

**HIMACHAL PRADESH AGRICULTURE DEVELOPMENT SOCIETY (HPCDP)
HIMACHAL PRADESH CROP DIVERSIFICATION PROMOTION PROJECT Phase-II
Agriculture complex Hamirpur (HP)**

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No. Agr. PMU(A)-I ECmeeting) 2021 - 408 to 421

Dated 27.05.2021

From:

**Project Director Cum Member Secretary
HPCDP Phase-II, Hamirpur (H.P)**

To


1. The Additional Chief Secretary (Finance),
Govt. of H.P. Shimla-2
2. The Adviser Planning, Govt. of H.P Shimla-2
3. Representative of Ministry of Agriculture & Farmers Welfare,
Room No.108, B wing Shashtri Bhawan, New Delhi-110011.
4. Representative of JICA India Office,
Hindustan Times House-16th Floor 18-20, Kasturba Gandhi Marg, New Delhi.
5. Chief Project Adviser HPCDP-JICA-ODA-Hamirpur
6. The Director of Agriculture,
Govt. of H.P. Shimla-5
7. The Managing Director,
H.P. State Agriculture Marketing,
Marketing Board Shimla-2
8. Executive Director SPNF,
Directorate of Agriculture Shimla-5
9. Chief Adviser TCP SPMU office Hamirpur(H.P)
10. Team Leader PMC SPMU office Hamirpur (H.P)
11. The Distt. Project Manager,
Palampur, Distt. Kangra (H.P.)
12. The Distt. Project Manager,
Mandi, Distt. Mandi (H.P.)
13. The Distt. Project Manager,
Hamirpur, Distt. Hamirpur (H.P.).
14. District Project Manager,
Solan Distt. Solan (H.P)

**Subject:- Proceeding of the 1st meeting of Executive Committee(EC) of
"Himachal Pradesh Agriculture Development Society (JICA-
ODA) Phase II for H.P.Crop Diversification Promotion Project"
held on 05.05.2021.**

Sir,

I have the honour to enclose herewith the proceeding of the 1st meeting of Executive Committee of H.P. Crop Diversification Promotion Project Phase -II held on 05.05.2021 under the Chairpersonship of Smt. Nisha Singh Additional Chief Secretary (Agri.) to the Govt. of Himachal Pradesh, Shimla-2, for favour of information and necessary action please.

Yours faithfully,


Project Director-cum-
Member Secretary (EC),
HPCDP JICA-ODA Hamirpur,
Distt. Hamirpur(H.P.).

HIMACHAL PRADESH AGRICULTURE DEVELOPMENT SOCIETY (HPADS)



HIMACHAL PRADESH CROP DIVERSIFICATION PROMOTION PROJECT JICA-ODA PHASE-II HAMIRPUR DISTRICT HAMIRPUR (H.P.) PIN CODE 177001

**Proceeding of 1st Executive Meeting
held on
5th May, 2021**

**Venue:- Through Virtual Mode
On MS Team Platform
Time:- 11:30 AM**

Proceedings of the 1st Meeting of Executive Committee of Himachal Pradesh Agricultural Development Society (JICA-ODA) Phase-II held on 5th May 2021 under the Chairpersonship of Smt. Nisha Singh, Additional Chief Secretary (Agriculture) to the Govt. of Himachal Pradesh through virtual mode.

List of participants is given at Appendix-A

Chief Project Advisor, HPCDP, JICA-ODA welcomed the Chairperson, JICA India representatives, Deputy Commissioner, Minister of Agriculture & Farmer Welfare Govt of India and other members of the Executive Committee of HP Agriculture Development Society. He apprised the members that this is the first meeting of the Executive Committee for the phase -II of HPCDP and the new Project Director Dr. Suresh Kumar Kapoor has joined the project in April 2021 as a successor of Dr. V.K Sharma, who headed the phase-I project continuously for four years.

He further apprised the house that there is a significant increase in the income of farmers of the five project Districts of the Phase-I and this needs to be replicated as a model for crop diversification programme in all 12 districts of HP state. Considering the success of phase-I in achieving its ultimate goal, we are grateful to JICA for approving the phase-II proposal of HPCDP for financing wherein the model of phase-I of Project shall be replicated in all the twelve Districts under the strategy of doubling the income of farmers.

Thereafter, the HPCDP presented following agenda items for discussion and approval.

1. Overview of H.P crop Diversification Promotion Project Phase-II ID-P290 – Power Point presentation

In order to apprise all the members of the executive committee about the basic frame work and details of the activities to be implemented from FY 2021-29, a Power Point Presentation was given vide which an overview of the Phase-II of HPCDP was then explained and discussed as per **Annexure-1, which was approved after discussion. The GC has already given its approval for Phase-II project.**

2. Operationalisation of HPCDP Phase-II as per agreed and signed Minutes of Discussion (MoD)- Approval thereof

The EC was informed that, after the Project appraisal of the HPCDP Phase-II by JICA, the Minutes of discussion (MoD) was signed between JICA and Department of Agriculture HP on **Feb 3rd, 2021**. Subsequently the Loan Agreement of the Project ID-P290 has been signed on 26th March 2021 and the loan effectuation date is likely to be declared by JICA very shortly, for which the essential information has been furnished to DEA, Ministry of Finance Govt. of India/JICA. The budget provision of Rs. 20 Crores has also been made for the financial year 2021-22 by the HP Govt. to carry the project activities in the first year of project and additional funds shall be requested after utilization of budgeted outlay.

It was explained that as per the provisions of the MoD, the phase II of the project is also to be implemented through an autonomous body in the society mode. As the HPADS has been registered under the HP Society Registration Act 2006 in 2011 and has successfully implemented the phase-I of the HPCDP, the EC was requested to accord its approval to continue the HPADS as Project implementing Agency for Phase-II of HPCDP. In this regard it was informed further that the GC

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has already accorded its approval to the proposal. Mr. Subroto from JICA India requested to supply the copy of the information sent to DEA for loan effectuation in order to follow up the proposal.

After seeking comments from the members and detail discussions, the EC accorded its approval to continue HPADS as Project Implementing Agency of DOA for implementation of Phase-II of HP crop Diversification Promotion Project.

In continuation to the agenda item, it was further apprised that, in view of the aforesaid developments of signing of Loan Agreement and allocation of Rs 20 crore by the State Govt, the project has initiated the various time bound action planned as approved in the MoD for strengthening of existing / establishment of new PMUs as under:

- i) **Setting up of PMU,s:-** It was apprised that, as envisaged and agreed in the MoD , the following PMUs are required to be established for carrying out the phase-II project in all 12 districts.

SPMU	- 1	Already functioning in Phase-I.
DPMU	- 4	3 functioning in Phase-I.
BPMU	- 14	8 functioning in Phase-I.

The Project has initiated the process for setting up of new Distt. Project Management Unit (DPMU) at Solan and Six Block Project Management Units at Chamba, Kullu, Gohar, Solan, Rampur and Nahan. Some of the staff to be deployed from the DOA side has also joined in the respective PMUs. The Governing Council has already accorded its approval for setting up the PMUs as envisaged in the MoD for smooth operationalization of the Project. The EC accorded its approval to set up PMUs under phase-2 and start expenditure.

- ii) **Procurement of DOA staff and Outsource staff:** It was apprised that the Governing Council of the HPADS in its 3rd meeting held on 20th March 2021 has already approved the number of the staff to be engaged from the DOA and through outsource along with respective job profiles in accordance with the provisions laid down in the MoD as given in Annexure-2. After detail discussion the EC also approved the decision taken in the GC meeting for procurement of DOA staff and Outsource staff as per Annexure-3. for smooth and effective implementation of the project.
- iii) **Hiring of office space and vehicles for PMU, s.** It was apprised to the EC that the process for hiring of PMU premises at Solan, Nahan, Rampur, Chamba , Kullu and Gohar has been initiated by the project. The DPMU, BPMU office at Solan and BPMU office at Rampur shall be hired in the private buildings on rental basis, whereas the BPMU office at Nahan , Chamba, Kullu and Gohar shall be accommodated in the DOA / HPCDP premises. The necessary NOC from the DOA has already been obtained.

The process for hiring of vehicles to be engaged in the SPMU, DPMU and BPMU Hamirpur has been initiated through competitive bidding along with process for purchase of new vehicles. The GC has already accorded its approval for hiring of office spaces and purchase / hiring vehicle after following laid down procedures of the Govt. / JICA and as already approved in the MoD, the EC also accorded its approval as per the MoD provisions.

- iv) **Hiring of Chartered Account, Architect, and Outsource agency for staff and for Survey, Investigation and preparation of DPRs.**

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The process for of Hiring of Chartered Account, Architect, and Outsource agency for Survey, Investigation and preparation of DPRs. has been initiated by Project through competitive bidding. The process for selection of outsource agency for hiring staff and Architect for designing and estimation of construction work of Five Training centres and civil works except irrigation and farm access roads as per provision in MoD has been completed, whereas, other procurement processes are in progress and scheduled to be completed as per status given below. The Governing Council has already accorded its approval for hiring of these services.

Process	Tenders invitation	Opening of Tender	Status of finalization of Agency
Hiring of Chartered Accountant	31 st March, 2021	28 th April 2021	Bids opened and process of technical evaluation is in progress which will be completed by 30 th May.2021. The auditors shall be ranked through QCBS selection System (80:20)
Selection of Architect for C/O Training Centres	23 rd February 2021	17 th March 2021	L-1(Arvind Sharma & Associates) finalized
Outsource Agency for staff	22 nd February 2021	27 th March 2021	Outsource agency Viz; Farm Technocrat Forum (FTF) has been finalized @ 7.5% as services charges on the basis of QCBS selection criteria. Contract agreement has been signed on 22.04 2021. Accordingly, the agency has been given one month time for mobilization of 1st lot of staff.
Agency for Survey, Investigation, DPR preparation	28 th March 2021	12 th May 2021	The Process of selection of agency shall be done through Two stage bidding process under QCBS system

After detail discussion the EC accorded its approval to the processes followed for selection of Outsource agency for providing Man power to the Project and hiring of architect for construction of training centres alongwith other processes in pipeline.

In addition to the above, the status of the process initiated for selection of the Project Management consultants was explained in detail. It was realised by all that the timely engagement of the project consultant is one of the major steps in kicking off the main activities of the project as per project implementation plan. The expected time line for completing the process as per JICA standard was explained as under:

Time line for employment of Project Management Consultant as per standard schedule of JICA:-

Procurement of Project Management Consultants (PMC) as per JICA procurement guidelines	1)EoI invited through International Competition Bidding (ICB) after approval of document by JICA	Date of Publication	22 nd March, 2021
		Date of Submission	12th May, 2021

2.)Shortlisting (SL) by the committee after getting approval of JICA for shortlisted companies	Time Schedule	By 12 th June, 2021
3.)Preparation of Technical & Financial Bid Documents (RFP) and submission to JICA for their concurrence/ review	Time Schedule	By 12 th August, 2021
4.)Opening of Technical Bids, evaluation & getting JICA review	Time Schedule	By 12 th December, 2021
5.)Opening of financial bids & finalise the overall ranking and getting JICA concurrence	Time Schedule	By 12 th January, 2022
6.)Submission of Work process document to Administrative Department for their perusal /review	Time Schedule	By 30 th January, 2022
7.)Sending the proposal to JICA for their final review & concurrence to declare L1and submission of contract for JICA concurrence including mobilization period	Time Schedule	BY April, 2022

In this regard it was proposed to constitute a committee comprising of the following members under the chairmanship of Project Director to complete the process of opening, evaluation, awarding and signing of Contract.

1. Project Director, HPCDP	Chairman
2. Representative from Department of Agriculture	Member
3. Finance Officer of HPCDP	Member
4. Representative from Marketing Board	Member
5. Dy. Project Director	Member Secretary from HPCDP

The proposed committee shall be meeting very frequently at every step and the meeting is continued for four to five days in order to scrutinize the proposals and finalize the recommendation before sending them for JICA review. In phase-1 also this committee was constituted on the similar pattern.

After seeking the comments from the members, the the Executive Council accorded its approval to the proposed committee for undertaking this whole process and submitting their recommendations. The Admintrative department shall notify this committee, for which the project will submitt proposal through Director of Agriculture.

3. Delegation of Powers to PMUs:

It was apprised that the organizational structure for the implementation of project has been designed to carry out the different activities under Infrastructural Development component, Farmer

support component, institutional Development component, value chain & market Development component and consulting services.

For smooth, efficient and effective implementation of project activities as approved in the MoD through society mode, the various levels of the PMU are required to be given appropriate authority to exercise the administrative, technical and financial powers as was given in Phase-I also. As per rules of the HPADS, the executive committee enjoys full powers and can delegate the necessary power to PMUs. Considering the scope of work envisaged for the Phase-II of HPCDP, the powers delegated from time to time in the phase- 1 were revisited and proposed for approval of Executive Committee.

After details discussion and comments from the members, the EC accorded its approval to the proposed Administrative, Technical and Financial powers to various level of PMU with suggestion that the Powers to the field officers should be enhanced and for single tender wide publicity be made. The world bank guidelines may also be studied. Accordingly, the proposed powers have been now revised and given in **Annexure-4**. The EC Accorded its approval to delegate powers to PD, DPM and BPM as per the **Annexure-4**

4. Approval of APO and budget for 2021-22.

It was explained to the EC that as per the project phasing of nine years, the Annual Plan of Operation (APO) amounting to Rs 53.97 crore has been prepared for the year 2021-22, however, the GOHP has allocated the funds to the tune the Rs. 20 Crores for the FY 2021-22. Accordingly, the detailed physical & financial targets for the financial year 2021-22 were processed for for discussion. The EC is requested to approve APO's of Rs. 53.97 crore, however, the expenditure shall be restricted to the budget allocation. The project after utilization of Rs. 20 Crore shall be seeking additional allocation from the DOA / Govt. The MD HPMB requested for more funds in 2021-22 APO as they have already prepared DPRs.

After details discussion and comments from the members, the EC accorded its approval to the proposed APO with the suggestion from the Chairperson that the possibilities be explored for the inclusion of some livelihood support activities in APO in view of providing relief to the covid effected farmers, unemployed youth in consultation with the Director of Animal husbandry, fisheries. For that the funds be diverted from the training's component and others activities.

Accordingly, the changes have been made as per the suggestion in the APO as given in **Annexure -5** after due discussion with the concerned departments. The APO thereafter was approved.

5. Sustainability plan of collection centres setup in phase-1 of HPCDP

It was explained to the EC that during the implementation of Phase-1 of HPCDP, 23 No of collection centers (CC) across the project area of five districts (Kangra-8, Mandi-7, Hamirpur-3, Una-2 & Bilaspur-3) along with 6 sale centers have been established to cater to various needs of farmers and farmers organizations like FPC/KVAs/FGs/SHGs. These collection centres have been positioned in a way that each one is easily accessible by surrounding group of 5-7 KVAs/SHG for regular meetings, trainings regarding post-harvest, value addition and weekly farmer markets. Additionally, these are equipped with different kind of post-harvest management infrastructure like crop produce storage hall, cool chambers and processing machineries.

Different levels of farmers organizations have undertaken the mobilization of different collection centres for aforementioned purposes under the overall management of Himachal Pradesh Agriculture Development Society (HPADS).

Out of 23 collection centers, 5 collection centers are being used by the Farmer Producer Company (FPC) for storage, post-harvest, value addition and marketing of agriculture produce where overall ownership is with HPADS as these centers are given on trial run basis to FPC for operation and maintenance. The FPC is also willing to run additional 1 more collection centre at Auhar. So, in all 6 collection centers shall be run by FPC.

The number of KVA/SHG linked to each collection center along with the details of the equipment's and machinery installed in each collection Centre is given at **Annexure-6**.

This infrastructure i.e 6 collection Centres are proposed to be handed over for O&M to FPC initially for one year on the terms and conditions after approval of EC & MoU shall be signed after getting legally vetted from the State Govt. The other 17 Collection centers shall be operated and maintained by HPADS and shall be used by nearby KVA's, FPOs, SHGs for storage, postharvest, processing, value addition and marketing of agriculture produce. The HPADS shall fix nominal user charges to meet the O&M expenditure partially and rest of the expenses shall be met from the corpus of the HPADS.

After detail discussion and comments from the members, the EC accorded its approval to the proposal with the direction that the six collection centers along with retail centers annexed to CC can be handed over to the FPC on yearly basis after getting approval of EC / GC and signing of MOU with FPC. Till then FPC should operate and maintain these assets at their own cost. The inventory of the assets be prepared and handed over to the FPC under proper receipt till final decision of EC/GC and signing of MOU in this regard.

The comments and suggestions from the Chairperson, members of the EC, representatives from JICA and MOA Govt. of India.

- The JICA representative suggested that in view of the ongoing lock down like situation in Delhi and other states due to the Covid -19 pandemic, the dates for submission of Expression of Interest of Survey, Investigation and preparation of DPR's and Project management consultants (PMC) should be extended up to 31th May 2021, which was agreed. Accordingly, the notice for extension of Date as proposed has been published on the Project website
- The concern was also raised by the JICA representative on the ongoing two processes for hiring of Project management consultant and selection of agency for surveying investigation, designing and preparation of DPRs that, in case the same agency is ranked as L1 in both processes, it will cause the direct conflict of Interest. Therefore there should be different agencies for both the processes. This suggestion was agreed by the EC and accordingly, the notice to this effect has been added to the EOI and published on the project web site.
- While discussing the hiring of Office accommodation under agenda No 2, the worthy Chairperson suggested that the hired premises should have good facilities and easily accessible by road. The project shall ensure this.
- During discussion on one of the item of Agenda No2 for hiring of agency for preparation of DPRs, the Director of Agriculture suggested that before finalizing the agency, the ground realities, infrastructure including equipment, tool and trained man power available with the agency should be ascertained to ensure the selection of right agency. If possible, the presentation of bidders may be arranged. The Project noted this suggestion.
- The Chairperson advised to identify the 10 subprojects for convergence as envisaged in the phase-II to ensure their early preparation of DPRs and initiation of other activities.

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- The worthy chairperson also suggested that the scale and appropriate designs of the collection centers proposed in phase-2 be finalized as per actual need of the area and it should have hill architecture. Explore Possibilities of convergence with state livelihood mission and RD Deptt. for ensuring the effective utilization of these assets.
- The Deputy Commissioner, representative from MOA & FW Govt. Of India suggested that, if possible, Irrigation facilities be converged with other centrally sponsored schemes.
- The JICA India raised the concern that the well being of staff posted in HPCDP be ensured in view of Covid pandemic by making provision of sanitizer, oximeters, oxygen, concentrations, record sanitization machines, and other hygienic equipment's from the phase-2 funds earmarked for this purpose. Appropriate assistance and support may also be provided to the employee / families infected with Covid. The project should monitor this regularly. The project noted the suggestion.
- For smooth and effective management of the project, it was suggested by the chairperson that 3 to 4 young officers should be identified and properly trained for taking the project further. For webinars and other related IT support, the project should contact Technical University, Hamirpur.

The EC also appreciated the good work done in the phase-I by the outgoing Project Director, Dr. V.K. Sharma.

In her concluding remarks, the chairperson expressed her satisfaction over the progress of rolling out of the time bound actions of the phase-2 of HPCDP and hoped that with the support of all the stakeholders, the phase-2 of the project will achieve its ultimate goal of improvement in livelihoods of the farmers of the state.

❖ **“The meeting ended with the vote of thanks to and from the chair”**

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"Appendix-A"

Attendance Sheet

1st Executive Committee (EC) meeting of H.P. Agriculture Development Society (HPADS) for HPCDP phase-II under the Chairpersonship of Smt. Nisha Singh Additional Chief Secretary (Agri.) to Govt. of H.P.

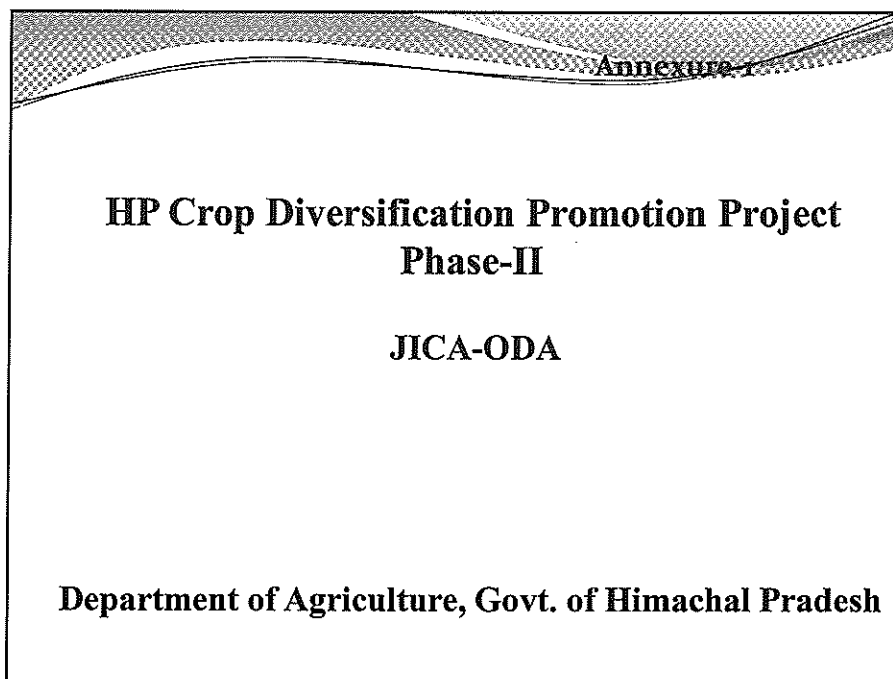
Venue of Meeting: Through virtual mode on MS team platform.

Date of Meeting: 05.05.2021

Time: 11:30 AM

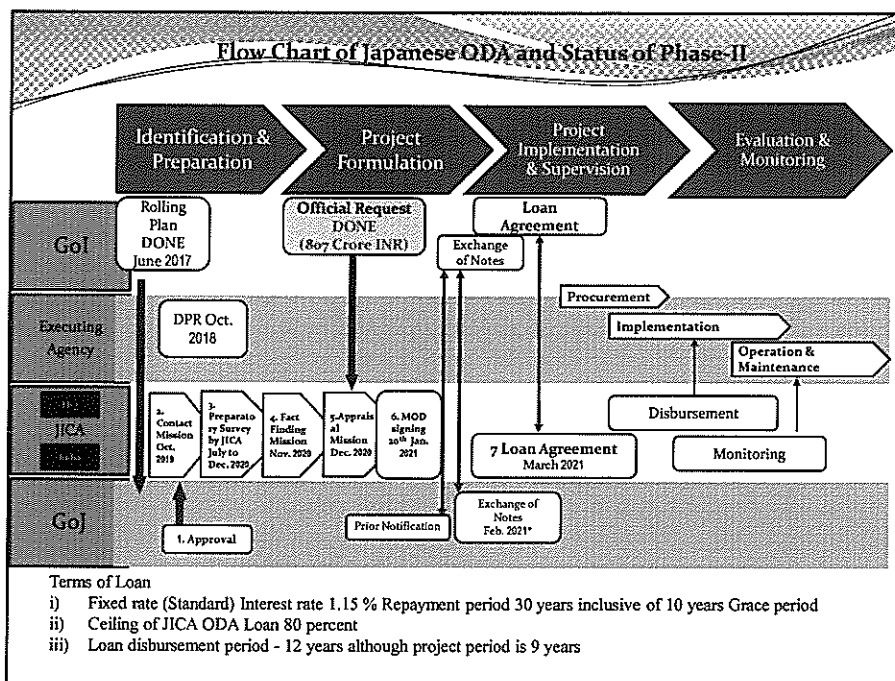
Sr. No.	Name of Participant	Designation	Contact No.
1	Sh. Naresh Thakur	Director of Agriculture & MD H.P. Sate Marketing Board	94180-03325
2	Sh. J.C Rana	Chief Project Advisor (HPCDP JICA-ODA)	98160-30129
3	Dr. Rajeshwar Chand	Executive Director SPNF-Shimla	8219677767
4	Sh. Suresh Kumar Kapoor	Project Director (HPCDP JICA-ODA)	970183-90811
5	Sh. Ravinder Kumar	Deputy Director (Planning)	94181-58451
6	Sh. Rakesh Kanwar	Spl. Secretary (Finance)	94180-15754
7	Sh. Jagjit K. Sharma	Deputy Project Director (HPCDP JICA-ODA)	94180-09883
8	Sh. Suresh Sharma	Deputy Director, DoA, H.P.	9805740341
9	Ms Furuyama Kaori	Representative, JICA India	98100-56703
10	Mr.Subroto Talukdar	Additional Chief Development Specialist, JICA India	88001-94927
11	Sh. Ram Adhin Singh Patel	Dy. Commissioner (RFS), Ministry of Agri. & Farmer Welfare, GoI.	-
12	Mr. Yoshiyuki Ishizaki	Chief Advisor, TCP-II	-
13	Sh.Rajesh Sood	District Project Manager, Palampur	94180-80287
14	Sh. Navneet Sood	District Project Manager, Mandi	94181-11516
15	Dr. Sunil Chauhan	District Project Manager, Hamirpur	94180-74582
16	Sh.Santosh Kumar Gupta	District Project Manager, Solan	98055-67445

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Project Title	:	Himachal Pradesh Crop Diversification Promotion Project (Phase-II)
Project Area	:	All 12 Districts of H.P.
Project Period	:	9 Years (2021-2029)
Objective	:	To promote sustainable Crop diversification, increased agricultural productivity and improvement of farm income.
Overall Goal	:	Promotion and expansion of crop diversification to increase income, profitability & to provide on-farm, off-farm employment.
Project Scope	:	To setup crop diversification model in 7 new districts, & expansion of model in 5 Phase-I districts.

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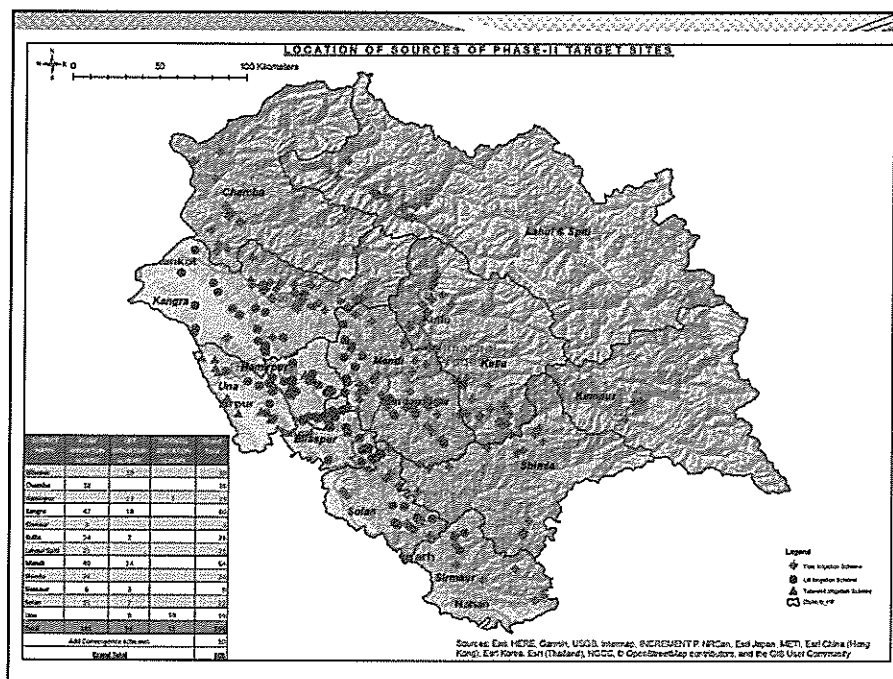
Sub projects identified by DoA and shortlisted by JICA survey team for Phase-II (Distt. Wise)

S.No.	Distt.	No. of sub projects	S.No.	Distt.	No. of sub projects
1	Bilaspur	19	8	L/Spiti	21
2	Hamirpur	23	9	Sirmaur	9
3	Una	19	10	Solan	22
4	Kangra	60	11	Shimla	24
5	Chamba	16	12	Kinnaur	3
6	Mandi	54		Total	296
7	Kullu	26			

10 subprojects to be taken up in already irrigated areas, so total 306

JICA selection Criteria

- O&M by community-written consent by Community & Panchayat.
- Environmental aspect-Less than 100 Ha. Reservoir area.
- Location near to public road
- Perennial water source & suitability of area for diversification & farmers willing to change to vegetable cultivation



Project Cost & Major Project Components	
	(Rs. in Crore)
Total Project cost	1010.60
JICA Portion (Loan)	807.30
State Share	203.30
Project Components	
a) JICA ODA Loan (Eligible) 80 %	(Rs. in Crore)
Infrastructure Development	330.72
Farmer Support Component	108.50
Institutional Development	157.50
Value Chain, market Development	63.30
Price Escalation	56.90
Physical contingency	35.80
Consulting Services	54.60
Total JICA Portion	807.30
b) State Share (Non Eligible) 20 %	
Administration Cost	40.40
GST	113.40
Interest during construction	46.20
Front end fee	1.60
Import tax	1.70
Total	203.30
Beneficiary contribution not included in Project Cost	43.60

Project Activities			
Infrastructure Development (Rs. 330.70 crore)			
Activity	Unit	Qty.	Cost (Rs. In Crore)
Development of Minor Irrigation (RIS 191, LIS 94, TW 11)	Ha.	7433	221.0
Micro Irrigation System (Sprinkler, Drip, Mini Sprinkler, Booster Pumps, Tanks)	Ha.	836	32.0
Catchment Area Treatment (Wire Crate, silt retention Structures)	No.	393	12.7
Solar Pumping System	No.	83	8.8
Farm Access Roads	Km	63	23.7
Solar, Electric, Barbed & Chain Link fencing	Rmt	2.93 lakh	13.0
On-farm water distribution in 10 convergence sub projects	Ha.	500	2.0
Infrastructure Development Support in Sub projects (Capacity building of community organisations)	No.	306	3.9
Survey, Investigation and Designing	No.	296	13.62

Farmers Support Programme (Rs.108.46 crore)			
Activity	Unit	Qty	Cost (Rs. In Crore)
KVA capacity building, trainings and method demonstrations on vegetables, food grain crops and value addition etc.	No.	39736	31.31
Farm machinery on cost sharing basis (50:50)	No.	7235	23.80
Program for Next Generation	No. School Y.Farmers	70 120	3.00
Dev. of model seed farms (DoA) 3 No, SAU 1 No. & 11 R&D projects	No.	15	10.10
Innovative activities - Small poly/Net houses, tunnels (1996 No.) centre of excellence, soil less cultivation, Soil test kits, Plastic mulch & anti hail net	No. Lakh m ²	2049 6.12	13.10
Livelihood Support (306 SHG, Poultry 918, Dairy 140, Fishery 30, Mushroom 1400, Shitake 1125, Beekeeping 280 Service sector 1200 entrepreneurs)	Units	5093	26.50
Nutrition Improvement (Kitchen Garden etc.) 75 KVA's (750 Anganwadi, 2000 students)	No.	2750	0.658

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Value Chain & Market Development (Rs. 63.30 crore)

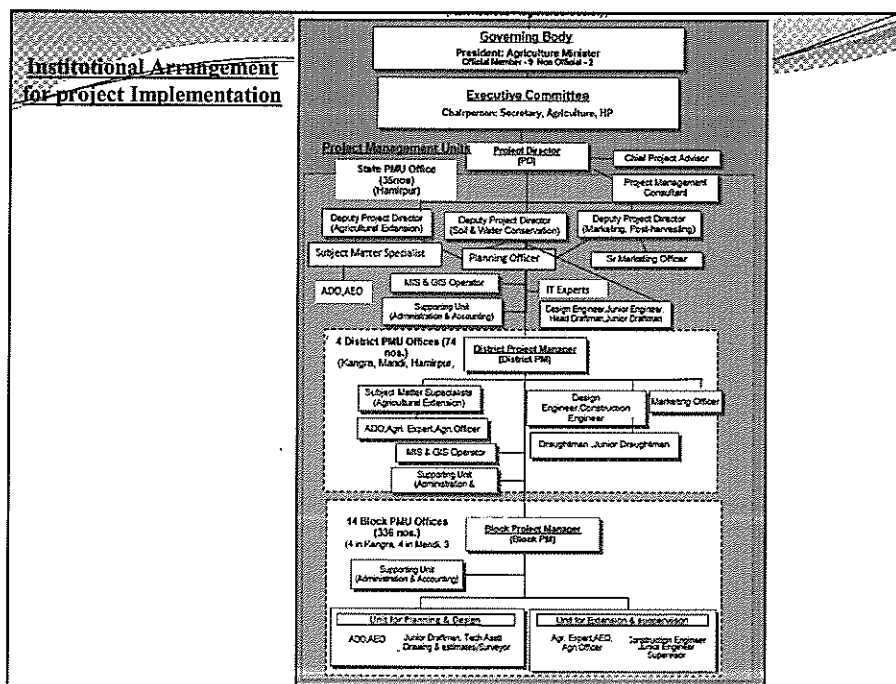
Activity	Unit	Qty	Cost (Rs. In Crore)
Formation of FPO (10 No.), their incubation and linkages with Pvt. Companies & corpus fund	No.	10	19.50
Matching FPO's with agribusiness operators	No.	10	3.00
Setting up of Centers for FPO's with machinery for post-harvest	No.	10	7.80
Modernization of Facilities in APMC's	No.	13	31.00
Registration, Capacity building of Commission Agents and Farmers under e-NAM	No.	1500	2.00

Institutional Development Programme (Rs.157.50 crore)

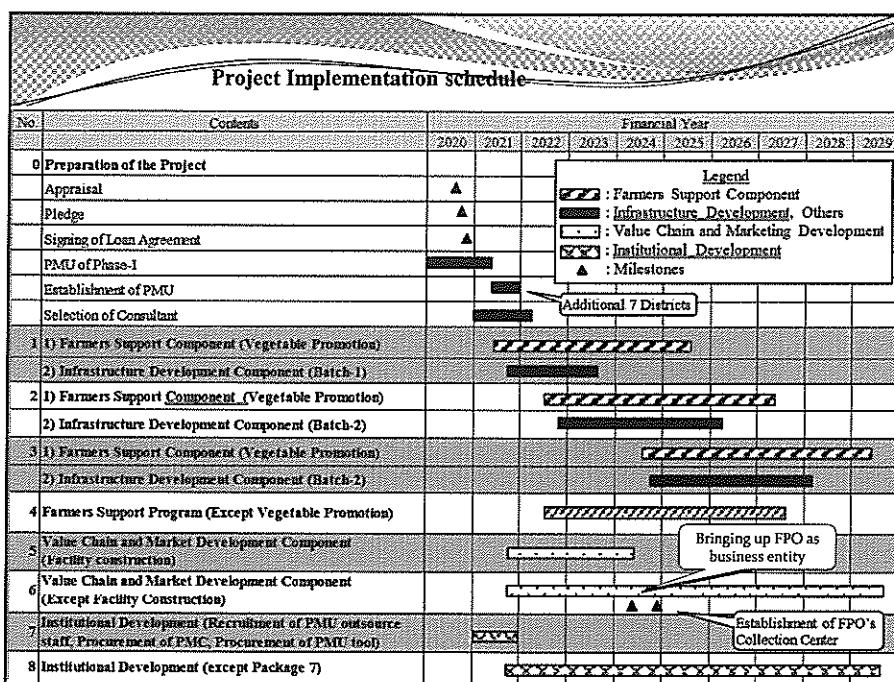
Sr.No.	Activity	Unit	Qty	Cost (Rs. In Crore)
A.	Strengthening of DoA			140.60
	Recruitment of PMU staff (outsource)	No.	397	86.10
	Capacity Development of project staff	No.	459	1.60
	Project Implementation Plan, Supply Chain, CDP monitoring	No.	306	0.30
	Establish MIS/GIS Centre, procurement of ICT equipment's	No.	19	15.70
	Construction of Training centers	No.	5	10.00
	Procurement of Office equipment, tools, furniture, Vehicle & Hiring, office space to PMU's	No.	19	26.90

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Institutional Development Programme (Rs.157.50 crore)				
Sr.No.	Activity	Unit	Qty	Cost (Rs. In Crore)
B.	Strengthening of Extension Services			14.60
	Capacity building of staff on diversification, engineering	No.	288	1.80
	Preparation of IEC material, R-E-F linkage	No.	21528	3.40
	Workshops International, national, State level, training/Exposure overseas	No.	35	6.40
	Upgrading SAMETI infrastructure (Faculty Hostel)	No.	1	3.00
C.	Impact Assessment			2.30
	Baseline survey, Mid term & Terminal evaluation	No.	3	0.80
	Gender mainstreaming			1.50



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Project Staff Approved by JICA in MOD

	Unit	DOA staff (on secondment)	Outsource staff	Total
State PMU	1	8	28	36
District PMU	4	12	76	88
Block PMU	14	42	294	336
Total	19	62*	398**	460

Qualitative & Quantitative Indicators

Item	Unit	Present	End of Project
Irrigation Beneficiary area	Ha	-	7933
Micro Irrigation	Ha	-	560
Area diversified to vegetables	Ha	1568	6944
Farmers cultivating vegetables	No.	3100	9000
Increase in yield			
Vegetables	MT/Ha	9.30	24.00
Cereal	MT/Ha	1.83	2.83
Gross annual farm income	Rs/Ha	55,000	2,50,000
FPO's to be formed	No.	-	10
Linked with Pvt. Companies (buyer)	No.	-	5
Solar pumping units	No.	-	83

Project Outputs

- Higher income per unit area/time.
- Increased on farm & off farm employment after commercialization.
- Increase in productivity through judicious use of resources.
- Increase in irrigated area & irrigation efficiency.
- Improvement in quality, value addition.
- Well developed institutional mechanism (KVA) to take over O&M.
- Assured connectivity of production areas with markets.

Annexure-2

**Allocation of DoA Staff: Non Eligible Portion
(On secondment from DoA)**

1. Recruitment of PMU Staff (DOA)					
Name of PMU	Name of Post	Per Unit	Total Number of Staff		
			DOA	Contractual	Total
		(Persons)	(Persons)	(Persons)	(Persons)
State Level PMU	Project Director	1	1	-	1
	Deputy Project Director	3	3	-	3
	Subject Matter Specialist	3	3	-	3
	Agr. Develop. Officer	1	1	-	1
	Sub-Total	8	8		8
District Level PMU	2 Units Kangra and Mandi				
	District Project Manager	1+1	2		2
	Subject Matter Specialist	1+1	2		2
	Shiitake Disseminator, (SMS), SCTC	2	2	-	2
	Agr. Dev. Officer	1+1	2		2
	Sub-Total	8	8		8
District Level PMU	2 Units Hamirpur and Solan				
	District Project Manager	1+1	2		2
	Subject Matter Specialist	1+1	2		2
	Sub-Total	4	4		4
Block Level PMU			14 Units		
	Block Project Manager	1x14	14		14
	Agr. Develop. Officer	1x14	14		14
	A.E.O.	1x14	14		14
	Sub-Total	1x14	42		42
Grand Total			62		62



Annexure-3

**Project Management Units Outsource staff approved in MoD
(Eligible for reimbursement)**

Sr.No.	Name of Post	SPMU	DPMU	BPMU	SCTC	Total Nos of Post.
1	2	3	4	5	6	7
1	Office Manager	1	0	0	0	1
2	Manager (HRD)	1	0	0	0	1
3	Office Manager cum Accountant	1	4	14	0	19
4	Agri. Expert	0	4	28	0	32
5	Agri. Officer/AEO	1	4	42	0	47
6	Planning Officer	1	0	0	0	1
7	Finance Officer	1	0	0	0	1
8	Chief Project Advisor	1	0	0	0	1
9	Private Secretary	1	0	0	0	1
10	Senior Marketing Officer	1	0	0	0	1
11	Marketing Officer	0	4	0	0	4
12	Construction Engineer	0	4	14	0	18
13	Design Engineer	1	4	0	0	5
14	H.D.M.	1	0	0	0	1
15	Junior Engineer	1	0	28	0	29
16	J.D.M/TA (Drawing & Estimates)	1	4	28	0	33
17	Surveyor/ Tech. Assistant (Survey)	0	0	42	0	42
18	Draughtsman	0	4	0	0	4
19	Supervisor	0	0	28	0	28
20	I.T Experts	2	0	0	0	2
21	GIS/MIS Operator	1	4	0	0	5
22	MIS & GIS Technician (ICT work plan in MoD)	1	0	0	0	1
23	Computer Assistant	2	8	14	1	25
24	Drivers	2	0	0	0	2
25	Office Assistant	1	4	14	1	20
26	Office Attendant	4	8	14	2	28
27	Factory worker (SCTC)	0	0	0	4	4
28	Cultivation worker (SCTC)	0	0	0	3	3
29	Office upkeep	1	4	14	0	19
30	Night Watch Man	1	4	14	1	20
	Total	28	64	294	12	398

SPMU:- State Project Management Unit.

BPMU:- Block Project Management Unit.

DPMU:- District Project Management Unit.

SCTC:- Shiitake Cultivation Training Centre.



Job Chart of Staff to be engaged through Outsourcing HPCDP Phase-II

S.No.	Name of Post	Office Manager
1	Essential Qualification	MBA from the reputed institutions having knowledge of computer applications (MS word, MS Excel, Power point, Internet), preparation of Tally accounts, experience of accountancy. Knowledge of custom, manners and dialects of Himachal Pradesh.
2	Experience/ Preference	Candidates having 3years' experience in management and supervision of office shall be preferred
3	Age	Not more than 45 Years
4	Emoluments	Rs. 32,000/- per month(consolidated)
5	Job Description	<ul style="list-style-type: none"> i. To ensure human resource management of Staff ii. To ensure documentation management, utility management, financial system management(audit, accounts, payments) iii. To ensure IT system operations iv. To assist in preparation of Budget, utilization reports, monthly financial MIS and tender documents v. To maintain proper records, accounts and submission of reports vi. To attend to any work that may be assigned from time to time vii. Any other work assigned by Project Director.

S.No	Name of Post	Manager (HRD)
1	Essential Qualification	MBA (HR) from the reputed institutions having knowledge of computer applications (MS word, MS Excel, Power point, Internet), Knowledge of custom, manners and dialects of Himachal Pradesh.
2	Experience/Preference	Minimum 5 years of working experience in HR management in Govt./Private company/Externally aided Projects
3.	Age	Not more than 45 Years
4	Emoluments	Rs. 32,000/- per month (Consolidate)
5	Job Description	<ul style="list-style-type: none"> i. All HR related activities of the project. ii. To conduct workshops, seminars, conferences. iii. Training and capacity building of project staff including recruitments. iv. Any other work assigned by Project Director.

S.No.	Name of Post	Office Manager -cum- Accountant.
1	Essential Qualification	B. Com having knowledge of computer applications (MS word, MS Excel, Power point, Internet) preparation of Tally accounts, experience of accountancy. Knowledge of custom, manners and dialects of Himachal Pradesh.
2	Experience /Preference	M.com / MBA (HR/Finance) Or the candidates having 5 years experience in accountancy shall be given preference.
3	Age	Not more than 45 Years
4	Emoluments	Rs.32000 per month (Consolidated) at DPMU posting, Rs.30000 per month (Consolidated) at BPMU level postings.
5	Job Description	<ul style="list-style-type: none"> i. To ensure human resource management of Staff ii. To ensure documentation management, utility management, financial system management(audit, accounts, payments) iii. To ensure IT system operations iv. To assist in preparation of Budget, utilization reports, monthly financial MIS and tender documents. v. To maintain proper records, accounts and submission of reports vi. To maintain cash book, ledgers and allied documents vii. To handle & maintain records relating to establishment viii. To handle office store and stock

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		ix. To handle bank account, reconciliations, taxes/ vats etc. x. To assist in audit, accounts and payments xi. To assist in handling of tender documents xii. To attend to any work that may be assigned from time to time
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S.No.	Name of Post	Accountant.
1	Essential Qualification	B. Com having knowledge of computer applications (MS word, MS Excel, Power point, Internet) preparation of Telly accounts, Knowledge of custom, manners and dialects of Himachal Pradesh.
2	Experience/Pref erence	M.com Or the candidates having 5years' experience in accountancy shall be preferred
3	Age	Not more than 45 Years
4	Emoluments	Rs.26,000 per month (Consolidated)
5	Job Description	i. To maintain cash book, ledgers and allied documents ii. To handle & maintain records relating to establishment iii. To handle office store and stock iv. To handle bank account, reconciliations, taxes/ vats etc. v. To assist in audit, accounts and payments vi. To ensure IT system operations vii. To assist in handling of tender documents viii. To maintain proper records, accounts and submission of reports ix. To attend to any work that may be assigned from time to time

S No	Name of Post	Agriculture Expert
1	Essential Qualification	M.Sc. (Agriculture) preferably Agronomy, Soil Science, Vegetable Sciences from the University/institutions duly accredited by ICAR. Knowledge of custom, manners and dialects of Himachal Pradesh.
2	Experience/Pref erence	The candidates having 2 years experience of working in any organization dealing with agriculture extension and farm support system and allied activities.
3	Age	Not more than 45 years
4	Emoluments	Rs. 36,000/ per month (consolidated)
5	Job Description	i. To plan, coordinate and execute agriculture development activities in his area of jurisdiction. ii. To motivate farmers for crop diversification and to prepare crop diversification plans. iii. To organise trainings, field demonstrations and exposure visits of the farmers. iv. To organise farmers to Self Help Groups, Farmer Organization, Commodity Groups and to create awareness about FPO/FPC. v. To create awareness regarding water harvesting, soil conservation, irrigation, water use and micro-irrigation. vi. To introduce new machinery/technology for saving of time and energy. vii. To facilitate market information, post harvest, value addition marketing and processing. viii. To maintain proper record of field activities, reports/returns. ix. Any other work assigned by the higher authorities.

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SNo	Name of Post	Agriculture Officer.
1	Essential Qualification	B.Sc. (Agriculture) under 4 years programme from the University/institutions duly accredited by ICAR. Knowledge of custom, manners and dialects of Himachal Pradesh.
2	Experience /Preference	Post Graduate in Agronomy, Soil Science, Vegetable Sciences .The candidates having minimum of 3 years' experience of working in agriculture extension and farm support system.
3	Age	Not more than 45 years.
4	Emoluments	Rs 30,000/-per month (Consolidated)
5	Job Description	<ul style="list-style-type: none"> i. To plan, coordinate and execute agriculture development activities in his area of jurisdiction. ii. To motivate farmers for crop diversification and to prepare crop diversification plans. iii. To organise trainings, field demonstrations and exposure visits of the farmers. iv. To organise farmers to Self Help Groups, Farmer Organization, Commodity Groups and to create awareness about FPO/FPC. v. To create awareness regarding water harvesting, soil conservation, irrigation, water use and micro-irrigation. vi. To introduce new machinery/technology for saving of time and energy. vii. To facilitate market information, post harvest, value addition marketing and processing. viii. To maintain proper record of field activities, reports/returns. ix. Any other work assigned by the higher authorities.

S.No	Name of Post	Agriculture Extension officer.
1.	Essential Qualification	B.Sc. (Agriculture) under 4 years programme from the University/institutions duly accredited by ICAR. Knowledge of custom, manners and dialects of Himachal Pradesh.
2.	Experience/Preference	The candidates having experience of working in agriculture extension and farm support system shall be preferred.
3.	Age	Not more than 45 years
4.	Emoluments	Rs 20,000/-per month (Consolidated)
5	Job Description	<ul style="list-style-type: none"> i. To plan, coordinate and execute agriculture development activities in his area of jurisdiction. ii. To motivate farmers for crop diversification and to prepare crop diversification plans. iii. To organise trainings, field demonstrations and exposure visits of the farmers. iv. To organise farmers to Self Help Groups, Farmer Organization, Commodity Groups and to create awareness about FPO/FPC. v. To create awareness regarding water harvesting, soil conservation, irrigation, water use and micro-irrigation. vi. To introduce new machinery/technology for saving of time and energy. vii. To facilitate market information, post harvest, value addition marketing and processing. viii. To maintain proper record of field activities, reports/returns. ix. Any other work assigned by the higher authorities.



S.No	Name of Post	Planning officer (Consultant)
1	Essential Qualification	Minimum Graduate
2	Experience/Preference	Minimum 10 years' experience of working in planning Department as Dy. / Jt. Director (Planning) / EAP on equivalent position. Preference will be given to the personnel having maximum experience.
3	Emoluments	Rs. 40,000/- per month (Consolidated)
4	Job Description	<ul style="list-style-type: none"> i. Planning of APO's ii. Monitoring of the project at SPMU level. iii. Financial arrangements. iv. Co-ordination with State Planning Department/ Finance Department. v. To plan studies, evaluation during the project period. vi. Any other work assigned from time to time.

SNo	Name of Post	Finance officer
1	Essential Qualification	SAS Qualified
2	Experience	Minimum 8 years experience or working as Dy./Jt. Controller in Govt. or equivalents in private with minimum 3years of working experience in JICA project/EAP
3	Emoluments	Rs. 55,000/- per month (Consolidated)
4	Job Description	<ul style="list-style-type: none"> i. Management of accounts, ii. Financial arrangements from the Govt. /JICA. iii. Preparation of reimbursement, budget claims. iv. Internal inspection of units. v. Reconciliation/audit/inspection of records, accounts. vi. Expenditure report and monitoring. vii. Any other work assigned.

SNo	Name of Post	Chief Project Advisor
1	Essential Qualification	Post Graduate in Agriculture
2	Experience	Minimum 10 Years of working experience as Chief Executive/Head of Department in Agriculture with experience of handling JICA project. 5 years experience of working in JICA supported project in Agriculture
3	Emoluments	Rs. 1,25,000/- per month (Consolidated)
4	Job Description	<ul style="list-style-type: none"> i. To support the project in co-ordination and liaison with DOA, State Govt., Govt. of India, JICA, and TCP. ii. To advise and assist the project in smooth implementation of project. iii. To assist in coordinating visits of missions, study/evaluation teams. iv. To assist in conduct of EC/GC meetings and activities of TCP. v. To introduce new innovations, technologies in association with SAU/ICAR. vi. He shall report to the Chairman EC and shall be performing his duties by working from office/home as per the need. vii. He will be entitled for vehicle/support staff as per Phase-I and all perks of HOD.

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	Name of Post	Private Secretary
1.	Essential Qualification	Graduate from recognized university with short hand and computer knowledge.
2.	Experience /Preference	The candidates having minimum 15 years' experience of working in any organization
3	Emoluments	Rs 20,000/-per month (Consolidated)
4	Age	
5	Job Description	i. Maintaining diaries and arranging appointments. ii. Handling of correspondence, maintaining records including filing and indexing, maintain various records, books of accounts and registers etc., attending telephone calls and preparing tour programmes. iii. Any other work.

SNo	Name of Post	Senior Marketing Officer
1	Essential Qualification	M. Sc. (Agri) with MBA in agribusiness from reputed institution.
2	Experience/pref erence	Experience of minimum 5 years in Marketing of Agriculture produce. The candidates having the experience in formation & operationalisation of FPO/FPC shall be preferred
3	Emoluments	Rs. 40,000/- per month (Consolidated)
4	Job Description	i. Developing FPOs and making FPOs as Agri business entities ii. Builds market position by locating, developing, defining, and closing business relationships. iii. Tracks individual contributors and their accomplishments. iv. Locates or proposes potential business Deals by contacting potential partners. v. Discovers and explores business opportunities. vi. Screens potential business deals by deal requirements Evaluates options and resolves internal priorities. vii. Closes new business deals by coordinating requirements; developing and negotiating contracts; and integrating contract requirements with business operations. viii. Protects organization's value by keeping information confidential. ix. Enhances organization's reputation by accepting ownership for accomplishing new and different requests. x. Explores opportunities to add value to job accomplishments. xi. FPO formation & Operationalisation

SNo	Name of Post	Marketing Officer
1	Essential Qualification	Minimum Qualification: B.Sc. (Agriculture) with MBA in Agribusiness/ Marketing.
2	Experience / Preference	Minimum 2 years of working experience in organizations dealing in marketing of Agriculture Produce including formation of FPO/ FPC shall be preferred.
3	Emoluments	Rs. 30,000 / Month (Consolidated)
4	Job Description	i. Builds market position by locating, developing, defining, and closing business relationships. ii. Tracks individual contributors and their accomplishments. iii. Locates or proposes potential business Deals by contacting potential partners. iv. Discovers and explores business opportunities.

		v.	Screens potential business deals by deal requirements Evaluates options and resolves internal priorities.
		vi.	Closes new business deals by coordinating requirements; developing and negotiating contracts; and integrating contract requirements with business operations.
		vii.	Protects organization's value by keeping information confidential.
		viii.	Enhances organization's reputation by accepting ownership for accomplishing new and different requests.
		ix.	Explores opportunities to add value to job accomplishments.
		x.	FPO formation & Operationalisation

	Name of Post	Construction Engineer.
1	Essential Qualification	B.E/B. Tech. Degree in Civil Engineering / Agri. Engineering from an Institute / University duly approved / recognized by the AICTE /UGC or AMIE enrolled up to on or before 31-05-2013 from Institution of Engineering (India), Calcutta.
2	Experience /Preference	The candidates having <u>3 years'</u> experience in execution of civil works mainly irrigation systems and buildings / roads etc. in any organization dealing with planning / execution of construction works specially related to irrigation ,water storage structures ,roads & buildings etc.
3	Age	Not more than 45 years
4	Emoluments	Rs. 30,000 / Month (Consolidated)
	Job Description	i. Preparation of survey maps and tender documents ii. Preparation of estimates of Minor irrigation schemes, WHS, Access roads etc. iii. To execute and recording of measurements of works iv. To maintain proper records, accounts and submission of reports v. Technical scrutiny of estimates vi. Supervision and quality control of construction works vii. To ensure full utilization of created irrigation potential viii. To prepare sub project wise development plans ix. To attend to any work that may be assigned from time to time.

S.No	Name of Post	Senior Design Engineer
1	Essential Qualification	Master Degree in Civil Engineering / Agri. Engineering from an institute/ University duly approved / recognized by the AICTE / UGC with minimum <u>2 year</u> experience in Civil works / Designing. Or B.E/B. Tech. Degree in Civil Engineering / Agri. Engineering from an Institute / University duly approved / recognized by the AICTE /UGC or AMIE enrolled upto 31.05.2013 from Institution of Engineering (India), Calcutta with minimum <u>5 years'</u> experience in designing of mainly irrigation system and buildings/ roads etc.
2	Experience /Preference	Preference will be given to the candidates with experience in designing of different types of irrigation systems, Check Dams, buildings / roads and also to the candidates who have the experience for rendering of professional services as an Expert in any organization and well conversant with computer application and handling of latest designing software.
3	Age	Not more than 45 Years
4	Emoluments	Rs. 38,000/- per month (Consolidated)
5	Job Description	i. To prepare sub project wise development plans ii. Preparation of detailed design and Engineering estimates of Minor irrigation schemes, WHS, Access roads etc. iii. Preparation of survey maps and tender documents



		iv. To inspect and test check measurements of works v. To maintain proper records, accounts and submission of reports vi. Technical scrutiny of estimates vii. quality control of construction works viii. To ensure full utilisation of created irrigation potential ix. To attend to any work that may be assigned from time to time.
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S.No	Name of Post	Design Engineer
1	Essential Qualification	B.E/B. Tech. Degree in Civil Engineering / Agri. Engineering from an Institute / University duly approved / recognized by the AICTE /UGC or AMIE enrolled up to 31.05.2013 from Institution of Engineering (India), Calcutta with minimum 3 <u>years</u> experience in designing of mainly irrigation system and buildings/ roads etc.
2	Experience /Preference	Preference will be given to the candidates with experience in designing of different types of irrigation systems, Check Dams, buildings / roads and also to the candidates who have the experience for rendering of professional services as an Expert in any organization and well conversant with computer application and handling of latest designing software.
3	Age	Not more than 45 Years
4	Emoluments	Rs. 30,000/- per month (Consolidated)
5	Job Description	i. To prepare sub project wise development plans ii. Preparation of detailed design and Engineering estimates of Minor irrigation schemes, WHS, Access roads etc. iii. Preparation of survey maps and tender documents iv. To inspect and test check measurements of works v. To maintain proper records, accounts and submission of reports vi. Technical scrutiny of estimates vii. quality control of construction works viii. To ensure full utilisation of created irrigation potential ix. To attend to any work that may be assigned from time to time.

SNo	Name of Post	Head Draughtsman.
1	Essential Qualification	Diploma in Draughtsman from recognized institution, Knowledge of custom, manner and dialects of Himachal Pradesh & must be registered with any employment exchange in HP.
2	Experience /Preference	Working Experience of at least 15 years as Junior Drafts man / Drafts Man in Govt. Services / Semi Govt. organization dealing with planning/ designing/ execution of construction work specially related to irrigation and allied schemes
3	Emoluments	Rs. 30,000 / Month (Consolidated)
4	Job Description	i. To assist in preparation of sub Project wise development plans ii. To prepare/check drawing estimate of Minor irrigation schemes, WHS, Access roads etc. iii. To Prepare/ check, L- Section, Cross section etc. iv. To prepare of tender documents v. To execute and recording of measurements of works vi. To maintain proper records, accounts and submission of reports vii. To attend to any work that may be assigned from time to time

SrNo	Name of Post	Junior Engineer.
1	Essential Qualification	Diploma in Civil Engineering having 2 years experience Knowledge of custom, manner and dialects of Himachal Pradesh, must be registered with any employment exchange of HP.
2	Experience/ Preference	Degree in Civil engineering / Agri. Engineering from a recognized Board/ Institution/ University, established by law by the State/ Central Govt.



3	Age	Not more than 45 years
4	Emoluments	Rs. 22,000/- per month (Consolidated)
5	Job Description	<ul style="list-style-type: none"> i. To prepare sub project wise development plan ii. Preparation of estimate if Minor irrigation schemes, WHS, Access roads etc. iii. Preparation of survey map and tender documents iv. To execute and recording of measurements of works v. To maintain proper records, accounts and submission of reports vi. Technical security of estimates vii. Supervision and quality control of construction works viii. To ensure full utilization of created irrigation potential ix. To attend to any work that may be assigned from time to time

SNo	Name of Post	Junior Draughtsman / TA (Drawing and Estimates).
1.	Essential Qualification	Diploma in Draughtsman from recognized institution Knowledge of custom, manner and dialects of Himachal Pradesh, must be registered with any employment exchange of HP.
2.	Experience	Experience of minimum 2 years in the relevant field. The candidates having experience of working in any organization dealing with irrigation system shall be preferred
3.	Age	Not more than 45 years
4	Emoluments	Rs. 20,000/- per month (Consolidated)
5	Job Description	<ul style="list-style-type: none"> i. To assist in preparation of sub project wise development plans ii. To prepare drawings, estimates of Minor irrigation schemes, WHS, access roads etc. iii. To prepare, L-section, cross sections etc. iv. To prepare of tender documents v. To maintain proper records, accounts and submission of reports vi. To attend to any work that may be assigned from time to time

S.No	Name of Post	Surveyor/ Technical Assistant (Survey)
1.	Essential Qualification	Diploma in surveying from recognized Institute or Equivalent qualification.
2.	Experience /Preference	At least <u>2 years</u> of professional experience in the organization dealing in geographical survey with proficiency in using survey equipment's like Total station, DGPS, GPS, Plotter etc.
3.	Age	Not more than 45 years.
4	Emoluments	Rs 20,000/ per month (Consolidated)
5	Job Description	<ul style="list-style-type: none"> i. To assist in preparation of sub project wise development plans ii. To conduct field survey for preparation of estimates of Minor irrigation schemes, WHS, access roads etc. iii. To prepare all kinds of survey and allied maps, L-section, cross sections etc. iv. To assist in preparation of tender documents and execution works v. To maintain proper records, accounts and submission of reports vi. To attend to any work that may be assigned from time to time

SNo	Name of Post	Draughtsman.
1	Essential Qualification	Diploma in Draughtsman from recognized institution, Knowledge of custom, manner and dialects of Himachal Pradesh.
2	Experience /Preference	Working Experience of at least seven years as Junior Drafts man / Drafts Man in Govt. Services / Semi Govt. organization dealing with planning/



		designing/ execution of construction work specially related to irrigation and allied schemes
3	Emoluments	Rs. 22,000 / Month (Consolidated)
4	Job Description	<ul style="list-style-type: none"> i. To assist in preparation of sub Project wise development plans. ii. To prepare drawing estimate of Minor irrigation schemes, WHS, Access roads etc. iii. To Prepare, L- Section, Cross section etc. iv. To prepare of tender documents. v. To execute and recording of measurements of works vi. To maintain proper records, accounts and submission of reports vii. To attend to any work that may be assigned from time to time

S.No	Name of Post	Supervisor.
1	Essential Qualification	Diploma in Civil Engineering from a recognized Board/ Institution/ University
2	Experience /Preference	The candidates having experience of working in any organization dealing with surveying/ preparation of engineering drawings/ execution of Irrigation schemes and knowledge of latest survey equipment such as Total station & GPS etc. and working experience with CAD.
3	Age	Not more than 45 years
4	Emoluments	Rs 16,000/ per month (Consolidated)
5	Job Description	<ul style="list-style-type: none"> i. To assist in preparation of sub project wise development plans ii. To conduct day to field supervision of Minor irrigation schemes, WHS, access roads etc. iii. To assist the field staff in surveying etc. iv. To assist in preparation of tender documents and execution works v. To maintain day to day proper records, accounts and submission of reports vi. To attend to any work that may be assigned from time to time

SNo	Name of Post	IT Expert
1	Essential Qualification	Graduate Degree in Computer science, Information Technology.
2	Experience /preference	<p>Preference to M.Tech.(IT)/M.Sc(IT)/MCA. The candidate having minimum 2 years work experience in related field and having ability to collect information, maintain computer and peripherals, to independently handle and maintain tables and databases in case Graduate Degree in Computer science, Information Technology and one year experience for M.Tech.(IT)/M.Sc(IT)/MCA.</p> <p>Experience of programming in .net, VBA, C++, C#, Java, Oracle, Postgres, MySQL etc., web publishing and website management, windows server management and maintenance along with Knowledge of hardware and networking shall be preferred.</p>
3.	Age	Not more than 45 years
4	Emoluments	Rs. 35,000/- per month (Consolidated)
5	Job Description	<ul style="list-style-type: none"> i) Conduct the data collection from the different sections and field offices. ii) Organize, analyze, represent data iii) Maintain the quality of data. iv) Coordinate with the software development agency to monitor the progress of outsourced work related to the development and AMC. v) Conduct systematic implementation of the MIS application through SPMU, DPMUs and BPMUs. vi) Maintain the data updating in MIS application and other formats or modules and database.

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		vii) Coordinate with other officials for data integration. viii) Carry out daily activities from record update to report generation. ix) Organize training and capacity building for field officers. x) Assist and submit updated information to the Division Head in Management and supervision of the activities. xi) Assist in procurement of IT related equipment.
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S.No.	Name of Post	MIS /GIS Operator
1	Essential Qualification	B.Tech. (CSE,IT)/BCA. Knowledge of custom, manners and dialects of Himachal Pradesh.
2	Experience/Pref erence	Preference to M.Tech. (CSE, IT)/MCA/MSc. Computer Science. The candidates having minimum 3 years' experience of working in Office/organization in relevant field in case of B. Tech. (CSE, IT)/ BCA and one year experience for M.Tech. (CSE, IT)/MCA/ M.Sc. Computer Science.
3	Age	Not more than 45 years
4	Emoluments	Rs 32,000/= (Consolidated)
5	Job Description	i. To prepare sub project wise development plans ii. Designing & preparation of estimates of Minor irrigation schemes, WHS, Access roads etc. iii. To guide field staff/office staff in preparation of survey maps and tender documents iv. To execute and recording of measurements of works v. To maintain proper records, accounts and submission of reports vi. Technical scrutiny of estimates vii. Inspection & Supervision and quality control of construction works viii. To ensure full utilisation of created irrigation potential ix. To attend to any work that may be assigned from time to time

S.No.	Name of Post	Computer Assistant.
1	Essential Qualification	Graduate with PGDCA/PGDIT or Bachelor of Computer Application (BCA) or Graduation with one year diploma in Information Technology. Knowledge of custom, manners and dialects of Himachal Pradesh.
2	Experience/Pref erence	The candidates having experience of working in Office/organization shall be preferred.
3	Age	Not more than 45 Years
4	Emoluments	Rs 18,000/= per month (Consolidated)
5	Job Description	i. To ensure IT system operations ii. To assist in preparation and typing of Budget, utilization reports, monthly financial MIS and tender and allied documents iii. To make requisite entries of MIS & GIS data iv. To assist in maintaining proper records, accounts and submission of reports v. To attend to any work that may be assigned from time to time

S.No.	Name of Post	Driver.
1	Essential Qualification	Matriculation (from recognized/institution) having valid Driving license issued by competent authorities to drive Commercial LMVs in Hilly conditions and have adequate knowledge of minor repair and maintenance of Diesel/ Petrol driven LMVs. Knowledge of custom, manners and dialects of Himachal Pradesh.
2	Experience/pref erence	The candidates having 3-5 years' experience of driving light/ medium passenger public/private transport vehicle in hilly areas of Himachal Pradesh, Driving experience of passenger vehicle will be given preference



		over other.
3	Age	Not more than 45 Years
4	Emoluments	Rs. 15,000/ per month (Consolidated)
5	Job Description	i. To drive and maintain the vehicle in good condition ii. To maintain log book and related documents of the vehicle iii. To carry out /attend the minor repair/ faults

S.No	Name of Post	Office Assistant.
1	Essential Qualification	+2 or equivalent (from recognized institution) with working Knowledge of Computer, Store keeping and official work etc. having knowledge of custom, manners and dialects of Himachal Pradesh
2	Experience/Pref erence	Preference will be given to the graduates with working knowledge as above
3	Age	Not more than 45 Years
4	Emoluments	Rs 15,000/= per month (Consolidated)
5	Job Description	i) Perform clerical duties. ii) Perform other administrative support tasks including updating and sorting files, drafting & proof reading correspondence. iii) Maintain financial database account. iv) Maintains stock of supplies by anticipating work requirements, ordering supplies and distributing as per necessity. v) Type's correspondence, meeting notes and forms among other documents. vi) Any other work assigned.

S.No.	Name of Post	Office Attendant.
1	Essential Qualification	Matriculation (from recognized Board). Knowledge of custom, manners and dialects of Himachal Pradesh.
2	Experience /Preference	The candidates having experience of working in Office/organisation with workable knowledge of the computer shall be preferred.
3	Age	Not more than 45 Years
4	Emoluments	Rs. 10,000/ per month (Consolidated)
5	Job Description	i. To carry and deliver the Dak within and outside the office. ii. To ensure the cleanliness and general upkeep of office and of the furniture, fixture and equipments wherein posted. iii. To perform miscellaneous job related to office routine work for officers/officials. iv. To attend to any work that may be assigned from time to time v. To keep watch and ward and to take precautionary measures relating to prevention of fire, theft and damage to Govt. property.

S.No	Name of Post	Factory workers (3 + 1)
1.	Essential Qualification	Minimum Matriculation
2.	Experience /Preference	For the three positions, the candidate should possess the basic working knowledge of Machines especially electrical machines. Candidates having the previous experience of working in factories OR having working experience in "Mushroom Compost making and cultivation" shall be preferred. For remaining one position, the candidate having working experience of operating Tractor cum Loader / fork lift including boiler operation in Mushroom farm shall be given preference
3.	Age	Not more than 45 years
4	Emoluments	Rs. 12000 / per Month (consolidated)



5	Job Description	i. To prepare fruiting mixture for block Carryout autoclaving and inoculation of Blocks. ii. To operate fork lift and tractor loader.
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SNo	Name of Post	Cultivation worker
1	Essential Qualification	Minimum Matriculation
2	Experience /Preference	The candidate should possess previous experience of Agriculture operations, Mushroom cultivation, handling of food products their packaging and upkeep shall be preferred.
3	Age	Not more than 45 years.
4	Emoluments	Rs. 12000/ per Month (consolidated)
5	Job Description	i. To perform cultural operations like watering, shifting of trays, putting blocks in drums, shifting of blocks in the racks and harvesting of mushrooms.

S.No.	Name of Post	Office up Keep Staff.
1	Essential Qualification	At least middle (8 th) pass ,Knowledge of custom, manners and dialects of Himachal Pradesh
2	Experience /Preference	The candidates having experience of up keeping of office shall be preferred.
3	Age	Not more than 45 Years
4	Emoluments	Rs. 10,000/ per month (Consolidated)
5	Job Description	i. To sweep and mop the floors of the office ii. To clean and wash the Toilets etc. iii. Dusting and cleaning of tables/ chairs etc. and allied accessories / equipments

S.No	Name of Post	Night Watchman
1	Essential Qualification	Matric pass (from recognized Board) Knowledge of custom, manners and dialects of Himachal Pradesh.
2	Experience /Preference	The candidates having experience of working in Office/organization.
3	Age	Not more than 45 Years
4	Emoluments	Rs. 10,000/ per month (Consolidated)
5	Job Description	i. To keep watch and ward and to take precautionary measures relating to prevention of fire, theft and damage to Govt. property. ii. To carry and deliver the Dak within and outside the office if required. iii. To ensure the cleanliness and general upkeep of office wherein posted and of the furniture, fixture and equipments. iv. To perform miscellaneous job related to office routine work for officers/officials. v. To attend to any work that may be assigned from time to time

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Delegation of Powers

Sr. No	Ref. of old del. of power	Nature of Power	Authority and Extent of Power			
			Chairman, Executive Committee	Project Director, PMU	District Project Manager	Block Project Manager
1	4.1(1) 4.1(20)	(a) Administrative Approval & Expenditure Sanction i) To accord administrative approval and expenditure sanction for new estimates of construction of civil works (irrigation infrastructure including solar pumping system, buildings and farm access roads etc.) Including tools and machinery and other material required for these works. ii) To accord administrative approval and expenditure sanction for the repair/ maintenance estimates of civil works (irrigation projects including solar pumping system, buildings and farm access roads etc.	Full power	Rs. 2.5 Crore	Rs. 90 Lakhs	Rs. 10 Lakh
			Full power	Rs. 25 lakhs subject to condition that the Repair/ maintenance estimate is duly recommended by the PMC	Rs. 15 lakhs subject to condition that the Repair/ maintenance estimate is duly recommended by the PMC	Rs. 2 lakhs subject to condition that the Repair/ maintenance estimate is duly recommended by the PMC
			-----	Rs. 2.5 Crore subject to the condition that the DPR of each subproject is duly recommended by the PMC	Rs. 90 lakhs subject to the condition fee that the DPR of each subproject is duly recommended by the PMC	Rs. 10 Lakh
2	4.2(21)	Power to accord technical sanction To accord technical sanction for all types of civil, Electrical WS & SI works, minor/ major irrigation works, farm access roads, buildings etc.				
3	4.1(2)	Agreement Acceptance of lowest tenders and award of work with or without negotiation with the lowest tenderers for construction / repair & maintenance of civil works/ purchases/ hiring of services etc. Note:- The Power for agreement are subject to the following condition:- (a) If the lowest tender is higher than the market rate, approval of the higher authority shall invariably be obtained. (b) If the tender other than the lowest tender is accepted approval of the Project Director shall be obtained, and in case of project Director, approval of Chairman, Executive Committee shall be obtained.	Full power	Rs. 2.5 Crore	Rs. 90 lakhs	Rs. 1.00 lakhs

Sr. No	Ref. of old del. of power	Nature of Power	Authority and Extent of Power			
			Chairman, Executive Committee	Project Director, PMU	District Project Manager	Block Project Manager
4	4.1(3)	Acceptance of single tender with or without negotiation.	Full power	Rs. 1 crore	Rs. 5.00 lakhs	-----
5	4.1(6) 4.1(4) 4.1(5) (7)(11) New	Misc Purchases i) To sanction purchases of Misc stores item on rate contracts approved by the Controller of Stores, Govt. of HP and Govt. of India.	Full power	Rs. 2 lakhs per item with annual ceiling of Rs.50 lakhs	Rs. 0.50 lakhs per item with annual ceiling of Rs.10 lakhs	Rs. 0.25 lakhs per item with annual ceiling of Rs.5 lakhs
		ii) To sanction direct purchases of stores from local market after exhaustive exploration of all the approved sources of supply i.e. local purchase through quotations.	Full power	Rs. 1.50 lakh per item with annual ceiling of Rs. 25 lakh	Rs. 0.50 lakh per item with annual ceiling of Rs. 5 lakh	Rs. 0.20 lakh per item with annual ceiling of Rs. 2 lakh
		iii) To sanction purchase from principal manufacturers or their authorized dealers.	Full power	Rs.75 lakh per item	Rs.25 lakh per item	Rs.5 lakh per item
		iv) To sanction purchase of goods through GEM.	Full Power	Rs.10 lakh per item	Rs. 5 lakh per item	Rs.0.50 lakh per item
6	4.1(9) 4.1(8)	Purchase & new furniture etc. i) To accord expenditure sanction for the purchase of furniture including racks/ Almirahs etc.?	Full power	Rs.2.5 lakh per item	Rs.0.50 lakh per item	Rs.0.10 lakh per item
		Repair of Furniture etc. ii) To accord expenditure sanction for the repair of office/ training centre furniture, Almirahs, racks etc and other similar items.	Full power	Rs.5 lakh per item	Rs. 1 lakh per item	Rs.0.05 lakh per item
7	4.1(10)	Purchase of new equipments. i) To accord expenditure sanction for the purchase of I.T. equipments, Computers, laptops, Photocopiers, Fax machines, projectors, Audio Video equipments, Survey equipment, Cameras, electrical fans, coolers, ACs, heaters and other electrical & electronics devices etc.	Full power	Rs.3 lakh per item	Rs. 1.5 lakh per item	Rs.0.20 lakh per item
		Repair and maintenance of equipments. ii) To accord expenditure sanction for the repair of I.T. equipments, Computers ,laptops, Photocopiers, Fax machines, projectors, Audio Video equipments, Survey equipment, Cameras, electrical fans, coolers, ACs, heaters and other electrical & electronics devices etc.	Full power	Rs.10 lakh per annum	Rs.2 lakh per annum	Rs.0.50 lakh per annum
8	4-1 (12 a) 4-1(13)	To accord expenditure approval and expenditure sanction: 1) Hiring of building on rent for office accommodation.	Full power	Rs.25 lakh per annum.	Rs.10 lakh per annum.	Rs.2 lakh per annum.
		2) Payment of electricity, telephone, water charges, & other misc expenses etc.	Full power	Full power	Full power	Full power

Sr. No	Ref. of old del. of power	Nature of Power	Authority and Extent of Power			
			Chairman, Executive Committee	Project Director, PMU	District Project Manager	Block Project Manager
	4-1 (12.b)	3) Installation of telephone, intercom/ EPBX, internet & cable connection etc.	-----	Full power	Full power	Full power
	4-1 (16. b)	4) Hiring of vehicle for project/ repair & maintenance/ P.O.L charges.	Full power	Rs.50 lakh per annum	Rs.25 lakh per annum	-----
	4-1(18)	5) Payment of insurance charges/ premium etc.	Full power	Rs.10 lakh per annum	Rs.5 lakh per annum	Rs.0.50 lakh per annum
9	4-1(15)	To accord expenditure sanction for purchase of stationary articles/ printing of literature, banners, display boards, making of documentaries and other project advertisement/ publications etc.	Full power	Rs.25 lakh per annum	Rs.10 lakh per annum	Rs.5 lakh per annum
10	4-1(14)	To accord expenditure approval and expenditure sanction for the purchase of inputs for field demonstration, organization of trainings & exposure visits, workshop field day etc.	Full power	Rs.20 lakh	Rs 5 lakh	Rs. 1.00 lakh
11	19	To accord administrative approval and expenditure sanction for hospitality charges.	Full power	Rs.1.0 lakh per month	Rs.0.50 lakh per month	Rs.0.10 lakh per month
12	17	To accord administrative approval and sanction to write off losses/ stores etc. for : (a) Unserviceable or waste materials. (b) Irrecoverable value of stores or public money lost by fraud and or by negligence of individual or similar other causes (c) Actual losses of stock.	Full power	Rs.10 lakh Rs.5 lakh Rs.20 lakh	Rs. 2 lakh ----- -----	Rs.0.05 lakh ----- -----
13	16 (a)	Purchase of new vehicles:	Full power	Full power	-----	-----
14	New	Other administrative power: (a) To accord expenditure sanction for the payment of salary of regular and outsource staff.	Full power	Full power	Full power in respect of staff of DPMU	Full power in respect of staff of BPMU
	4.3(3)	(b) Approval of tour programs & payment of Travels Expenses (TA/DA) as per entitlement.	Full power	Full power for travel within and outside the state in respect of staff and officers of all PMUs and District Project Managers and in case of Project Director HoD of Agriculture	Full power for travel within the state in respect of staff and officers of the DPMU and Block Project Managers.	Full power for travel within the state in respect of staff and officers of the BPMU.

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Sr. No	Ref. of old del. of power	Nature of Power	Authority and Extent of Power		
			Chairman, Executive Committee	Project Director, PMU	District Project Manager
				Department.	
	4.3(1)	(c) Grant of leave other than casual leave	-----	Full power in respect of staff and officers in the state level PMU and the District project Manager, subject to the condition that it does not involve appointment of substitute. in case of Project Director HoD of Agriculture Department	Full power in respect of staff and officers of BPMU, including the BPM, and DPMU within his/her jurisdiction, subject to the condition that it does not involve appointment of substitute.
	4.3(2)	(d) Grant of casual leave	-----	Full power in the respect of Staff and officers working in the state level PMU and the District Project Manager for whom he/she is the controlling officer. in case of Project Director HoD of Agriculture Department	Full power in the respect of Staff and officers working in the Block PMU whom he/she is the controlling officer.
	New	(e) To accord sanction for Medical reimbursement.	Full power	Full power in respect of staff of State Project Management Unit and DPMs.	Full power in respect of staff of Block Project Manager Unit.
15	New	To accord administrative approval and expenditure sanction for procurement / hiring of various services/ Agency.	Full power	Rs. 5 Crore per item	-----
16	4.1(8)	To accord expenditure sanction for deviation of purchases/ civil works/			

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Sr. No	Ref. of old del. of power	Nature of Power	Authority and Extent of Power			
			Chairman, Executive Committee	Project Director, PMU	District Project Manager	Block Project Manager
		repair etc.	Full power	Up to 20%	-----	-----

Note:- The power are subject to compliance of all Codal formalities, JICA guidelines, H.P. Govt. rules and the procedure prescribed in the project operation manual. In case of any conflict or collision, the procedures of Project Operational manual shall prevail.

Annexure-5

Annual Plan of Operation(APO) for 2021-22 JICA Phase-II			
S.N	Component	Amount (Rs in Crores)	As per budget allocation(In Crores)
	Eligible Portion		
1	Infrastructure Development	5.10	1.00
2	Farmers' Support Component	8.43	2.63
3	Value Chain and market Development Component	7.00	3.00
4	Institutional Development component	24.39	9.34
	Sub Total (Eligible Portion)	44.92	15.96
	Non Eligible (State Share)		
1	Administrative cost	3.05	2.63
2	GST	6.00	1.41
	Sub Total (Non- Eligible Portion)	9.05	4.04
	G.T (Eligible + Non Eligible)	53.97	20.00



Himachal Pradesh Crop Diversification Project Phase-II Annual Plan of Operation FY 2021-22										Annexure-5			
1. Infrastructure Development		Total Project Period				For 2021-2022				For 2021-2022 (as per budget allocation)			
Sr.No.	Item	Unit	Quantity	Unit Price (INR)	Total Cost ('000 INR)	Unit	Quantity	Unit Price (INR)	Total Cost ('000 INR)	Unit	Quantity	Unit Price (INR)	Total Cost ('000 INR)
1.1 Infrastructure Development for sub-projects													
1.1.3	Catchment Area Treatment				127000				16,000				0
(1)	Wire Crates	No.	189	169771	32000	No.	35	169,771	6,000	No.	0	0	0
(2)	Silt Retention Structures	No.	204	463429	95000	No.	22	463,429	10,000	No.	0	0	0
1.1.6	Solar/ electric fencing	ML	293218	443	130000		56433	443	25,000				
1.3.2	Survey, Investigation, Design & Estimation (Preparation of DPR)				136200	DPRs	60		10,000	DPRs	60		10,000
					393200				51,000				10,000
		Site / Cluster	Time/Unit	Unit Price	Total Cost	Site / Cluster	Time / Unit	Total Unit Price (INR)	Total Cost ('000 INR)	Site / Cluster	Time / Unit	Total Unit Price (INR)	Total Cost ('000 INR)
2. Farmers' Support Component													
2.1	Formation and Strengthening KVA				29000				2,924				240
2.1.1	Awareness Camp involving Community	306	1	8000	2000	60	0.50	8,000	240	60	0.50	8,000	240
2.1.2	Formation and formalization of KVAs				12000				1,224				0
	(1) Workshop of group to develop objectives and norms	306	2	4000	2000	60	1	4,000	240	0	0	4,000	0
	(2) Training to MC members on role and responsibility	21	2	46000	2000	4	1	46,000	184	0	0	46,000	0
	(3) Exposure visit of MC members to KVA in other area of HP	51	2	80000	8000	10	1	80,000	800	0	0	0	0
2.1.3	Capacity development of KVAs for O&M Management				15000				1,460				0
	(1) Workshop to discuss principal and practices of irrigation and water management	306	2	4000	2000	60	1	4,000	240	0	0	4,000	0
	(2) Training on techniques of water management	51	2	86000	9000	10	1	86,000	860	0	0	86,000	0
	(3) Field training on basic engineering skills	306	2	6000	4000	60	1	6,000	360	0	0	6,000	0
2.2	Vegetable Promotion				151100				19,730				3,000
2.2.2	Farm Economy Management, Training on farm management by farm type (advanced, intermediate and conservative)				16000				360		0	0	0
	(1) Orientation & Need Assessment	306	9	3000	8000	60	1	3,000	180	0	0	0	0
	(2) Training on farm management and Bookkeeping	306	9	3000	8000	60	1	3,000	180	0	0	0	0
2.2.3	Training cum method demonstration on Cultivation Practice of vegetable crops				10100				1,773				0
	(9) Promotion of Organic farming: ICS and third party certificate for 3 years in Phase-1 organic cluster	500	1	10000	5000	500	1	3,000	1,500	0	0	0	0
	(13) Pilot project for SHEP	28	4	45500	5100	6	1	45,500	273	0	0	45,500	0
2.2.4	Seed production and Demonstration (DOA)	1	1	26000	26000	1	1	5,100,000	5,100				3,000
2.2.5	Food Grain's Productivity Training & demonstration	306	16	3000	15000	60	2	3,000	360	0	0	0	0
2.2.7	Provision of poly houses & poly tunnels				84000				12,137				0
	(1) Training cum method demonstration (low tunnels) for vegetable seedlings	1184	1	5000	6000	60	1	5,000	300	0	0	5,000	0
	(2) Installation of walk in tunnels (10mtsX4 mts=1 unit): 2 units in the sub project having CCA <25 ha (109 nos.)	109	2	24000	5000	30	1	24,000	720	0	0	0	0
	(3) Installation of walk in tunnels (10mtsX4 mts=1 unit): 4 units in sub projects having CCA >25 ha (187 nos)	197	4	24000	19000	30	2	24,000	1,440	0	0	0	0
	(4) Installation of poly houses including MIS	50	1	167000	8000	4	1	167,000	668	0	0	0	0
	(5) Small poly houses in kitchen garden on cost sharing basis 85:15: 105 sqm poly house	306	1	150150	46000	60	1	150,150	9,009	0	0	0	0
2.3	Research and Seed Production		1	75000	75000				37,230				11,500
2.3.1	R & D support (11 Sub projects)		1	25000	25000				10000	0	0	0	5000
2.3.2	Infrastructure development at SAU for vegetable seed production		1	50000	50000	1	0.5	49,511,000	27,230	1	0.5	49,511,000	6,500
2.4	Innovative activities				5000				5,000				0
2.4.6	Assistance for soil testing kits	50	1	105000	5000	50	1	105,000	5,000				
2.5	Livelihood support activities for on /off farm activities and service sector activities				115000				19,428				11,510
2.5.1	Formation and formalization of SHGs				5000				628				0
	(1) Workshop of group to develop objectives and norms	306	1	4000	1000	60	1	4,000	240	0	0	0	0

	(2) Training to SHG members on role and responsibility	21	2	97000	4000	4	1	97,000	388	0	0	0	0
2.5.2	Mushroom cultivation on cost sharing basis 80:20	700	2	36000	50000	60	5	36,000	10,800	0	50	1,800	1,800
2.5.4	Dairy Farming on cost sharing basis 80:20 (Provision of 2 cows/ Buffaloes per site)	140	1	241600	34000						20	4,830	4,830
2.5.7	Promotion of Shitake Mushroom Cultivation (Management Cost for SCTC)	1	1	60000	60000	1	1	59,700,000	8,000	1	1	59,700,000	4,000
2.5.8	Promotion of on farm of fish culture				10000								880
	(1) C/O Raceways of minimum of 50 cubic mtrs. 80:20 cost sharing basis.	10	1	240000	2000						2	240	480
	(2) Input for Trout Rearing Unit on 80:20 cost sharing basis.	10	1	200000	2000						2	200	400
	(3) C/O new grow out Fish ponds on 80:20 cost sharing basis.	10	1	560000	6000						0	0	0
				Total	375100			Total	84,312			Total	26,250
		Unit	Quantity	Unit Price	Total Cost	Unit	Quantity	Unit Price (INR)	Total Cost ('000 INR)	Unit	Quantity	Unit Price (INR)	Total Cost ('000 INR)
3. Value Chain and Market Development Component		No	13	1	310100				70,000				30,000
3.4	Modernizing facilities and equipment in Mandis												
3.4.1	Facility construction with equipment												
3.4.2	O & M of facilities & equipment	Total			310100			Total	70,000	0	0	Total	30,000
	< Trainings >												
		Unit	Quantity	Unit Price	Total Cost	Unit	Quantity	Unit Price '000	Total Cost '000	Unit	Quantity	Unit Price '000	Total Cost '000
4. Institutional Development Component													
4.1	Strengthening of DOA				1336939				235,500				92,856
4.1.1	Recruitment of PMU Staff (Out-Source)				861000				77,628				47,738
	(1) State PMU	Year	9		86444	year	1.0		7,740	year	1.0		5,805
	(2) District PMU	Year	8		143010	year	1.0		15,456	year	1.0		9,274
	(3) Block PMU	Year	8		631730	year	1.0		54,432	year	1.0		32,659
4.1.2	Capacity Development of Project Staff on PDCA Cycle				14657				1,492				431
	(1) Orientation Workshop of PMU Staff	No.	4	103	412	No	1	103	103	No	1	103	103
	(2) Training of District & Block Project Managers on PIM, PRA and CDP	No.	3	155	465	1	1	155	155	1	1	155	155
	(3) Conceptual Training for PMU Staff on PDCA Cycle	No.	2	161	321	1	1	161	161	1	0	161	0
	(4) Workshops to establish PDCA cycle	No.	3	103	309	1	1	103	103	1	1	103	103
	(6) Peer Learning Workshop	No.	60	10	600	6	6	10	60	6	0	10	0
	(7) Organising periodical review meetings, workshops etc.	No.	50	35	1750	2	2	35	70	2	2	35	70
	(8) HRD training on Team building , leadership, Motivation/inspiration and Stress management .	No.	76	60	4560	1	1	60	60	1	0	60	0
	(9) Agriculture Extension Training	No.	8	515	4120	1	1	515	515			515	
	(10) Engineering Training	No.	8	265	2120	1	1	265	265		1	265	
4.1.3	Establishment of MIS & GIS and Monitoring System		1	1	10000	1	1		8,000	1	1		1,500
4.1.4	Procurement of ICT related equipment				144022				101,068				20,931
	(1) Procurement of general use IT equipment	1	72378	72378	1	1	72,738	50,917	1	1	72,738	15,095	
	(2) Procurement of Engineering survey equipment	1	20047	20047	1	1	20,047	14,033	1	0		0	
	(3) Establishment of GIS/MIS Cell (New)	1	2434	2434	1	1	2,434	1,704		0		0	
	(4) Strengthening of GIS/MIS Cell (Existing)	1	9903	9903	1	1	9,903.05	6,932	1	1	9,903.05	1,970	
	(6) Hiring of services for GIS survey, preparation of base spatial	1	5480	5480	1	1	5,480	3,836	1	1	5,480	644	
	(7) Hiring of Services for Development of software application	1	23800	23800	1	1	23,800	16,660	1	1	23,800	1,975	
	(9) Capacity building of PMU staff on MIS/GIS , Aerial Monitoring and ICT environment	1	6200	6200	1	1	6,200	4,340	1	1	6,200	775	
	(10) Hiring of Resources Persons (additional)	1	3780	3780	1	1	3,780	2,646	1	1	3,780	472	
4.1.5	Construction of Training Centres		5	20000	100000	No	4	4,000	16,000	No	4	4,000	7,500
4.1.6	Procurement of Equipment and Tools to PMU				207260				31,313				14,756
	(1) Rented accommodation for office space for 2 DPMU	168	30	5040	24	24	30	720	12	12	30	360	
	(2) Rented accommodation for office space for 10 BPMU	840	20	16800	120	120	20	2,400	60	60	20	1,200	
	(3) Furniture & office-equipments, (New PMUs)	7	1000	7000	7	7	700	4,900	7	7	300	2,100	
	(4) Replacement/ update of Furniture	12	670	8040	12	12	470	5,640	12	12	50	600	
	(5) Transport facilities at PMU Procurement of 3 vehicles (SPMU 3) and hiring of 24 No. MUV (SPMU 2,DPMU08,BPMU 14), 20 no Motor cycles,Scooties 20 No	1	115860	115860	1	1	12,873	12,873	1	1	12,873	8,696	

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	(6) Rental accommodation for extension officers (70 sites)		1	10000	10000	L.S	L.S	L.S.	1,000	L.S	L.S	L.S.	300
	(7) Publicity events, public awareness materials, inaugural ceremonies of sub projects		1	3000	3000	L.S	L.S	L.S.	300	L.S	L.S	L.S.	200
	(8) Hiring of support services		192	60	11520	192	8	60.00	480	192	5	60.00	300
	(9) Project Operational expenses		1		10000	L.S	L.S	L.S.	1,000	L.S	L.S	L.S.	500
	(10) Countermeasures for COVID-19				20000	L.S	L.S	L.S.	2,000	L.S	L.S	L.S.	500
4.2	Strengthening of Extension Service Function				53662				6,445				0
4.2.1	Preparation of Information, Education and Communication (IEC) Material for Dissemination				1662				165				0
	(1) Wall writings & fixing of posters		306	2	612	0	60	1	60	0	0	1	0
	(2) Publication of handouts and manuals		1	1050	1050	1	1	105	105	1	0	105	0
4.2.2	Capacity Development of Agriculture Extension Staff				12000				515				0
	(1) Farming practices on common and exotic vegetables with field exercises		24	125	3000	1	1	125	125	1	0	125	0
	(2) Protected cultivation with field exercises		24	125	3000	1	1	125	125	1	0	125	0
	(3) Integrated Pest Management		24	53	1272	1	1	53	53	1	0	53	0
	(4) Integrated Nutrition Management		24	53	1272	1	1	53	53	1	0	53	0
	(5) Soil analysis and soil health management		24	53	1272	1	1	53	53	0	0	0	0
	(6) Market-led extension		24	53	1272	1	1	53	53	0	0	0	0
	(7) Food diversification / Nutrition improvement/ Gender mainstreaming		24	53	1272	1	1	53	53	0	0	0	0
4.2.3	Capacity Development of Engineering Staff				6000				265				0
	(1) Application of the Guideline and Check list		24	53	1272	1	1	53	53	1	0	53	0
	(2) Data preparation and record keeping of pre-condition of each sub-projects.		24	53	1272	1	1	53	53	1	0	53	0
	(3) Design of Pumping machinery.		24	53	1272	1	1	53	53	0	0	0	0
	(4) Collaboration with extension officers for O&M activities / Gender mainstreaming		24	53	1272	1	1	53	53	0	0	0	0
	(5) Organization of design documents		24	53	1272	1	1	53	53				
4.2.4	International/national/state level workshop/seminars				4000	0	0	250	500	0	0	250	0
	(1) State level workshop/seminars		16	250	4000	0	2	250	500	0	0	0	0
4.2.7	Upgrading of Infrastructure of State Agriculture Management and Extension Training Institute (SAMETI)		1	30000	30000	1	1	5,000	5,000	0	0	0	0
4.3	Baseline Survey and Impact Assessment				2000				2,000				500
4.3.1	Conduct baseline survey		1	2000	2000	1	1	2,000	2,000	1	1	2,000	500
					Total	1392601		Total	243,945			Total	93,356
					G. Total	2471001		G. Total	449,257			G. Total	159,606

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ANNEXURE-6

Report of Setting up of Collection Centres in HPCDP-JICA-ODA, Phase-I & their uses

S.N.	DPMU/ BPMU	Name of collection center	Surrounding Subprojects		List of Machinery /equipment	Title of Land	Retail Outlets	Activities proposed/being done	O&M Responsibility
			Phase I	Phase II					
1	Hamirpur/ Hamirpur	Collection Centre Chalehli	LIS Bahl Thakru, LIS Chakrala, LIS Chhalara, LIS Chaleli, LIS Jamli, LIS Manjru	LIS Dalchera, LIS Jhanjyani, LIS Maslana, LIS Samella, LIS Tajyar	Multi Purpose Food Processing Machine, Weighing Scale (Electric), Bag Stitching Machine, Gunny Bag, Trolley, Dry & Wet Grinder	Land Donated by Smt. Sarvani Devi and transferred in the name of DoA on dated 19.04.2021. The process of mutation is in progress.	NA	Warehousing, Grinding, Packaging etc.	HPADS
2		Collection Centre Guriah	LIS Ballela, LIS Dagoh, LIS Guriah, LIS Kirwin LIS Manjra, LIS Beha Balla, LIS Beha	LIS Badaran, LIS Dakhol, LIS Khatrod, LIS Kotlu Upper, LIS Langiyana, LIS Nukhet, LIS Tikker	Cooling Unit, Multi Purpose Food Processing Machine, Weighing Scale (Electric), Bag Stitching Machine, Gunny Bag Trolley, Dry & Wet Grinder, Hot Air Oven	Land Donated by Sh. Vinod K Sharma on affidavit & Mutated to the DoA on dated 05.04.2021.	NA	Warehousing, Mushroom cultivation, Grinding, Dehydration, Trainings etc.	HPADS
3		Collection Centre and Retail Outlet DDA office, Hamirpur	LIS Anned, LIS Balla, LIS Bhuint, LIS Brahminanj, LIS Deot I, LIS Deot II, LIS Dhangota, LIS Dharnasi, LIS Guhai, LIS Kalsai, LIS Khiyah Brahmana, LIS Manjhot, LIS Nahlwin, LIS Neri Bag, LIS Panjali, LIS Rahjol, LIS Ser Mehal	LIS Baroha, LIS Chak Kathal, LIS Jamreda, LIS Kot, STW Stuni	Cooling Unit, Weighing Scale (Electric), Bag Stitching Machine, Batch Coded Machine, Gunny Bag, Trolley, Multi Grain Cleaner Machine, Induction Sealer, Moisture Meter, Multi Purpose Food Processing Machine, Barcode Machine, Hotair Oven, Wet Grinder, Daliya Making Machine	DOA land	DoA Land, operational by the FPC (HAvi)	Warehousing, Cleaning, Packaging, Retailing by HAVI	HPCDP Supported FPC-Himagri Vision Producer Company
4	Hamirpur/ Una	Collection Centre Pekhubela	TW Badelra Lower, TW Jankour, TW Pekhubella	STW Behdala, STW Chattara, LIS Gurudwara Blah Khalsa, LIS Lamlehri, TW Samoor Kalan	Weighing Machine, Stiching Machine, Gunny bags, Trolley, Multi Purpose Food Processing Machine, Dry & Wet Grinder, Almira, Chair, steel/Wooden Racks, Table, Plastic Crates	DOA farm land	NA	Warehousing, Cold Storage, Detergent Making etc.	HPADS
5		Collection Centre Nagarchoki	LIS Amroh, LIS Behlan, LIS Berian, LIS Dhargujan, LIS Ghungrala, LIS Krishna Nagar, LIS Landher Landyan, LIS Muchlehar, LIS Nagar Chowki, LIS Suri, STW Badsala,, TW Jarla Koeri	LIS Sohari, Baduha No 2, LIS Talmehra, LIS Majhiani, TW Lohari	Weighing Machine, Stiching Machine, Gunny bags, Trolley, Multi Purpose Food Processing Machine, Dry & Wet Grinder, Almira, chair, steel/storage racks, Table, Plastic Crates	Land Donated by Sh. Ali Mohammad, Process of Mutation to DoA is undergoing.	NA	Warehousing, Cold Storage, Grinding, Packaging etc.	HPADS

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S.N.	DPMU/ BPMU	Name of collection center	Surrounding Subprojects		List of Machinery /equipment	Title of Land	Retail Outlets	Activities proposed/being done	O&M Responsibility
6	Hamirpur/ Bilaspur	Collection Centre Ballaseena	LIS Androli, LIS Bahlseena, LIS Fagoo DoL Lasawa, LIS Chandhir Jhamradiyan, LIS Ghori, LIS Malangan Kuthera	LIS Kotlu Brahma, LIS Chanjyara (Himar Chatt)	Multi Purpose Food Processing Machine, Weighing scale, Bag Stitching Machine, Gunny Bag, Trolley, Dry & Wet Grinder, Wooden Racks, Furniture etc.	Land Donated by Sh. Jodh Singh and transferred in the name of DoA on dated 25.03.2021. The process of mutation is in progress.	NA	Warehousing, Grinding, Jaggery making, packaging etc.	HPADS
7		Collection Centre Swara	LIS Domehar, LIS Lehri Sarel, LIS Nalti, LIS Swara	LIS Chanjoli, LIS Dadhol Kalan, LIS Dadhol Khurd, LIS Daloli, LIS Dharbyain, LIS Daloh	Multi Purpose Food Processing Machine, Weighing scale, Bag Stitching Machine, Gunny Bag, Trolley, Dry & Wet Grinder, Wooden Racks	Land Donated by Sh. Jorawar Singh on Affidavit. Process of Mutation to DoA is undergoing.	NA	Warehousing, Grinding and Packaging of grains and pulses.	HPADS
8		Collection Centre Auhar	LIS Bakroa, LIS Chibber Ballu, LIS Dali, LIS Takrera, LIS Chal Karot, LIS Nalwar Kothu, LIS Noa	LIS Fatoh, LIS Kuddi, LIS Trauntra, LIS Makri, LIS Dhahus, LIS Sayar, LIS Sangrana	Cooling Unit, Weighing Scale (Electric), Bag Stitching Machine, Gunny Bag, Trolley, Mini Drying Machine, Multi Purpose Food Processing Machine, Dry & Wet Grinder, Wooden Racks, Water Tank etc.	DOA land	NA	Warehousing, Grinding, Packaging, Retailing etc.	HPADS Proposed to be taken by HPCDP Supported FPC-Himagri Vision Producer Company
9	Palampur/B ajmath	Collection Centre and Retail Outlet Bhattu	FIS Adarsh Nagar, FIS Badehr, FIS Chandrai, FIS Makruhal, FIS Panaper, FIS Pathan Kuhl, FIS Sidhpur Sarkari, FIS Taloti, FIS Saruhal	FIS Badehar & Acharyan Kuhl, FIS Bhattiyali Da Chou, FIS Chamruhal Kuhl, FIS Dhooni Kuhl, FIS Ghamota Chou, FIS Soian Kuhl, FIS Vaidan Di Kuhl	Cooling Chamber, Weighing Machine, Crates, Wooden Racks	DOA farm land	DoA Land, being operationalise d by the FPC (HAvi)	Warehousing, Grinding, Cold Storage, Retailing etc.	HPCDP Supported FPC-Himagri Vision Producer Company
10		Collection Centre and Retail Outlet Paprola	FIS Gabli Kuhl, FIS Gunehar, FIS Hartada, FIS Kanjhed Sehal, FIS Mandher, FIS Matlun, FIS Ragulu, FIS Rakkar Khudli, FIS Rakkar Rajot, FIS Saron, FIS Thathi	FIS Chhoo Nala Kuhl, FIS Gartuhul Kuhl, FIS Kand Kosri	Cooling Chamber, Weighing Machine, Crates, Racks	DOA farm land	DoA Land, being operationalise d by the FPC (HAvi)	Warehousing, Grinding, Cold Storage, Retailing etc.	HPCDP Supported FPC-Himagri Vision Producer Company
11		Collection Centre Bhadrykhar	FIS Dattal Tikkar, FIS Hatli, FIS Holsu, FIS Khajural Kuhl, FIS Raghulu, FIS Solu, FIS Tang Bodhal, FIS Upper Bhadul Kuhl	FIS Balehar Kuhl, FIS Bharwana Chowdhammi Kuhl, FIS Chetu Da Chou	Cooling Chamber, Weighing Machine, Crates, Racks	DOA farm land	NA	Warehousing, Grinding, etc.	HPADS


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S.N.	DPMU/ BPMU	Name of collection center	Surrounding Subprojects		List of Machinery /equipment	Title of Land	Retail Outlets	Activities proposed/being done	O&M Responsibility
12	Palampur/ ehra	Collection Centre and Retail Outlet Birta	FIS Gurnala, Kuhal, FIS Majhetly, FIS Mathred	FIS Anuhal Kuhal, FIS Changre Da Chau, FIS Daduhal Kuhal, FIS Grayen Di Kuhal, FIS Katuhal Kuhal	Milling Machine, Paddy sheller, Wooden Racks	DOA land	DoA Land, operational by the FPC (HAVI)	Warehousing, Milling, Cold Storage, Retailing etc.	HPCDP Supported FPC-Himagri Vision Producer Company
13		Collection Centre Chametti	LIS Chametti, LIS Jhikli Bharoli, LIS Rajjana Mishra , LIS Sunhet	FIS Adhwani, FIS Rainta, LIS Amb Pathiar-I, LIS Amb Pathiar II, LIS Nagrota	Turmeric Grinder, Solar dryer	Land Donated by Sh. Raj Kumar S/o Balak Ram and Mutated to the DoA on dated 16.03.2021 DOA land	NA	Warehousing, Grinding, etc.	HPADS
14	Palampur/ urpur	Collection Centre Sidhbari	FIS Churul Kuhal, FIS Bhagul Kuhal, FIS Bani Kuhai, Majhetli, FIS Hilan Kuhai, FIS Chatrar, FIS Jheol, FIS Nod Rani, Gurnala Kuhai, FIS Ansohi, FIS Dari, FIS Dehri Kuhai, FIS Gela Kuhai, FIS Latter Chamba, FIS Loharu Kuhai, FIS Manuh Kuhai, FIS Sukkar	FIS Baddi/Dondur Kuhai, FIS Chhadul Kuhai, FIS Dam Kuhai, FIS Dawar, FIS Jhikli Ichhi, FIS Malti Kuhai, FIS Manuni Kuhai, FIS Naggan Patt, FIS Nai Kuhai, FIS Nanyaya Kuhai, FIS Parul, FIS Pule wali Kuhai, FIS Sandh Kuhai	Cooling Chamber, Weighing Machine, Crates, Racks	DOA land	NA	Warehousing, Grinding, Cold Storage, Value Addition to fruits and vegetables etc.	HPADS
15		Collection Centre Gorda	FIS Minzgram, FIS Rait, FIS Tatwani FIS Dhugairi, FIS Gorda Kuhai, FIS Johar Dariya, FIS Bharnad, FIS Ketal Kuhai	FIS Bhedi Kuhai, FIS Trimbha Kuhai (Khabli Kuhai), FIS Salli Bhalel Kuhai	Cooling Chamber, Weighing Machine, Crates, Wooden Racks	DOA land	NA	Warehousing, Grinding, Cold Storage etc.	HPADS
16		Collection Centre Fatehpur	LIS Gathi, LIS Khadon, LIS Kumbh, LIS Manwala	LIS Jagroli, LIS Nana Khas, FIS Lakshmehar Khabbal	Cooling Chamber, Weighing Machine, Crates, Racks	DOA farm land	NA	Warehousing, Grinding, etc.	HPADS
17	Mandi/ di	Collection Centre Kandabagsyad	FIS Kanda Bagsiad, FIS Keoli Nal, FIS Sangatwara, FIS Nor Khad to Teer	FIS Auhun, FIS Cheuni Khad to Nihri, FIS Dhatwas Rahidhar, FIS Godhiman Majhothi, FIS Khunag to Sarohi, FIS Rohara to Kataru, FIS Juddi Rona Mahidhar	Apple Grading Line, Diesel Generator, Cooling Chamber, Crates, Weighing Balance, Wooden Racks	Rajender Singh S/o Sh. Kripa Ram. Mutation process is undergoing	NA	Warehousing, Cold Storage, apple and vegetable grading and packaging by the KVA	HPADS
18		Collection Centre Karsog	FIS Birnu Masal, FIS Chaturana Khawai, FIS Kharkhan Bhalog	FIS Badar Nallah to Kushal Sanad, FIS Girjhanu Khad to Kao Chalam, FIS Khuda Nalath to Jiung Dhar, FIS Masog Nalag, LIS Hajara Khad to Kao	Cooling Chamber, Crates, Weighing Balance, Wooden Racks	DOA land	NA	Warehousing, grinding, cold storage etc.	HPADS

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S.N.	DPMU/ BPMU	Name of collection center	Surrounding Subprojects	List of Machinery /equipment	Title of Land	Retail Outlets	Activities proposed/being done	O&M Responsibility
19		Collection Centre Gohar	FIS- Daan Bahuawa, FIS- Safe to Bani, FIS- Chahhar to Gulad,, FIS Gad Nallah to Arki, FIS Kamala, FIS Badli Bag, FIS Chabbad Nalla to Ger, FIS Jalikbad, FIS Jarwara to Khandoli	Cooling Chamber, Crates, Weighing Balance, Wooden Racks	DOA farm land	NA	Warehousing, Grinding, Cold Storage etc.	HPADS
20		Collection Centre and Retail Outlet DDA Office Complex, Mandi	FIS Balhi Rakkar Bari, FIS Bianu Khad to Nughrad, FIS Gambhar Khad to Randhara, FIS Padiun, FIS Ropari Khad to Navalya, FIS Tarwalar	Cooling Chamber, Crates, Weighing Balance, Wooden Racks	DOA land	NA	Warehousing, Cold Storage, Retailing etc.	HPADS
21	Mandi/Sark aghat	Collection Centre and Retail Outlet Sundamagar	FIS Chamyar Khad to Mansad, FIS Kundla to Sehgil Ropa, FIS Sanji Kothi, FIS Trihwin, LIS Takwad, FIS Kingri to Nachet, FIS Labra	Cooling Chamber, Weighing Machine, Crates, Racks	DOA land	DoA Land, operational by the FPC (H/V)	Warehousing, Grinding, Cold Storage, Retailing etc.	HPCDP Supported FPC-Himagri Vision Producer Company
22		Collection Centre Sarkaghat	LIS- Thana Mohin LIS- Karari Kandyol, FIS- Kharoh, LIS- Sadhot, LIS- Kanger Kothi, FIS Dharbyani, FIS Konalag, FIS Kukain, FIS Nalasa, FIS Patti, FIS Tikari Rahaun, LIS Dhamella	Cooling Chamber, Weighing Machine, Crates, Racks	DOA land	NA	Warehousing, Grinding, Cold Storage etc.	HPADS
23		Collection Centre Chauntara	FIS Lambhar Tharu, FIS Nagan Bharola, FIS Padian, FIS Sandral, FIS Tikroo, FIS Patiyud, FIS Bagicha	Cooling Chamber, Weighing Machine, Crates, Racks	DOA land	NA	Warehousing, Grinding, Cold Storage etc.	HPADS

NOTE: Out of 23 Collection Centres, 16 Collection Centres are on DoA Land. Only 7 CCs are on private land given on Affidavits, as per JICA Guidelines, for setting up these Collection Centres. Mutation of 2 sites of Collection Centres has been done in the name of DoA whereas in 5 cases the process is going on.


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