBA working in the project since last about 9 years. In Phase-I, the essential qualification of Office Manager was MBA or CA. In Phase-II the post has been clubbed with Accountant & qualification is B.com with MBA (HR/Fin.) or M.com, so keeping in view his experience of working in the same post & qualification, he can be considered.
6	Mr. Anoop Avinash	Office Manager cum Accountant B. Com having knowledge of computer applications (MS word, MS Excel, Power point, Internet) preparation of Tally accounts, experience of accountancy. Knowledge of custom, manners and dialects of Himachal Pradesh.	45	M.com / MBA (HR/Finance) Or the candidates having 5 years experience in accountancy shall be given preference.	He is B.A. instead of B.com & MBA Finance and working as Office Manager in Phase-I project since last 9 years. The exemption is required in essential qualification of BA instead of B.com which may be considered in view of his 9 years experience of working as Office Manager.